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DEPARTMENT OF CAREER AND TECHNICAL EDUCATION

State Capitol, 15th Floor, 600 East Boulevard Ave., Dept. 270, Bismarck ND 58505-0610
701-328-3180 www.nd.gov/cte email: cte@nd.gov 701-328-1255 (fax)

April 3, 2013

Dear College Administrator:

Thank you for your inquiry regarding authorization to operate in the State of North Dakota. You will find detailed information on North Dakota's authorization law and board policies, along with application forms at this website: <http://www.nd.gov/cte/private-post-inst/>.

Please be advised that North Dakota law contains several exemptions from regulation for institutions. The exemptions are listed in Chapter 15-20.4-02 of the North Dakota Century Code, and can be viewed at the website listed above.

It is the policy of the State Board for Career and Technical Education that: "Postsecondary educational institutions claiming to be exempt under North Dakota Century Code 15-20.4-02 shall provide to the board, in writing, sufficient information supporting the exemption." Address your correspondence to:

State Board for Career and Technical Education
% Debra Huber
600 East Boulevard Avenue #270
Bismarck, ND 58505-0610

Finally, for those institutions desiring only to offer online education to North Dakota residents, an electronic application form is available for this purpose. You may access the form by visiting this website: <http://www.nd.gov/cte/private-post-inst/> and clicking on the word "HERE" at the top of the page.

North Dakota's licensing boards (e.g., Board of Nursing, Educational Standards and Practices Board) may also have applicable programmatic requirements. You may access information on North Dakota's Boards and Commissions at this website: <http://governor.nd.gov/boards/>

The State Board for Career and Technical Education does not have the authority to provide a complaint procedure for institutions it has not authorized to operate in North Dakota. Contact information for The North Dakota Office of the Attorney General, Consumer Protection and Antitrust Division, is as follows:

Office of Attorney General
Consumer Protection & Antitrust Division
Gateway Professional Center
1050 East Interstate Ave. Ste. 200
Bismarck, ND 58503-5574
(701)328-5570
(701)328-5568 (Fax)

From: Huber, Debra J. <dehuber@nd.gov>
Sent: Tuesday, April 02, 2013 2:29 PM
To: Matthew Huckaby
Subject: RE: Arkansas State University Distance Education

On 7.27.11, Jennifer Douglas, Assistant to the Chancellor for Distance Education, Arkansas State University, was notified of approval of a request for an exemption by Arkansas State University.

Requirements have not changed since that date.

Thank you for your inquiry

From: Matthew Huckaby [<mailto:mhuckaby@astate.edu>]
Sent: Tuesday, April 02, 2013 2:03 PM
To: Huber, Debra J.
Subject: Arkansas State University Distance Education

Greetings:

Arkansas State University-Jonesboro (ASU) is currently updating records in regards to offering distance education programs (EdS-Educational Leadership, MSE- Theory and Practice, MSE- Educational Leadership/Principalship, MSE- Curriculum and Instruction, MSE- Special Education p-4, MSE – Special Education 4-12, MPA, MS-Sport Administration, MS- College Student Personnel, and a BS –Interdisciplinary Studies) in the state of North Dakota via on-line delivery. Accordingly, all coursework for our programs is offered completely online; the university will not have any kind of physical presence within the state. Most of these programs require that each student identify a mentor or sponsor for the required program internship. This component is overseen by a local school district administrator or relevant entity in your state who mentors the student to relate their learning specifically to your state's educational practices or relative to the curriculum of their program; no university faculty will be present in the state. ASU is a public, four-year university accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools.

We will not have any type of administrative office in your state.

At least initially, all advertising and recruiting will be through website advertising or e-mail contact. Enrollment and payment will be handled online or via telephone. It is possible that, at some point in the future, we may have a recruiter that would visit your state on occasion.

It is our understanding that no approval, registration, or licensing of our institution or its programs is required by the state of North Dakota. Furthermore, our records, through correspondence with your state, indicate that you have not required us to seek approval in the recent past (I believe we have done an exemption request and received and exemption in 2011).

Could you please confirm the above by responding to this email so that we may have a current and accurate record of your state's requirements?

Sincerely,

Jennifer Douglas

WA

From: Huber, Debra J. <dehuber@nd.gov>
Sent: Friday, August 26, 2011 7:49 AM
To: Jennifer Douglas
Cc: Welk, Janet L.; Kuntz, Linda L.
Subject: Grant of Exemption - Arkansas State University

Dear Ms. Douglas:

Arkansas State University is exempt from regulation by the North Dakota State Board for Career and Technical Education. NDCC ch 15-20.5-02(6) exempts institutions "established, operated and governed" by a state. By way of this e-mail, I am informing Dr. Janet Welk of the North Dakota Education Standards and Practices Board (ESPB) of ASU's online education programs.

Thank you for your inquiry.

Debra Huber
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<http://www.nd.gov/cte/>