

# Arkansas State University - Jonesboro

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**Effective Date: 07/01/91**

**Number: 04-23**

**Section: Facilities and Services**

**Subject: Facilities - Purchase or Gift of Special Equipment**

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The purchase or gift of equipment requiring utility connections or special environmental or other conditions should involve specialized planning prior to purchasing the equipment or accepting the gift. Facilities Management Planning, Design, and Construction staff should be contacted for assistance and input.

All modifications and installations for equipment are charged to the department accepting or purchasing the item.

Reviewed on 05/23/13.