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| For Academic Affairs and Research Use Only |
| Proposal Number |  |
| CIP Code:  |  |
| Degree Code: |  |
|  2+2/MOUs: |  |

**Emphasis, Concentration, Option, or Minor Deletion Proposal Form**

**[x] Undergraduate Curriculum Council**

**[ ] Graduate Council**

Signed paper copies of proposals submitted for consideration are no longer required. Please type approver name and enter date of approval.

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| Kelly Fish | 11/1/2020 |

**Department Curriculum Committee Chair** |

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| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Enter date |

**COPE Chair (if applicable)** |
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| James Doering | 11/1/2020 |

**Department Chair** |

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**Head of Unit (if applicable)**   |
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| Melodie Philhours | 11/2/2020 |

**College Curriculum Committee Chair** |

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**Undergraduate Curriculum Council Chair** |
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| Melody Lo | 11/3/2020 |

**College Dean** |

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**Graduate Curriculum Committee Chair** |
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**General Education Committee Chair (if applicable)**   |

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**Vice Chancellor for Academic Affairs** |

1. **Contact Person** (Name, Email Address, Phone Number)

Kelly Fish, kfish@astate.edu, 870-972-3986

1. **Type of deletion request:**
2. [ ] Emphasis
3. [ ] Concentration
4. [ ] Option
5. [X]Minor
6. **Title of emphasis, concentration, option, or minor**

Minor in Electronic Commerce

1. **Number of students still enrolled in emphasis, concentration, option, or minor:**

0

1. **How will students in the deleted emphasis, concentration, option, or minor be accommodated?**

N/A there are presently no students enrolled in the minor program

1. **Last semester and year for graduation.**

Spring 2021

1. **Last semester for new admissions?**

Fall 2020

1. **When will written notification providing deletion information be sent to enrolled students? (In the notification, include semester and year of the last award and how student will be accommodated.)**

N/A There are presently no students enrolled in the minor program. No new students will be enrolled into the minor.

1. **Provide documentation of written notification to students currently enrolled in emphasis, concentration, option, or minor.**

N/A There are presently no students enrolled in the minor program. No new students will be enrolled into the minor.

1. **Please provide a short justification for why this emphasis, concentration, option, or minor is being deleted.**

Student and industry demands do not support this minor. The faculty resources are being utilized for other areas in the Computer & Information Technology curriculum.

**Bulletin Changes**

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| **Instructions**  |
| **Please visit** [**http://www.astate.edu/a/registrar/students/bulletins/index.dot**](http://www.astate.edu/a/registrar/students/bulletins/index.dot) **and select the most recent version of the bulletin. Copy and paste all bulletin pages this proposal affects below. Please include a before (with changed areas highlighted) and after of all affected sections.** **\*Please note: Courses are often listed in multiple sections of the bulletin. To ensure that all affected sections have been located, please search the bulletin (ctrl+F) for the appropriate courses before submission of this form.**  |

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After - page 122

Department of Computer and Information Technology

Professor James Doering, Chair

Professors: Fish, Jones, Moeeni, P. Ruby, R. Ruby, Segall, Seydel

Associate Professors: Sinclaire

The Department of Computer and Information Technology (CIT) offers the undergraduate curricula

in Computer and Information Technology and Business Technology. Areas of study offered by the CIT

Department include, but are not limited to: business technology, network and telecommunications management, enterprise resource planning, end-user computing, data management (including database management, data mining, and data warehousing), software development (including programming languages

and systems analysis/development), web interface development, e-commerce, project management,

supply chain technologies (including operations management, automatic data capture and simulation

modeling), information technology (IT) planning and strategy, and related areas.

COMPUTER & INFORMATION TECHNOLOGY PROGRAM:

The Bachelors of Science in Computer & Information Technology is designed to prepare students

for careers as IT professionals. Our graduates hold positions as network administrators, applications

programmers, website developers, database architects, operations schedulers, and technical support

specialists, to name a few. Of particular interest to potential students who already have practical IT

experience should be the alignment of many CIT courses with industry certifications. Consequently,

students can simultaneously complete their major requirements and prepare for industry certification

exams. This further makes it possible for students to receive course credit for certifications already earned.

BUSINESS TECHNOLOGY PROGRAM:

In conjunction with the College of Education and Behavioral Science, the CIT department offers

the Bachelor of Science in Education concentration in Business Technology. This is a program of study

designed to prepare teachers of business subjects for the secondary schools. Business subjects taught

in the secondary school are generally intended to provide high school graduates with entry level job

skills, as well as the economic competencies those graduates will need. Emphasis is given, through

this department and the College of Education and Behavioral Science, to the methods by which this

information can be effectively imparted. For satisfactory completion of this program, a student must

fulfill all requirements as established by the university, the Neil Griffin College of Business, the College

of Education and Behavioral Science, and this department. Vocational certification is available and the

CIT department is also approved by the State of Arkansas for teacher training.

OTHER PROGRAMS:

In additional to offering the four-year programs described above, the CIT department offers an

Associate of Science in Computer & Information Technology, a Certificate in Information Technology,

and a minor(~~s)~~ in ~~electronic commerce~~ ~~and~~ Computer and Information Technology. These programs are

intended to provide the student with several options that will complement other coursework and provide

stepping stones to four-year degrees. These can be completed in relatively little time.

Please visit http://www.astate.edu/college/business/ for further information about the CIT Depart

its degree programs, classes, and more.

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