

GRADUATE STUDENT COUNCIL (GSC) MEETING –NOVEMBER 14, 2012



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ARKANSAS STATE UNIVERSITY

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Sharice Nash

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I. CALL TO ORDER

☞ Meeting was called to order at 11:02am on November 14, 2012 at the board room, Library, ASU by Sheena who presided.

☞ Sign in sheet was passed instead of roll call. **(See Figure A)**

Special Guest-Student Health Care Center Representatives **(See Figure 1D,2D,3D)**

- Dr. Victoria Williams
- Aaron Carroll

☞ Special Guest-Dr. Lonnie Williams

II. REPORTS

☞ **President's Report: (See Figure B)**

- President welcomed guests and graduate students. the council members.
- She briefly explained that the Student Health Center came to the meeting to discuss testing and procedures.

☞ **Vice President Report: (See Figure C)**

- Minutes uploaded from last meeting

☞ **Secretary's Report:**

- Minutes are up
- Remember to submit reports to secretary at least Monday before general body meeting

☞ **Treasurer's Report:**

- Keep applying for travel fund
- Next meeting updated version of budget

☞ **Action Fund Report:**

- 4 applicants, 1 ready for review
- 1 missing TR1 Form and two getting back from travel
- 4 applicants will be for this semester 1 will be for next semester

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- Pam-inquired if forms could be sent through inter department mail
President-Yes

III. NEW BUSINESS

- GSC Constitution Revision
 - Get revisions to Sheena
- GSC Potluck
 - Order food on campus possibly
 - Bring finger food prepare for about 15 people

III. Old Business

- Spring Banquet Update
 - Free to host banquet in union .
 - Cost comes whatever is order from catering.
 - Will know what day in spring by January, working on awards.

V. OPEN FLOOR

- ☞ Survey (Brittany Reese)
 - Finished with that survey but may need people to fill it out at the next meeting.
- ☞ Liting asked about how does the NAPGS benefit members
 - President forwarded Liting to NAGPS website
 - Usha also provide a brief description of what the NAGPS does
- ☞ Graduate Student Awards
- ☞ Patent issue
 - Dr. Sustich provided more information about the patent issue on campus. Students needed more info should contact our office.

VI. ADJOURNMENT (NOV. 14th, 2012 @ 1:23PM. NEXT MEETING IS WED. NOV. 28, 2012 AT 12:30 P.M.

Respectfully Submitted,

Brittany Reese on 10-17-12

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Figure A: Sign in sheet

GSC Representative Enrollment Sheet -Fall 2012	
Department	Name
Educational Leadership	Bill Lange
	Sheena Terrell
Academic Partnership	Dalia Tejada
Environmental Sciences	
Heritage Studies	
Molecular Biosciences	Swayonali Halder
Statistics	
Physical Therapy	
Agriculture	
Biology	
Business Administration	Louis Uchubilo
	Audrey Zaymulin
Accountacy	Liting Zhao
Business Technology	
Chemistry	
English	
History	Meghan J. Pope
Music Education	
Physical Education	Sharice Nash
Political Science	
Reading	
Sociology	

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Communication Studies and Theatre	Emerald Chauncy
Psychology and Counseling	DeAngelo Scales
Accountancy	
Arts	
Communication Studies and Theatre	
Business Administration	
Communication Disorders	
Engineering Management	
Public Administration	
Rehabilitation Counseling	
Computer Science	Usha Ramanathan Fatemah Alghamedy
Mathematics	
Mass Communications	Brittany Reese Barbara Barnett
Nursing	
Social Work	Janice Hill
Biotechnology	
Center for Excellence in Education	Krishan Bista Pamela Shultz
	Surya Nallamala

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Figure B: President's Report

Graduate Student Council Meeting

Library Board Room, November 14, 2012- 12:30 p.m.

President's Report- Sheena T. Terrell

GSC Updates:

- Graduate Student Council

Usha and I attended the November 5th meeting. The following

items were approved:

- Education

New Course-RDNG 6573 Action Research in Literacy Education
Bulletin Change-Eliminate prerequisite for ELAD 7023 School Business
Mgmt.

- Fine Arts

Program and Course Deletions
Master of Arts in Art Education

Master of Arts in Art

- Nursing and Health Professions
Program Deletion
Master of Physical Therapy

- SGOC

I attended the November 5th meeting. The minutes are attached below:

Meeting called to order at 3:34 by Chair Andy Mooneyhan.

Members in attendance: David Cox, Julie Isaacson, Andy Mooneyhan,
Mike McDaniel, Jeff Bailey, Sheena Terrell, and Loretta McGregor

Chair update

An update was provided for 12 FA001 System Patent policy. It was noted that it passed with one group voting against the proposal. Discussion continued on the dissenting view with no comments given with the vote. Update on Dashboard training for SGOC included question as to if we wanted Henry to come to our next meeting and provide a quick training.

Old Business

An update was provided for 12FA002, Full week fall break (still in process)

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An update was provided for 12FA003 still being voted on by the Chairs' Council. Discussion included comment from chairs counsel representative that it had been sent with a request form SGOC chair to be resent.

New Business

Committee members of SGOC were in favor of editing lists of their respective groups for dashboard

Campus survey was discussed with document provide by Mike McDaniel in draft form.

Other

Concern of the method for submitting proposals was discussed with group electing to leave it open to anyone who wishes to make the proposal.

It was suggested that a board of trustees should be included in the campus survey and that it may be more appropriate to include the chancellor and not the system president.

It was also suggested that an electronic Evaluation Kit was used for the campus survey but that hard copies also be used.

Academic Affairs and Research Council Meeting

Actionable Minutes for Monday, November 12, 2012

The following are action items discussed:

- 1) Cassey Tune provided an overview on the new Travel and Expense module:
 - a. New Travel and Expense module is scheduled to be operational March 2013
 - b. Training will be provided online or face-to-face
- 2) Lynita Cooksey provided a brief HLC Update:
 - a. HLC will be on the campus during the fall 2013 semester-- Specific date still pending.
 - b. Josie Welsh has been appointed as a 'Peer Evaluator' by HLC

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- c. Colleges/Departments should pay close attention to any requests received from Josie Welsh and ensure that documentation is provided immediately.
- 3) Josie Welsh provided an Assessment Update and distributed handouts:
- a. Colleges/Departments should review their assessment plans and make sure plans are being adhered to.
- b. All assessment meetings, program review meetings and accreditation reports (or minutes) should be sent to Josie Welsh.
- c. Web-assisted, concurrent, and online courses will be carefully reviewed by HLC.
- d. Dual-credit high school courses need evaluations completed during the year including all corresponding data.
- e. The most common reason for missing syllabi is a failure to label according to CRN.
- f. When faculty members are hired to teach classes, regardless of whether they are taught on campus, web-based, or off-site, the department that oversees the discipline is responsible for collecting and maintaining the syllabuses and assessments. This applies to adjunct faculty as well.
- g. Josie highlighted the increase use of the Degree Qualification Profile for competency based assessment nationwide.
- h. Josie Welsh will be distributing reports to all colleges/units-- please review carefully.

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- b. Rebecca Oliver--Current incoming Honors freshmen count for fall 2013 is at 282 which is a little higher than the previous year.
- c. Don Bowyer--The College of Fine Arts has several entertaining events going on such as, Boeing Boeing.
- d. Lauri Umansky--A Dickens Slam will be conducted on December 4th at 1:00 p.m. at the Pavilion. Anyone that would like to attend or even participate (i.e. read, dance, etc.) is welcome to do so.
- e. Lillie Fears--On November 28th at 3:15 p.m. a workshop will be conducted in the Mockingbird room for pretenure faculty on how to prepare a good PRT document--a notice will be sent out soon. Also, if anyone would like to schedule a diversity workshop or have Lillie meet with their college, please contact her for availability.
- f. Lynita Cooksey--As of November 1st, Susan Allen accepted a new position at Embry-Riddle Aeronautical University in Daytona Beach, Florida. There is no news on budget planning yet, but she will keep the Council updated once there is.

7) Meeting adjourned at 11:55 a.m

Respectfully Submitted,

Sheena T. Terrell



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Figure C: Vice President's Report

- The minutes for October 30 has been posted online, please go ahead and take a look at it.

- My self and Sheena had a meeting with the graduate council committee on November 5th.

#The meeting was about the Education department Bulletin changes

#Program and course Deletions in Fine arts and Health

Professions



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Figure 1D: Student Health Care Center Discussion

- Passed around Powerpoint, non emergent issues
- Not to become primary care Dr.
- Student Affairs
- Ginger Beard-RN
- Sondra Becker-
- Sick visited acute care, fever, cold flu like 8-9 a.m. or 1-2 p.m. walk in
- Nutrition counseling
- 9-11 2-4 appointment 30 minute appoints
- 9 -4 immunizations charges go to student account
- have asu id when you check in. don't file insurance, all lab testing goes through quest, highly reduced rate, we request just incase have to refer
- Not medicad provider just for students
- High blood pressure has to be initiated by primary care physician not the student health center
- Headaches, drop in pressure and student heath student can help with
- Itemized bill where to get it from (Pam)
- Estimated cost given at the window typically only treat what you come in
- Other charges come in with others
- No itemized bill at this time
- Sheena-typical to get estimated cost for visit ect?
 - Could request itemized bill

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- Krishna- Dr. visit's clinic?
 - No Dr. that visit clinic
 - 2010 did test then this year 2012 follow up, why it is a gap
 - Arkansas State system changed that is what called gap in testing
- Lange-what would help student health center expand to provide more services
 - Dr. Lonnie-Student health fee
 - \$50 a semester
 - Sheena- Has this (Fee) been discussed
 - Voted down by SGA: Lonnie-about 3 years ago

Other questions?

- Student Health Center doesn't take insurance
- 95 dollar fee a month for insurance-
- No old test now doing t-spot test-
- How international cases handled with student health center
 - Maybe committee together to see what policies the health centers around state provide and suggested changes.
- DeAngelo- Not having Dr. visiting center causes they (health center staff) to be limited
- Sheena- will look at senate to see reasons for rejecting health center fee rejected
 - Researcher other schools
 - Why doesn't they insurance?
- Ask if you want print out of fees
 - UCA 65

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- 103.90 for U of A
 - ❖ Pay for supplies
 - ❖ Women obgyn



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Figure 2D: Powerpoint from Student Health Care Center

11/14/2012

Great Discussion?

11/14/2012

Student Health Center

Presented By:
Victoria Williams, APH
Director of Student Health Services

Who Are We?

- Student Health Center is a medical facility that treats ASU-Jonesboro and ASU-Paragould students for non-emergent issues.
- SHC is a supplemental medical service designed to see students until they are able to see their Primary Care Physician (PCP), not as a replacement for their PCP.

Who Are We – cont'd

- The SHC is a Division of the Student Affairs Department and the clinical staff is made up of the following:
 - Victoria Williams, Nurse Practitioner
 - Ginger Byard, Registered Nurse
 - Sondra Becker, Licensed Practical Nurse

Services Offered

- Sick Visits
- Nutrition Counseling
- STI Screening
- Blood Pressure Screening
- Glucose and Cholesterol Screening
- Immunizations and Flu Shots
- Allergy Injections

Walk In Clinic

- Hours
 - 8:00 AM – 9:00 AM
 - 1:00 PM – 2:00 PM
- Illnesses Seen
 - Acute illnesses acquired in the last 24 hours such as fever, cough, congestions, earache, bladder infection, allergic reaction, vomiting, mono, strep, flu

Clinic Appointment

- Hours
 - 8:00 AM – 11:00 AM
 - 2:00 PM – 4:00 PM
- Issues Seen
 - Pap smears, birth control, breast exams, sports physicals, musculoskeletal injuries, minor wounds, anxiety/depression



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Figure 3D: Powerpoint from Student Health Care Center

11/14

Immunization Clinic

- Hours
 - 9:00 AM – 4:00 PM
- Immunizations Offered
 - MMR, Tetanus, Tuberculosis, Hepatitis A & B, Meningitis, Gardasil, Flu

General Information

- Valid ASU ID is required at check in.
- SHC does not file any insurance.
- Insurance cards are requested as part of the medical chart.
- SHC is not a Medicaid Provider.
- SHC is not a state health department.
- SHC is a service to students, referrals are made as necessary to outside providers

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Health center committee

Pam Shutz

Surya Nallamala

Bill lange-Chair

DeAngelo Scales

Krishna Bista