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| For Academic Affairs and Research Use Only | |
| Proposal Number |  |
| CIP Code: |  |
| Degree Code: |  |

**NEW OR MODIFIED COURSE PROPOSAL FORM**

**[ ] Undergraduate Curriculum Council**

**[X] Graduate Council**

|  |
| --- |
| **[ ]New Course, [ ]Experimental Course (1-time offering), or [X]Modified Course (Check one box)** |

Signed paper copies of proposals submitted for consideration are no longer required. Please type approver name and enter date of approval.

|  |  |
| --- | --- |
| Christine E Wright 3/28/2021 **Department Curriculum Committee Chair** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…  **COPE Chair (if applicable)** |
| Christine Wright 3/28/2021 **Department Chair** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…  **Head of Unit (if applicable)** |
| Shanon Brantley 3/30/2021  **College Curriculum Committee Chair** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…  **Undergraduate Curriculum Council Chair** |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date… **Director of Assessment (new courses only)** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…  **Graduate Curriculum Committee Chair** |
| Susan Hanrahan 3/30/21Enter date… **College Dean** | \_\_Alan Utter\_\_\_\_\_\_\_ 4/28/21  **Vice Chancellor for Academic Affairs** |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…  **General Education Committee Chair (if applicable)** |  |

1. **Contact Person (Name, Email Address, Phone Number)**

Christine Wright

[cwright@astate.edu](mailto:cwright@astate.edu)

(870) 972-2274

1. **Proposed starting term and Bulletin year for new course or modification to take effect**

Fall 2021

**Instructions:**

*Please complete all sections unless otherwise noted. For course modifications, sections with a “Modification requested?” prompt need not be completed if the answer is “No.”*

|  |  |  |
| --- | --- | --- |
|  | **Current (Course Modifications Only)** | **Proposed (New or Modified)**  *(Indicate “N/A” if no modification)* |
| **Prefix** | **OTD** | **N/A** |
| **Number\*** | **7242** | **7342** |
| **Title** | **Development & Assessment** | **Program Development & Assessment Program Devel. & Assessment** |
| **Description\*\*** | **Course is designed to teach students how to develop a community-based programs, complete a grant proposal, and understand the elements of strategic planning in preparation for the capstone experience.** | **Course designed to teach students how to develop a community-based program, complete a grant proposal, and understand the elements of strategic planning in preparation for the capstone experience.** |

***\**** (Confirm with the Registrar’s Office that number chosen has not been used before and is available for use. For variable credit courses, indicate variable range. *Proposed number for experimental course is 9*. )

\*\*Forty words or fewer as it should appear in the Bulletin.

1. **Proposed prerequisites and major restrictions** **[Modification requested? No]**

(Indicate all prerequisites. If this course is restricted to a specific major, which major. If a student does not have the prerequisites or does not have the appropriate major, the student will not be allowed to register).

1. **Yes** Are there any prerequisites?
   1. If yes, which ones?

Admission to the OTD program.

* 1. Why or why not?

This course is part of the OTD curriculum.

1. **Yes** Is this course restricted to a specific major?
   1. If yes, which major? Occupational Therapy
2. **Proposed course frequency [Modification requested? No]**

(e.g. Fall, Spring, Summer; if irregularly offered, please indicate, “irregular.”) *Not applicable to Graduate courses.*

1. **Proposed course type [Modification requested? No]**

Will this course be lecture only, lab only, lecture and lab, activity (e.g., physical education), dissertation/thesis, capstone, independent study, internship/practicum, seminar, special topics, or studio? Please choose one.

Lecture only

1. **Proposed grade type [Modification requested? No]**

What is the grade type (i.e. standard letter, credit/no credit, pass/fail, no grade, developmental, or other [please elaborate])

Standard letter

1. Is this course dual-listed (undergraduate/graduate)? **No**
2. Is this course cross-listed? **No**

*(If it is, all course entries must be identical including course descriptions. Submit appropriate documentation for requested changes. It is important to check the course description of an existing course when adding a new cross-listed course.)*

**a.** – If yes, please list the prefix and course number of the cross-listed course.

Enter text...

**b.** – **No** Can the cross-listed course be used to satisfy the prerequisite or degree requirements this course satisfies?

Enter text...

1. Is this course in support of a new program? **No**

a. If yes, what program?

Enter text...

1. Will this course be a one-to-one equivalent to a deleted course or previous version of this course (please check with the Registrar if unsure)? **No**

a. If yes, which course?

**Course Details**

1. **Proposed outline** **[Modification requested? No]**

(The course outline should be topical by weeks and should be sufficient in detail to allow for judgment of the content of the course.)

Enter text...

1. **Proposed special features** **[Modification requested? No]**

(e.g. labs, exhibits, site visitations, etc.)

Enter text...

1. **Department staffing and classroom/lab resources**

Classroom with sufficient space to hold 30 students.

1. Will this require additional faculty, supplies, etc.? **No**

Enter text...

1. Does this course require course fees? **Yes**

*If yes: please attach the New Program Tuition and Fees form, which is available from the UCC website.*

COLLEGE SUPPORT ASSESSMENT FEE PER CREDIT HOUR

*Additional cost per credit hour for non-general education courses.*

|  |  |
| --- | --- |
|  | **Graduate** |
| **College of Business** | $57.00 |
| **College of Engineering & Computer Science** | $57.00 |
| **College of Nursing & Health Professions** | $57.00 |
| **College of Sciences & Mathematics** | $57.00 |

**Justification**

**Modification Justification (Course Modifications Only)**

1. Justification for Modification(s)

The proposed modification will rename the course title to be more specific to Program Development & Assessment. The current course description indicates that students will learn to develop community-based programs, and changing the course title will better reflect the purpose of the course and the course description.

Current course description: “Course is designed to teach students how to develop a community-based programs, complete a grant proposal, and understand the elements of strategic planning in preparation for the capstone experience.”

**New Course Justification (New Courses Only)**

1. Justification for course. Must include:

a. Academic rationale and goals for the course (skills or level of knowledge students can be expected to attain)

Enter text...

b. How does the course fit with the mission of the department? If course is mandated by an accrediting or certifying agency, include the directive.

Enter text...

c. Student population served.

Enter text...

d. Rationale for the level of the course (lower, upper, or graduate).

Enter text...

**Assessment**

**Assessment Plan Modifications (Course Modifications Only)**

1. Do the proposed modifications result in a change to the assessment plan? **No**

*If yes, please complete the Assessment section of the proposal*

**Relationship with Current Program-Level Assessment Process (Course modifications skip this section unless the answer to #18 is “Yes”)**

1. What is/are the intended program-level learning outcome/s for students enrolled in this course? Where will this course fit into an already existing program assessment process?

Enter text...

1. Considering the indicated program-level learning outcome/s (from question #19), please fill out the following table to show how and where this course fits into the program’s continuous improvement assessment process.

*For further assistance, please see the ‘Expanded Instructions’ document available on the UCC - Forms website for guidance, or contact the Office of Assessment at 870-972-2989.*

|  |  |
| --- | --- |
| **Program-Level Outcome 1 (from question #19)** | Type outcome here. What do you want students to think, know, or do when they have completed the course? |
| Assessment Measure | Please include direct and indirect assessment measure for outcome. |
| Assessment  Timetable | What semesters, and how often, is the outcome assessed? |
| Who is responsible for assessing and reporting on the results? | Who (person, position title, or internal committee) is responsible for assessing, evaluating, and analyzing results, and developing action plans? |

*(Repeat if this new course will support additional program-level outcomes)*

**Course-Level Outcomes**

1. What are the course-level outcomes for students enrolled in this course and the associated assessment measures?

|  |  |
| --- | --- |
| **Outcome 1** | Type outcome here. What do you want students to think, know, or do when they have completed the course? |
| Which learning activities are responsible for this outcome? | List learning activities. |
| Assessment Measure | What will be your assessment measure for this outcome? |

*(Repeat if needed for additional outcomes)*

**Bulletin Changes**

|  |
| --- |
| **Instructions** |
| **Please visit** [**http://www.astate.edu/a/registrar/students/bulletins/index.dot**](http://www.astate.edu/a/registrar/students/bulletins/index.dot) **and select the most recent version of the bulletin. Copy and paste all bulletin pages this proposal affects below. Please include a before (with changed areas highlighted) and after of all affected sections.**  **\*Please note: Courses are often listed in multiple sections of the bulletin. To ensure that all affected sections have been located, please search the bulletin (ctrl+F) for the appropriate courses before submission of this form.** |

**From 2020–2021 Graduate Bulletin: Page 253**

**(BEFORE)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Summer, Year 2** | | **Sem. Hrs.** | |
| OTD 625V, Level II Fieldwork | | 12 | |
| **Fall, Year 3** | | **Sem. Hrs.** | |
| OTD 720V, Level II Fieldwork | | 12 | |
|  | **Spring, Year 3** | | Sem. Hrs. | |
|  | OTD 7223, Practice V: Population Health | | 3 | |
|  | OTD 7232, Advocacy and Leadership | | 2 | |
|  | ~~OTD 7242, Development &~~ Assessment OTD 7342 Program Development and Assessment | | 2 | |
|  | OTD 726V, Capstone | | 4 | |
|  | Sub-total | | 11 | |
|  | **Summer, Year 3** | | Sem. Hrs. | |
|  | OTD 726V, Capstone | | 10 | |
|  | Sub-total | | 10 | |
|  | **Total Required Hours:** | | 120 | |

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**From 2020–2021 Graduate Bulletin: Page 253**

**(After)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Summer, Year 2** | | **Sem. Hrs.** | |
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| OTD 720V, Level II Fieldwork | | 12 | |
|  | **Spring, Year 3** | | Sem. Hrs. | |
|  | OTD 7223, Practice V: Population Health | | 3 | |
|  | OTD 7232, Advocacy and Leadership | | 2 | |
|  | OTD 7342 Program Development and Assessment | | 2 | |
|  | OTD 726V, Capstone | | 4 | |
|  | Sub-total | | 11 | |
|  | **Summer, Year 3** | | Sem. Hrs. | |
|  | OTD 726V, Capstone | | 10 | |
|  | Sub-total | | 10 | |
|  | **Total Required Hours:** | | 120 | |

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**From 2020–2021 Graduate Bulletin: Page 384-385**

**(BEFORE)**

**OTD 6192. Level I Fieldwork: Aging Adults** Level I fieldwork is essential for allowing the

students to integrate and apply knowledge and understanding from coursework. This fieldwork will

focus upon aging adults. Experiences are integral to the curricular design and support didactic and

lab courses. Prerequisites, Admission to the OTD Program.

**OTD 6222. Research III: Descriptive and Qualitative Research** The course is the third in a

series designed to assist the learner in completing a scholarly report. Provides the entry-level

occupational therapist with the skills necessary for research practice. The class will have both

didactic and application components. A primary focus will be on descriptive and qualitative

research. Prerequisites, Admission to the OTD Program.

**OTD 6243. Professional Practice Seminar** This is a professional practice seminar

designed to develop a student regarding professional values, professional demeanor, professional

writing and communication and professional service. It sets the stage for lifelong learning in which

an occupational therapist must engage. Prerequisite, Admission to the OTD Program.

**OTD 625V. Level II Fieldwork** Level 2 fieldwork allows students to practice skills in various

health care environments. Students are responsible for all aspects of OT service delivery.

Prerequisite, Admission to the OTD Program.

**OTD 6283. Fundamentals of Occupational Therapy IV** This course builds upon

Fundamentals III and is the final stage in the fundamental course sequence. Learners will

demonstrate knowledge through case-base evaluation, the creation of appropriate and evidence-based clinical   
 interventions and the implementation of clinical interventions. Prerequisite, Admission to the OTD Program.

**OTD 720V. Level II Fieldwork** Level 2 fieldwork allows students to practice skills in various

health care environments. Students are responsible for all aspects of occupational therapy service

delivery. Prerequisite, Admission to the OTD Program.

**OTD 7113. Gross Anatomy** Study of the structure and function of the human limbs, spine,

head and neck; regional description with emphasis on the muscular, skeletal, nervous, and

vascular systems of the limbs and spine. Prerequisite, Admission to the OTD Program.

**OTD 7222. Research IV: Scholarship of Application** Provides the entry level

occupational therapist with skills necessary for practice and scholarship. The class will have both

didactic and application components. A primary focus will be on lifelong learning of the occupational

therapist for professional development. Prerequisite, Admission to the OTD Program.

**OTD 7223. Practice V: Population Health** Course designed around the core of

occupational therapy, “occupation-based practice” with an emphasis on a public health framework

with population-based interventions. Prerequisite, Admission to the OTD Program.

**OTD 7224. Neuroscience** Analysis of the structure and function of the human nervous

system for occupational therapy majors. Prerequisite, Admission to the OTD Program.

**OTD 7232. Advocacy and Leadership** Course provides a summary review of the most recent

literature and trends in areas of advocacy, leadership and management. This course will assist in

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Program.

**~~OTD 7242. Development & Assessment~~** ~~Course is designed to teach students how to~~

~~develop a community-based programs, complete a grant proposal, and understand the elements~~

~~of strategic planning in preparation for the capstone experience. Prerequisite, Admission to the~~

~~OTD Program.~~

**OTD 7252. Health Care Delivery Systems** Comprehensive perspective for a practicing

OT provided through an overview of the US Healthcare system, comparison of other healthcare

systems, the WHO and International Classification of Functioning. Prerequisite, Admission to the

OTD Program.

**OTD 726V. Level III Fieldwork: Doctoral Rotation** In-depth field experience in one or more

of the following student selected areas including but not limited to clinical practice, research, theory,

leadership, program development, policy development, advocacy and education. Prerequisite,

Admission to the OTD Program.

The bulletin can be accessed at <https://www.astate.edu/a/registrar/students/bulletins>  
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**OTD 7271. Capstone Preparation I: Introduction to the Doctoral Capstone Experience.**

Provides an overview of the Doctoral Capstone experiences. This course assists the learner

with developing individual capstone experience objectives. Prerequisite, admission to the OTD

program.

**OTD 7281. Capstone Preparation II: Development of the Doctoral Capstone Experience.**

This course assists the learner in identifying a mentor and placement to implement final capstone

project in the areas of, but not limited to, research, theory, leadership, program development,

policy development, advocacy and or education. Prerequisite, Admission to the OTD program.

**OTD 7323. Process to Practice: Scope of Occupational Therapy** Development of

knowledge and skills in the application of the OT process across clinical practice settings.

Prerequisite, Admission to the OTD program.

**OTD 7342. Program Development and Assessment** Course designed to teach   
 students how to develop a community-based program, complete a grant proposal,   
 and understand the elements of strategic planning in preparation for the capstone experience.

**OTD 7353. Implementing Behavioral Strategies** Provides foundational knowledge and

evidence-based application of behavioral psychology theory and related assessment, treatment

and educational strategies for use with individuals with autism and other disorders in educational,

health care, and community settings. Prerequisite, Admission to the OTD Program.

**OTD 7363. Concepts of Occupational Therapy Instructional Design** The purpose of this

course is to prepare learners for work in an academic setting. Prerequisite, Admission to the OTD

Program.

O**TD 7373. Business Principles in Occupational Therapy**  The purpose of this course is to

introduce business principles including but not limited to business plan development, marketing,

personnel management and quality improvement. Prerequisite, Admission to the OTD Program.

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**From 2020–2021 Graduate Bulletin: Page 384-385**

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