

Staff Senate Meeting Agenda  
Wednesday, April 17, 2019 @ 2:00pm  
Executive Board Room 201, Delta Center

1. Call to Order
2. Roll Call
3. Routine Business
  - a. Meeting Minutes
  - b. Treasurer's Report
4. Guest Speakers
  - a. Lori Winn – Budget Meeting Update
5. Old Business
  - a. Rebecca Oliver – Election Procedure and Updates
6. New Business
7. Committee Updates
  - a. Staff Picnic Committee
  - b. Distinguished Performance Award and Recognition Committee
  - c. Education Stipend Award Committee
8. President's Report
9. Open Discussion
10. Announcements and Reminders
  - a. The next meeting is scheduled for May 15 at 2:00pm in Delta Center Board Room 201.

**Staff Senate Meeting Minutes**  
**Wednesday, March 27, 2019 @ 2:00pm**  
**Executive Board Room 201, Delta Center**

1. Call to Order – 2:06 by Chair Rob Gordon

2. Roll Call – Nikki Adams, Spencer Bradley, Paula Broadway, Jim Copeland proxy for Jon Carvell, Todd Clark, Angela Daniels, Emily Devereux, Sharon Dollar, Traci Ellington, Laura Surdyk proxy for Vickie Gilmer, Robert Gordon, Carissa Griffin, Jeffery Gulley, Bekah Hickman, Tiffany Johnson, Lisa Kihlstadius, Robin Klerk, Stephanie Lott, Catherine Miller, Herbert Ogles, Rebecca Oliver, Kelly Ponder, Hope Phillips, Sheryl Puckett, Traci Simpson, Tammy Webb, Dominique White, Grady Clark proxy for Chad Woodard

3. Routine Business

a. Meeting Minutes – presented, Hope Phillips motioned to approve the February minutes. Traci Simpson seconded the motion. All approved.

b. Treasurer’s Report – presented by Sheryl Puckett. No comments were made and these were approved.

4. Guest Speakers

a. Taron Robinson – Nontraditional and Veteran Student Services Coordinator – Veteran Student Services counsel is working to ensure all veterans are well served. They are currently making a veteran resource sheet and have provided a lounge in the Union. They are looking to springboard in the fall and are working to gather a full list of veteran students. It is suspected there are more than 200 veteran students at A-State, and Mr. Robinson asked if we could spread the word.

5. Old Business – There was no old business to report

6. New Business

a. Stephanie Lott – Sexual Assault Awareness – The Impact Student group will be hosting several activities during the month of April. On April 17, they will be hosting a consent activity and are looking for staff participants to help bridge the gap between staff/faculty and students. They will also be distributing t-shirts at a table in the Union during the first week of the month. In addition, they have partnered with Greek Life to sell awareness wristbands. One dollar from each band purchased will go to the NEA Crisis Center.

i. The Staff Hearing Committee, a panel of seven people who hear Title IX appeals, is looking for volunteers. Anyone interested should contact Stephanie.

b. Spencer Bradley – Wellness Program Updates

i. Team Step Challenge – Teams of four to eight people are encouraged to participate in the Step Challenge beginning April 8. There are incentives for both individual and team winners. Spencer instructed the Senate how to login to the program, how to register, and how to connect your fitness device to the Challenge.

ii. April 8-14 is a big week for wellness. The A-State Health Fair is on April 10 from 10am-2pm in Centennial Hall. The Health and Fitness Expo, which is presented by St. Bernard's, will occur on April 13-14. Both the Doc Rock 5K and Half Marathon occur on Saturday, April 13, with the Kid's Rock and Run the following Sunday.

iii. A-State has partnered with Gearhead Outfitters and St. Bernard's for the annual *Get in Gear* Series. There is a cup championship, and it is based on the amount of participation from the A-State community. A-State staff can use the code ASU2019 to get 10% off events and registration fees. Participants can register at [getingearseries.com](http://getingearseries.com)

iv. The A-State Weight Watchers program is more affordable than participating in the program through another party. The group meets on Thursdays at 2pm in the HPSS. Email Spencer if you would like to sign up to participate.

c. Rebecca Oliver

i. Election Procedures – ITS could not build the new election procedures database in time, as they cannot pull employee information from Banner. We will now be using the former database for elections. April 5 is the day nominees are required to accept their nominations and submit a biography. Nominees will campaign April 8-22, with voting occurring from April 23-25. Staff can only nominate within their category. Please nominate someone if you know they would be a great addition to the Senate.

7. President's Report

a. Rob Gordon reported that the Distinguished Performance Awards email is going out soon, and the ceremony will take place May 14 at 1:30pm in the Auditorium.

8. Open Discussion

a. Tiffany Johnson announced the opening for Student Employee of the Year nominations. Nominations will close on April 4, with the reception occurring on April 11. Please email Tiffany for the nomination link.

b. Sheryl Puckett shared that the Staff Appreciation Picnic will occur on Wednesday, May 1 at the First National Bank Area, and they are currently asking for volunteers for the event.

9. Announcements and Reminders

a. The next meeting is scheduled for April 17 at 2:00pm in Delta Center Board Room 201.

10. Angela Daniels motioned to adjourn and Lisa Kihlstedius seconded. All approved.

**Arkansas State University  
Staff Senate Treasurer's Report  
March 31, 2019**

<u>University E &amp; G Accounts</u>		<u>Beginning Balance</u>	<u>Debit/Credit</u>	<u>Remaining</u>
<b>Staff Senate</b>	Balance Forward	\$2,209.68		
110000-120008-1630	Elite Graphics - Senator Shirt		(29.84)	
				<u><u>\$2,179.84</u></u>
<b>Santa's Wolves Agency Account</b>	Balance Forward	\$ 2,747.85		
930002-390000-5000				
				<u><u>\$2,747.85</u></u>
<b>ASU Foundation Accounts</b>				
<b>Santa's Wolves</b>	Balance Forward	\$27,418.32		
200067	March Contributions		436.80	
				<u><u>\$27,855.12</u></u>
<b>Staff Senate Discretionary</b>	Balance Forward	\$22,087.48		
200069	St Jude - Up Till Dawn		(250.00)	
				<u><u>\$21,837.48</u></u>
<b>Staff Senate Educational Assistance</b>	Balance Forward	\$1,452.19		
230139	March Contributions		66.64	
				<u><u>\$1,518.83</u></u>

**Arkansas State University  
Staff Senate Treasurer's Report  
February 28, 2019**

<u>University E &amp; G Accounts</u>		<u>Beginning Balance</u>	<u>Debit/Credit</u>	<u>Remaining</u>
<b>Staff Senate</b> 110000-120008-1630	Balance Forward	\$2,319.68		
	FM Sign Shop - Banner		(110.00)	
				<u><u>\$2,209.68</u></u>
 <b>Santa's Wolves Agency Account</b> 930002-390000-5000	Balance Forward	\$ 2,747.85		
				<u><u>\$2,747.85</u></u>
 <u>ASU Foundation Accounts</u>				
<b>Santa's Wolves</b> 200067	Balance Forward	\$26,985.68		
	February Contributions		432.64	
				<u><u>\$27,418.32</u></u>
 <b>Staff Senate Discretionary</b> 200069	Balance Forward	\$22,087.48		
				<u><u>\$22,087.48</u></u>
 <b>Staff Senate Educational Assistance</b> 230139	Balance Forward	\$1,385.55		
	February Contributions		66.64	
				<u><u>\$1,452.19</u></u>