Arkansas State University
New Program/Tuition and Fees Change Form

>>Department Information

Department: Music **Contact:** Sarah Labovitz

Contact E-mail: slabovitz@astate.edu Contact Phone: 2799

☐ **New Program** **Name:** _____

Will differential tuition be charged: ☐ **Yes** ☐ **No** **Tuition amount:** _____

*Please attach UCC/Grad School Proposals

☒ **New Course** **Subject/Course Number:** MUS 6370 Concert Band

New Course Fee Name: Ensemble fee

Will differential rate be charged: ☐ **Yes** ☒ **No** **Rate amount:** $15

*Please attach UCC/Grad School Proposals

☐ **Program Tuition Change** **Name:** _____

*Please attach Board of Trustees Resolution **New Tuition Amount:** _____

☐ **Course Fee Change** **Subject/Course Number:** _____

New Course Fee Name: _____

*Please attach Board of Trustees Resolution if rate has changed **Rate amount:** _____

>>Finance Information

Does the new Tuition or Fee require new accounting (Please provide below): ☐ **Yes** ☒ **No**

Accounting Distribution

Detail Code	Fund Title	FUND	ORGN	ACCT	PROG
		140002	250452	512301	0000

>>Required Signatures

Contact: Sarah Labovitz Date: 2-17-2021

Chair: Lauren Clark Date: 2-17-2021

Dean: Gina Hogue Date: 2/25/2021

VCARR: _____ Date: _____

Board of Trustees Approval: _____ (Yes/No) Date: _____

VC Finance: _____ Date: _____

Student Accounts: _____ Date: _____

*****ALL INFORMATION IN BOLD MUST BE COMPLETED OR THE FORM WILL BE RETURNED TO THE DEPARTMENT*****

For all questions please contact the Treasurer's Office - Technology Services

Treasurer's Office | P.O. Box 2640, State University, AR 72467 | o: 870-972-2285 | f: 870-972-3068