WENDY L. CRIST

WCRIST@ASTATE.EDU

CURRENT POSITION

Metadata & Discovery Systems Librarian   August 2018 to Present
Dean B. Ellis Library, Arkansas State University   wcrist@astate.edu wk: (870) 972-2964

Leadership of the Metadata & Discovery Services department; supervision of 3 full-time staff and 1 librarian; participate as a member of the Library Management Council which is responsible for planning and development of the library's stratetic planning and overall leadership of the library organization. Administration and customization of the Summon Discovery Service, Voyager ILS, EZproxy system, library website, WorldShare Collection Manager, and configuration and maintainance of all MARC records for electronic resources including batch editing and loading records into the library online catalog and discovery system; original cataloging for special formats such as music scores.

EXPERIENCE

Web Services Librarian –   August 2002 to July 2018, Dean B. Ellis Library, Arkansas State University, Jonesboro, AR
As part of the Systems Department maintained all web interfaces for library website, online catalog, discovery layer, LibGuides design collaboration, Voyager system administration, EZproxy administration, batch eResource record loading, and usage reporting.

Media Services and Instructional Technology Librarian – July 1, 2001 to July 31, 2002 Dean B. Ellis Library, Jonesboro, AR

Managed the Media Services Department; Represented the Media Services Department on the library's Management Team; Designed, edited, and maintained the library's website; Participated in the library's teaching initiatives.

Cataloging Librarian - March, 2000 to June 30, 2001   Dean B. Ellis Library, Jonesboro, AR
Perform cataloging of music scores, sound recordings, and videocassettes; Assisted in the training of staff in the use of the Voyager system; Create committee web pages.

Internship in Library and Information Science - Summer, 1999   University of Georgia Main Library, Athens, GA
Worked as an intern in the Systems Department at the UGA Libraries; Assisted in the development and implementation of training programs for Libraries' staff in the use of the Libraries' new online catalog, Endeavor's *Voyager*; Revised several web pages for the Libraries' web site and worked with web authoring software and tools.

Head, Database Maintenance Unit - 1996–1999   University of Georgia Main Library, Athens, GA
Supervised 6 full-time paraprofessional staff and oversaw the work of the Database Maintenance Unit; Assisted in the development of the department web page and resolved conflicts and complex problems associated with the quality control work and complex cataloging errors.

Senior Database Maintenance Assistant - 1994–1996   University of Georgia Main Library, Athens, GA
Trained staff in routine database maintenance procedures, investigated and resolved database and cataloging problems, and resolved problems associated with the receiving, processing, and distribution of OCLC record loads.

Circulation Assistant - 1993–1994   University of Georgia Science Library, Athens, GA
Balanced fine receipts, edited patron records, managed the books placed on recall and notified patrons when materials became available; Supervised circulation student assistants during weekend shifts.

Student Assistant, The Georgia Newspaper Project - 1991-1993 University of Georgia Main Library, Athens, GA
Microfilmed Georgia newspapers as part of a preservation project; Processed film, edited and spliced microfilm.

EDUCATION

Master of Library and Information Science (1999), University of South Carolina, Columbia (4.0 cumulative GPA)

Bachelor of Fine Arts (1993), University of Georgia

PROFESSIONAL MEMBERSHIPS

ARKLink Library Consortium - 2014-Present.
American Libraries Association, 1999 to Present.
Association of College and Research Libraries, 2002 to 2016.
Freedom to Read Foundation, October 2000 to 2010.

SERVICE

Summon Product Working Group. Summon Enhancements Team Leader, 2022-Present.
DEI in Search Advisory Group for ExLibris ELUNA/IGeLU. Liaison to Summon Working Group, 2022-Present.
Voyager Product Working Group – member and secretary March 2019 – Present.
ARKLink Library Consortium. ARKLink webmaster, 2014-Present.
Library Management Council, Arkansas State University, 2018-Present.
University Benefits Committee, Arkansas State University, 2021-Present.
Intercollegiate Athletics Committee, Arkansas State University, 2023-Present.
Faculty Senate – senator 2014-2016.

AWARDS AND COMMISSIONS

Faculty Distinguished Service Award, 2012. Dean B. Ellis Library. Arkansas State University.
Trainer of the Year, 1996. University of Georgia Libraries Asset Awards.

TEACHING

Credit Courses:
Freshman Experience 1912, Arkansas State University: Fall 2001 and Fall 2002.
First Year Experience UC1012, Arkansas State University, Fall 2003.

PUBLICATIONS, PRESENTATIONS, AND EXHIBITS

Crist, W. (forthcoming May, 2024). *Summon Custom Panels: Tips and Tricks*. Presentation. ELUNA (ExLibris Users of North America) Annual Conference, Minneapolis, MN.

Crist, W.; Moffat, K.; Robertson, S.; Sheppard, April. (June, 2023). *Thinking Outside of Your Positionalities: Centering Diversity, Equity, Inclusion & Accessibility in Your Library*. Presentation and panel discussion. American Libraries Association Annual Conference. Chicago, IL.

Hammons, J.; Crist, W.; Sidman, A. (May, 2023). *Summon Working Group Update* . Presentation. ELUNA Annual Conference. Los Angeles, CA.

Crist, W. (May, 2019). *Fun With Global Data Change*. Presentation. ELUNA Annual Conference. Atlanta, GA.

Crist, W. (May, 2013). *Global Data Change Demystified*. Presentation. ELUNA Annual Conference. Athens, GA.

Crist, W.; Farmer, T. (May, 2007). *Fighting Cyber Pirates and Winning*. Presentation. EndUser Annual Conference. Chicago, IL.

Crist, W.; Akers, J. (May, 2003). *The Nerd, the Messiah, and the Classroom*. Presentation. LOEX Annual Conference. Madison, WI.

TECHNICAL COMPETENCIES

Web Design: Adobe Creative Cloud (including DreamWeaver, Photoshop, InDesign, Illustrator, and FireWorks), dotCMS, CSS including YUI and Bootstrap, HTML5, responsive design, knowledge of accessibility standards, experience with Springshare LibApps administration and customization, WordPress, XML with XSLT, PHP for web forms.

Metadata: MARC21, RDA, LCSH, EAD, DublinCore, MODS, METS, PBCore, AAT, cross-walking records and complex batch editing using MARCedit.

Systems, Languages, and Applications: HTML editors (hand coding and WYSIWIG), XHTML, HTML5, XML, XSL, CGI scripts, JavaScript, CSS, UNIX and Lynix shell, VI file editing, MySQL database-driven sites using PHP, experience with file manipulation using Apache server, Microsoft Internet Information Server, and SUN Servers. Ruby on Rails experience in working with ArchivesSpace customization.

Digital Archival Library Platforms: Omeka, DSpace, Preservica, ArchivesSpace, CONTENTdm.

Other software skills: EZproxy administration including upgrades and maintenance, OCLC WorldShare administration including Tipasa for Interlibrary Loan; advanced skill with MS Office tools including MSWord, Excel, PowerPoint, Outlook, and MSAccess. Adobe Acrobat Pro (PDF creation and editing), Voyager library system modules including WebVoyage configuration and customization, Cataloging, Circulation, Acquisitions, Global Data Change, and SysAdmin; EBSCO product administration including EBSCONET, ERM, Usage Consolidation, EBSCO Discovery Service, EBSCO HLM, and EBSCOhost database administration. Summon Discovery Service product administration, Omeka administration.