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| xxFor Academic Affairs and Research Use Only | |
| Proposal Number |  |
| CIP Code: |  |
| Degree Code: |  |

**New or Modified Course Proposal Form**

**[ ] Undergraduate Curriculum Council**

**[x ] Graduate Council**

|  |
| --- |
| **[ x]New Course, [ ]Experimental Course (1-time offering), or [ ]Modified Course (Check one box)** |

Signed paper copies of proposals submitted for consideration are no longer required. Please type approver name and enter date of approval.

|  |  |
| --- | --- |
| Dr. Tamara Pace-Glover 3/2/2021 **Department Curriculum Committee Chair** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…  **COPE Chair (if applicable)** |
| Dr. Cheryl Knight 3/2/2021 **Department Chair** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…  **Head of Unit (if applicable)** |
| Shanon Brantley 3/2/2021  **College Curriculum Committee Chair** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…  **Undergraduate Curriculum Council Chair** |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date… **Director of Assessment (new courses only)** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…  **Graduate Curriculum Committee Chair** |
| Susan Hanrahan 3/5/21 Enter date… **College Dean** | Alan Utter 4/2/2021  **Vice Chancellor for Academic Affairs** |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…  **General Education Committee Chair (if applicable)** |  |

1. **Contact Person (Name, Email Address, Phone Number)**

Staci P. Wolfe, swolfe@astate.edu, 870-972-3984

1. **Proposed starting term and Bulletin year for new course or modification to take effect**

Spring 2022; Bulletin year 2021-2022

**Instructions:**

*Please complete all sections unless otherwise noted. For course modifications, sections with a “Modification requested?” prompt need not be completed if the answer is “No.”*

|  |  |  |
| --- | --- | --- |
|  | **Current (Course Modifications Only)** | **Proposed (New or Modified)**  *(Indicate “N/A” if no modification)* |
| **Prefix** |  | **SW** |
| **Number\*** |  | **6093** |
| **Title** |  | **Service and Leadership in Social Work**  **(Service and Leadership in SW)** |
| **Description\*\*** |  | Theory and ethics of leadership, including navigating organizations as a leader, practicing inter/intra-personal leadership communications, and providing leadership through service on multi-levels. Internal leadership focus, including financial and strategic management, board development and governance relationships. |

***\**** (Confirm with the Registrar’s Office that number chosen has not been used before and is available for use. For variable credit courses, indicate variable range. *Proposed number for experimental course is 9*. )

\*\*Forty words or fewer as it should appear in the Bulletin.

1. **Proposed prerequisites and major restrictions** **[Modification requested? No]**

(Indicate all prerequisites. If this course is restricted to a specific major, which major. If a student does not have the prerequisites or does not have the appropriate major, the student will not be allowed to register).

1. **No** Are there any prerequisites?
   1. If yes, which ones?

Enter text...

* 1. Why or why not?

Enter text...

1. Yes Is this course restricted to a specific major?
   1. If yes, which major? Graduate Level Social Work Students
2. **Proposed course frequency [Modification requested? No]**

(e.g. Fall, Spring, Summer; if irregularly offered, please indicate, “irregular.”) *Not applicable to Graduate courses.*

Enter text...

1. **Proposed course type [Modification requested? No]**

Will this course be lecture only, lab only, lecture and lab, activity (e.g., physical education), dissertation/thesis, capstone, independent study, internship/practicum, seminar, special topics, or studio? Please choose one.

Web Assisted Lecture

1. **Proposed grade type [Modification requested? No]**

What is the grade type (i.e. standard letter, credit/no credit, pass/fail, no grade, developmental, or other [please elaborate])

Standard Letter

1. **No** Is this course dual-listed (undergraduate/graduate)?
2. **No** Is this course cross-listed?

*(If it is, all course entries must be identical including course descriptions. Submit appropriate documentation for requested changes. It is important to check the course description of an existing course when adding a new cross-listed course.)*

**a.** – If yes, please list the prefix and course number of the cross-listed course.

Enter text...

**b.** – **No** Can the cross-listed course be used to satisfy the prerequisite or degree requirements this course satisfies?

Enter text...

1. **No** Is this course in support of a new program?

a. If yes, what program?

Enter text...

1. **Yes** Will this course be a one-to-one equivalent to a deleted course or previous version of this course (please check with the Registrar if unsure)?

a. If yes, which course?

If this course is approved it will replace SW6073 Integrative Research Project. Once approved a curriculum form will be submitted deleting SW6073 Integrative Research Project

**Course Details**

1. **Proposed outline** **[Modification requested? No]**

(The course outline should be topical by weeks and should be sufficient in detail to allow for judgment of the content of the course.)

**COURSE SCHEDULE AND READINGS**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date** | **Topic** | **Reading** | **Class Activities** | **Due** |
| **Week 1 – In-seat** | Review of Course, expectations  What is leadership in Social Work? Why will it make a difference for those you serve? |  | Lecture, Discussion, Activities |  |
| **Week 1 – Web Assist** | Choosing an organization to complete an organizational/program evaluation | Chapter 1 -3, (Part I) pages 1-32; Kouzes & Posner | Discussion Board, brainstorming. |  |
| **Week 2 – In-seat** | How to gather information on organization; Guidestar, financial reviews (990’s) |  | Lecture, Discussion, Activities  Examples of 990’s; directions on how to read a 990. |  |
| **Week 2 – Web Assist** | Believing in yourself; lifelong learning and development. | Chapter 4-6 (Part II), pages 33-64 Kouzes & Posner | Discussion | Discussion Board #1 |
| **Week 3 – In-seat** | How to recognize and measure organizational needs |  | Review Organization/Program Evaluation assignment assign groups. Examples of SWOT evaluations, organizational evaluations. |  |
| **Week 3 – Web Assist** | Leading others: you must know what’s important to you and your organization. | Chapters7-9, (Part III), pages 65-96 Kouzes & Posner | Reflective writing | Reflection #1 |
| **Week 4 – In-seat** | How to find and evaluate needs of an organization. |  | Work in groups to identify organization to work with for Organization/Program Evaluation Assignment. Develop timeline for project. |  |
| **Week 4 – Web Assist** | Challenge of Leadership; | Chapters 10 - 13, (Part IV), pages 97 - 138 Kouzes & Posner | Work with group for project advancement |  |
| **Week 5 – In-seat** | Finding relevant data for organization/program evaluation. |  | Discussion of reading. Outline organizational/program evaluation. \*should have met with organization and identified stakeholders |  |
| **Week 5 – Web Assist** | Engaging those you lead; how to gain support of others. | Chapters 14 – 16 (Part V), Kouzes & Posner, pages 139-168 | Discussion. Schedule and meet with organizations to start evaluation process. Identify stakeholders. | Discussion Board #2 |
| **Week 6 – In-seat** | How to get buy-in from organizational stakeholders. |  | Work in groups on furthering organizational evaluation. Determine primary, secondary and tertiary organization needs. |  |
| **Week 6 – Web Assist** | Practicing the fundamental skills of leadership | Chapters 17 – 19 (Part VI), Kouzes & Posner, pages 171 – 200 | Reflection | Reflection # 2 |
| **Week 7 – in-seat** | Power of a strategic plan; how to develop a plan.  When to turn to grants for new programs or meeting existing needs. |  | Differentiate between strategic plan intervention or grant writing assignment – which will be most helpful to you and your organization? |  |
| **Week 7 – Web Assist** | Complete | Organizational | Evaluation | With Group |
| **Week 8 – In-seat** | Strategic Plan framework; Grant framework |  | Work with groups to begin to focus on final project (either grant or Strategic Plan). Set goals, outline, assign and delegate responsibilities within groups. | Organizational/Program Evaluation Due! |
| **Week 8 Web Assist** | Leadership styles - | Online supplemental materials supplied by instructor | Discussion | Discussion Board #3 |
| **Week 9 – In-seat**   |  | | --- | |  | | Service as Leadership | Supplemental Materials supplied by instructor (Greenleaf) | Discussion and Class Activities. Group Work. |  |
| **Week 9 – Web Assist** | Vulnerability as a leader | Brown assigned readings | Reflection | Reflection #3 |
| **Week 10 – In-seat** | Vulnerability as a leader |  | Discussion and Class Activities. Group Work. |  |
| **Week 10 – Web Assist** | Vulnerability as a leader | Brown assigned readings | Materials posted on Blackboard for viewing (video) |  |
| **Week 11 – In-seat** | Empathy in Leadership Practice | Materials Supplied by Instructor | Discussion and Class Activities. Group Work. |  |
| **Week 11 – Web Assist** | Empathy in Leadership Practice | Brown assigned readings |  | Discussion Board #4 |
| **Week 12 – In-seat** | Social Work Values |  | Discussion and Class Activities. Group Work. |  |
| **Week 12 – Web Assist** | Social Work Values |  |  |  |
| **Week 13 – In-seat** | Leadership and Conflict | Brown assigned readings | Discussion and Class Activities. Group Work. |  |
| **Week 13 – Web Assist** | Leadership and Ethics |  |  | Discussion Board #5 |
| **Week 14 – In-seat** | Group Presentations |  | **Group Presentations** | **Group Projects** |
| **Week 14 – Web Assist** | The Emotionally Intelligent Leader | Brown assigned readings |  |  |
| **Week 15 – In-Seat** | Group Presentations |  | **Group Presentations** | **Group Projects** |
| **Week 15 – Web Assist** | Final Review | Brown assigned readings |  | **Final Reflection** |
| **Final Exam Week** | TBD | TBD |  |  |

1. **Proposed special features** **[Modification requested? No]**

(e.g. labs, exhibits, site visitations, etc.)

None.

1. **Department staffing and classroom/lab resources**

No additional staff required

1. Will this require additional faculty, supplies, etc.?

No

1. **No** Does this course require course fees?

*If yes: please attach the New Program Tuition and Fees form, which is available from the UCC website.*

**Justification**

**Modification Justification (Course Modifications Only)**

1. Justification for Modification(s)

Enter text...

**New Course Justification (New Courses Only)**

1. Justification for course. Must include:

a. Academic rationale and goals for the course (skills or level of knowledge students can be expected to attain)

Service and leadership are growing areas of skills training in the profession of social work. Social work is rooted in service/advocacy and the addition of this course to the existing clinical curriculum will provide students an advantage in their professional endeavors. Furthermore, clinical social workers are often assigned supervisory and leadership roles in their agencies and this course will help prepare for these roles.

b. How does the course fit with the mission of the department? If course is mandated by an accrediting or certifying agency, include the directive.

The mission of the MSW Program at ASU is to provide a transformative educational experience that prepares graduates for compassionate, ethical, clinical practice that enhances the well-being and quality of life for individuals, families, groups and communities. In order to be fully prepared, graduates must have knowledge base in service and leadership skills tied to the profession

c. Student population served.

Graduate Students in Social Work MSW program

d. Rationale for the level of the course (lower, upper, or graduate).

Graduate – Service and leadership in the Social Work Profession is often tied to professional licensure which can only be attained after the completion of a graduate degree

**Assessment**

**Assessment Plan Modifications (Course Modifications Only)**

1. **Yes / No** Do the proposed modifications result in a change to the assessment plan?

*If yes, please complete the Assessment section of the proposal*

**Relationship with Current Program-Level Assessment Process (Course modifications skip this section unless the answer to #18 is “Yes”)**

1. What is/are the intended program-level learning outcome/s for students enrolled in this course? Where will this course fit into an already existing program assessment process?

Social work education is a competency-based approach that prepares students with the knowledge, skills, and values required for professional practice, service and leadership

1. Considering the indicated program-level learning outcome/s (from question #19), please fill out the following table to show how and where this course fits into the program’s continuous improvement assessment process.

*For further assistance, please see the ‘Expanded Instructions’ document available on the UCC - Forms website for guidance, or contact the Office of Assessment at 870-972-2989.*

|  |  |
| --- | --- |
| **Program-Level Outcome 1 (from question #19)** | Social Work Competencies/Outcomes Expected from this Course:  Competency 1: Demonstrate Ethical and Professional Behavior  Competency 2: Engage Diversity and Difference in Practice  Competency 3: Advance Human Rights and Social, Economic, and Environmental Justice  Competency 5: Engage in Policy Practice  Competency 6: Engage with Individuals, Families, Groups, Organizations, and Communities  Competency 7: Assess Individuals, Families, Groups, Organizations, and Communities |
| Assessment Measure | Assignments, Class Discussions and Exams |
| Assessment  Timetable | Spring Semester |
| Who is responsible for assessing and reporting on the results? | Graduate Faculty will teach the course |

*(Repeat if this new course will support additional program-level outcomes)*

**Course-Level Outcomes**

1. What are the course-level outcomes for students enrolled in this course and the associated assessment measures?

|  |  |
| --- | --- |
| **Outcome 1** | Gain an understanding of leadership theory and structure in social work and human services settings |
| Which learning activities are responsible for this outcome? | Reading, Reflection, Lecture, Group Work |
| Assessment Measure | What will be your assessment measure for this outcome? |

*(Repeat if needed for additional outcomes)*

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| --- | --- |
| **Outcome 2** | Develop and practice a leadership mindset by applying theoretical knowledge and constructs to situations or scenarios |
| Which learning activities are responsible for this outcome? | Reading, Reflection, Lecture, Group Work |
| Assessment Measure | Discussion Board, Reflections, Strategic Plan or Grant Proposal, Presentation |

|  |  |
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| **Outcome 3** | Assess and evaluate an organizational structure, goals, needs, finances, strategic plan(s), and interventions. |
| Which learning activities are responsible for this outcome? | Reading, Reflection, Lecture, Group Work |
| Assessment Measure | Organization/Program Evaluation |

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| **Outcome 4** | Demonstrate social work values and ethics in leading programs and services that are responsive to the needs of populations at-risk including women, people of color, persons with disabilities and LGBTQ+. |
| Which learning activities are responsible for this outcome? | Reading, Reflection, Lecture, Group Work |
| Assessment Measure | Discussion Board, Reflections, Strategic Plan or Grant |

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| **Outcome 5** | Apply requisite policy-practice knowledge and skills advocacy, coalition building, agenda setting, lobbying) with comfort in using interactional dimensions of power to influence the development, enactment, implementation, and evaluation of a social service organization. |
| Which learning activities are responsible for this outcome? | Reading, Reflection, Lecture, Group Work |
| Assessment Measure | Reflections, Organizational/Program Evaluation |

|  |  |
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| **Outcome 6** | Interpret the legal principles that guide administrative processes in organizations, especially those related to human service organizations |
| Which learning activities are responsible for this outcome? | Reading, Reflection, Lecture, Group Work |
| Assessment Measure | Organizational/Program Evaluation, Strategic Plan or Grant Proposal |
| **Outcome 7** | Demonstrate a willingness to lead with social work values of service, social justice, dignity and worth of the person, importance of human relationships, integrity, and competence. |
| Which learning activities are responsible for this outcome? | Reading, Reflection, Lecture, Group Work |
| Assessment Measure | Discussion Board, Reflections, Strategic Plan or Grant, Presentation of Evaluation |

**Bulletin Changes**

|  |
| --- |
| **Instructions** |
| **Please visit** [**http://www.astate.edu/a/registrar/students/bulletins/index.dot**](http://www.astate.edu/a/registrar/students/bulletins/index.dot) **and select the most recent version of the bulletin. Copy and paste all bulletin pages this proposal affects below. Please include a before (with changed areas highlighted) and after of all affected sections.**  **\*Please note: Courses are often listed in multiple sections of the bulletin. To ensure that all affected sections have been located, please search the bulletin (ctrl+F) for the appropriate courses before submission of this form.** |

**Before Page number 260**

**Social Work**

**Master of Social Work**

|  |  |
| --- | --- |
| **University Requirements** |  |
| See Graduate Degree Policies for additional information (p. 38) |  |
| **Foundation Curriculum:** | **Sem. Hours** |
| SW 5003, Human Behavior and Social Environment I | 3 |
| SW 5023, Foundations of Social Work Practice I | 3 |
| SW 5043, Foundations of Social Work Practice II | 3 |
| SW 5053, Social Welfare Policy and Services | 3 |
| SW 5063, Social Justice and Diversity | 3 |
| SW 5333, Human Behavior and Social Environment II | 3 |
| SW 5803, Foundation Field I | 3 |
| SW 5813, Foundation Field II | 3 |
| Social Work Elective | 3 |
| **Subtotal** | **27** |
| **Concentration Curriculum** | **Sem. Hours** |
| SW 6003, Psychopathology for Social Workers | 3 |
| SW 6013, Social Work Ethics | 3 |
| SW 6023, Social Work Evaluation and Research | 3 |
| SW 6033, Clinical Practice with Individuals | 3 |
| SW 6053 Clinical Practice with Groups | 3 |
| SW 6063, Social Work Policy Analysis | 3 |
| SW 6073, Integrative Research Project | 3 |
| SW 6083, Trauma Focused Practice | 3 |
| SW 6803, Advanced Field I | 3 |
| SW 6813, Advanced Field II | 3 |
| Social Work Electives | 3 |
| **Subtotal** | **36** |
| **Total Required Hours** | **63** |
|  |  |

**Before: page 389**

**SW 5603. Cognitive Behavioral** Therapy Cognitive Behavioral Therapy Course provides knowledge and application of cognitive therapy, cognitive restructuring and awareness of this model. It gives students the competent ability to effectively use CBT techniques.

**SW 5803. Full-Time Foundation Field I** This first full-time foundation field placement focuses on the development of rural-based generalist practice knowledge and skills. Placements in the foundation curriculum are designed to provide students with opportunities to integrate and enhance social work values, ethics, and develop generalist practice skills. Prerequisite, Graduate Social Work Student.

**SW 5813. Full-Time Foundation Field II** This second full-time foundation field placement continues to focuses on the development of rural-based generalist practice knowledge and skills. Placements in the foundation curriculum are designed to provide students with opportunities to integrate and enhance social work values, ethics, and develop generalist practice skills. Prerequisite, Graduate Social Work Student.

**SW 6003. Psychosocial Pathology for Social Work Practice** This course provides students with knowledge of psychopathology as an aspect of human behavior and cultural labeling. Primary focus is on the interaction between physiological, development, emotional, biological, and social aspects of adult and child psychopathology. Prerequisite, Prerequisite, Graduate Social Work Student and Graduate Addictions Studies Certificate Students.

**SW 6013. Social Work Ethics** This course will review the ethical dimensions of the mission of the profession of social work. The purpose of this course is to enable students to become sensitive and responsive to ethical issues and dilemmas at all levels of social work practice. Prerequisite, Graduate Social Work Student.

**SW 6023. Social Work Evaluation & Research** This course focuses on the development of knowledge and skills necessary to evaluate rural-based clinical practice with individuals, families, and small groups. Prerequisite, Graduate Social Work Student.

**SW 6033. Clinical Practice with Individuals** This course is designed to assist students in development of their clinical assessment and intervention skills with individuals. The course presents the theoretical basis of individual focused models of assessment and intervention in rural-based clinical social work practice. Prerequisite, Graduate Social Work Student.

**SW 6053. Clinical Practicum with Groups and Families** This course focuses on the theory and practice of rural-based clinical social work practice with groups. Students will master an understanding of group work theories, interventions and techniques applied to persons with a range of issues. Prerequisite, Graduate Social Work Student.

**SW 6063. Rural Social Work Policy Practice** SW 6063 connects students with contemporary social problems faced by people in rural communities. Emphasis is placed on the application of policy-practice knowledge and advocacy skills to the promotion of economic, political, and social justice within the rural context. Prerequisite, Graduate Social Work Student.

**SW 6073. Integrative Research Project** The purpose of the course is for graduate social work students to critically analyze and demonstrate the ability to integrate knowledge and proficiency within the broad philosophical base of social work practice. Prerequisite, Graduate Social Work Student.

**SW 6083. Trauma Focused Practice** Introduce current bio-ecological evidence based research and practice in the field of social work trauma to enhance assessment and intervention skills in working with persons who have experienced trauma. Prerequisite, Graduate Social Work Student.

**After Page: 260**

**Social Work**

**Master of Social Work**

|  |  |
| --- | --- |
| **University Requirements** |  |
| See Graduate Degree Policies for additional information (p. 38) |  |
| **Foundation Curriculum:** | **Sem. Hours** |
| SW 5003, Human Behavior and Social Environment I | 3 |
| SW 5023, Foundations of Social Work Practice I | 3 |
| SW 5043, Foundations of Social Work Practice II | 3 |
| SW 5053, Social Welfare Policy and Services | 3 |
| SW 5063, Social Justice and Diversity | 3 |
| SW 5333, Human Behavior and Social Environment II | 3 |
| SW 5803, Foundation Field I | 3 |
| SW 5813, Foundation Field II | 3 |
| Social Work Elective | 3 |
| **Subtotal** | **27** |
| **Concentration Curriculum** | **Sem. Hours** |
| SW 6003, Psychopathology for Social Workers | 3 |
| SW 6013, Social Work Ethics | 3 |
| SW 6023, Social Work Evaluation and Research | 3 |
| SW 6033, Clinical Practice with Individuals | 3 |
| SW 6053 Clinical Practice with Groups | 3 |
| SW 6063, Social Work Policy Analysis | 3 |
| ~~SW 6073, Integrative Research Project~~ \*\*\* (See comment below table) | ~~3~~ |
| SW 6083, Trauma Focused Practice | 3 |
| SW 6803, Advanced Field I | 3 |
| SW 6813, Advanced Field II | 3 |
| SW 6093, Service and Leadership in Social Work | 3 |
| Social Work Electives | **3** |
| **Subtotal** | **36** |
| **Total Required Hours** | **63** |

\*\*\*If SW 6093 Service and Leadership in SW is approved then a form will be submitted requesting that SW 6073 Integrative Research Project be removed.

**After page 389**

**SW 5603. Cognitive Behavioral Therapy** Cognitive Behavioral Therapy Course provides knowledge and application of cognitive therapy, cognitive restructuring and awareness of this model. It gives students the competent ability to effectively use CBT techniques.

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**~~SW 6073. Integrative Research Project~~** ~~The purpose of the course is for graduate social work students to critically analyze and demonstrate the ability to integrate knowledge and proficiency within the broad philosophical base of social work practice. Prerequisite, Graduate Social Work Student.~~

**SW 6083. Trauma Focused Practice** Introduce current bio-ecological evidence based research and practice in the field of social work trauma to enhance assessment and intervention skills in working with persons who have experienced trauma. Prerequisite, Graduate Social Work Student.

**SW 6093** **Service and Leadership in Social Work** Theory and ethics of leadership, including navigating organizations as a leader, practicing inter/intra-personal leadership communications, and providing leadership through service on multi-levels. Internal leadership focus, including financial and strategic management, board development and governance relationships.