

MEMORANDUM

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January 13, 2010

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TO: Mr. Ryan Beard, SGA President
Dr. Beverly Boals Gilbert, Faculty Association President
Mr. Randy Martin, Staff Senate President

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FROM: Robert L. Potts, Chancellor

RE: Task Force to Examine Constituent Services at ASU

I have spoken with each of you concerning the Executive Council's desire to appoint a task force to examine constituent services on our campus and to recommend how such services may be improved. I would like to request the Staff Senate and the Student Government Association each to select three members to serve on this important task force and the Executive Council will also select three members.

Since Professor Bill Rowe of the Department of Art was one of those who brought this matter to my attention, I have asked him to serve as chair of the group. He has kindly agreed to do so and Dr. Gilbert has agreed that she will, therefore, ask the Faculty Senate to select only two additional members so that we can maintain balance on the task force in all areas of the university.

I would greatly appreciate your forwarding your selections for members of this task force to Ms. Marilyn Brewer in my office by January 21. Her email address is mcbrewer@astate.edu. After I receive your selections, and the Executive Council makes its selections, I will thereafter formally charge the task force in a written communication, and send you a copy of the same.

Many thanks.


R. L. P.

xc: Executive Council