

COPE COMMITTEE
Thursday, February 28, 2013
Minutes

COPE COMMITTEE MINUTES
FEBRUARY 28, 2013, 3:30 p.m.
GRADUATE SCHOOL CONFERENCE ROOM

Present:

David Agnew, Lance Bryant, Tonja Fillippino, Ryan Kelly, Amanda Lambertus, Robb Lamm, Gwen Neal, Ralph Ruby, Susan Whiteland, Mary Jane Bradley proxy for Dianne Lawler, Greg Meeks proxy for Joanna Grymes, Gwen Neal proxy for Audrey Bowser and for Annette Hux, Ralph Ruby proxy for Tom Fiala, Mary Jane Bradley (*ex-officio*), Greg Meeks (*ex-officio*)

Call to Order:

1. Dr. Neal called the meeting to order at 3:30 p.m.

Approval of Minutes:

2. Dr. Kelly moved and Dr. Bryant seconded to approve minutes for January 24, 2013, with the amendment that “Ryan Kelly was proxy for Lance Bryant.” Minutes were approved with the aforementioned change.

Business:

3. Bulletin Change:

Dr. Whiteland addressed the Bulletin Change Proposal for Art. On the Bulletin Change form Point 2, the word “Work” needs to be changed to “Word.” Dr. Meeks moved to make the change and Dr. Ruby seconded. The motion was approved.

Standing Committee Reports:

4. Unit Operations Assessment Committee - Dr. Meeks stated that the Unit Operations Assessment Committee met. The committee is in the process of reviewing reports and will have completed this task by the end of March.
5. Initial Programs Assessment Committee – Dr. Neal shared that the Initial Programs Assessment Committee met and assigned tasks to review the 2011-2012 initial programs data, which includes such assessments as the Learning to Teach, Teaching to Learn portfolios, Praxis II scores and the Intern Exit Evaluation. The committee will meet again in early March to discuss the findings. The committee is on target to provide a report with recommendations to the Head of the Unit by May.

Program Reports:

6. No Program Reports

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Ad Hoc Committee Reports:

7. Dispositions Task Force – Dr. Meeks played a recording of Dr. Maness sharing what had been done by the Dispositions Task Force Committee. The committee has met and they are looking at the checkpoints that exist for dispositions. The Intern Exit Evaluation includes several items regarding dispositions. They are still examining other checkpoints.

8. Conceptual Framework Task Force – Dr. Bradley reported that the committee has completed a draft of the narrative for the conceptual framework including Mission, Vision, Philosophy, Goals, and Purpose. The committee has also assembled annotated bibliographies to back up the conceptual framework. Currently, committee members have completed crosswalks of the 10 standards and the committee is now reviewing to denote the omissions of our conceptual framework aligned with InTASC. After the crosswalks analyses, the committee will examine the conceptual framework indicators for knowledge, skills, and dispositions.

Other Business:

9. NCATE/CAEP - Dr. Meeks shared with COPE an update regarding NCATE/CAEP. He stated that two weeks ago there was a draft of the new accreditation standards, including 5 standards. There was a concern that we should use the new standards in 2016. We would only have two years to get everything retooled and that would be difficult if not impossible to do. Dr. Meeks emailed NCATE to ask for consideration of the old NCATE standards. NCATE personnel indicated that there would be no NCATE at that time; therefore, we had two options. The options are as follows: 1. have our CAEP visit Fall 2017, or 2. have our NCATE visit Fall 2015. After speaking with the Dean and others, we feel that going through NCATE one year early would be the better option. If we do that, we will have 6 years to retool and prepare for the CAEP visit in the future. The SPAs and state reports would be due Fall 2013 or Spring 2014. For the SPAs, if the standards have not changed, can use the old ones. If changed, look for a transition period. Dr. Meeks disseminated and spoke about the CAEP Board of Examiners Visit and Licensure Change Timeline. He also shared with us that we would need to choose one of the Standards as our Continuing Improvement one. COPE discussed the standards and Dr. Kelly moved to focus on Standard 3 and Dr. Lamb-Milligan seconded the motion. The motion approved.

Next meeting:

Thursday, March 28th at 3:30 p.m. in the Graduate School Conference Room.

Adjournment:

Meeting was adjourned approximately 4:05 p.m.