

Staff Senate Meeting Agenda
Wednesday February 22, 2017 @ 2:00pm
Mockingbird Room, Carl R. Reng Center

1. Call to Order
2. Roll Call
3. Routine Business
 - a. Meeting Minutes
 - b. Treasurer's Report
4. Old Business
 - a. Follow up on Cigna
5. New Business
 - a. Bill Smith- Immigration, the Media, & Event Registration
 - b. Jon Carvell- Emergency Management Plan
 - c. Time Tracker Changes
 - d. Shared Governance proposals
 - i. Campus Climate Council
 - e. Food Pantry Drive
 - f. Distinguished Performance Awards
6. Report from the President
7. Open Discussion
8. Announcements and Reminders

Arkansas State University

Staff Senate Meeting

January 18, 2017

DRAFT MINUTES

The Arkansas State University Staff Senate met on Wednesday, January 18, 2017 in the Mockingbird Room in the Student Union on the A-State-Jonesboro campus. Staff Senate President, Angela Daniels, called the meeting to order at 2:00 pm.

In attendance: Paula Broadway, Catrina Clark, Todd Clark, Shane Copeland, Misty Cureton, Timothy Cureton, Angela Daniels, Rodney Davis, Emily Devereux, Adrian Everett, Vera Forrest, Rosemary Freer, Chelsea Gambil (proxy for Sharon Groves), Jeffery Gulley, Brandy Hampton, Deanna Harris, James Hart, Matthew Huckaby, Amber Jordan, Jarrod Long, Randy Martin, Jennifer Novalick, Herbert Ogles, Brian Pettie, Judy Reed, Randall Tate, Natalie Turney, Tammy Webb, Scott Wheat

November Minutes:

Randall Tate motioned to accept the minutes as stated. Rosemary Freer seconded, all approved.

November and December Treasurer Reports:

The November and December reports were presented.

Old Business:

Food Pantry – No update

New Business:

Patrick Dixon (Director of Residence Life) presented information about the new housing development. (See attachment)

Red Wolf Wellness Program Spencer Bradley gave a high-level overview of the ample opportunities for our employees to take part in the wellness facilities and offerings on campus.

Staying on Offense when it comes to your health and wellness:

Offense – Staying active, healthy eating, managing stress, getting enough sleep, completing your yearly wellness exam with your doctor, preventive screenings.

Defense – Health insurance, medications, surgery, going on a diet, life style modifications.

myCigna account registration and why it's important to you:

- Follow registration details on Cigna Flyer/ Cigna Account registration online
- **HRA (Health Risk Assessment) :**
 - ✓ It provides you with a snapshot of your current health status
 - ✓ You can monitor your individual health status over time
 - ✓ Helps promote healthy lifestyle changes
 - ✓ Helps individuals get involved with coaching
 - ✓ Engages both employers and employees in the health management process
- 24/7 Nurse line support
- Tons of Health & Wellness tools & resources available in myCigna

- myCigna App/ Coach by Cigna App

Wellness is working on an agreement with Arkansas College of Massage to bring access to massage services for our employees on campus. Details coming soon.

Events:

Faculty, Staff & Student Health Fair April 12th at Centennial Hall from 10am-2pm

- Various health & wellness vendors, prizes and screening opportunities.
- Hosted by Red Wolf Wellness and our students in the Health Promotion Program at the HPESS. Exercise Science students will be taking client applications for their pre-internship to personal training program this semester.

10th Anniversary of the St. Bernards Medical Group Health & Fitness Expo April 22-23rd.

Brandy Hampton presented the 2017 Election Calendar. Nomination will begin March 6, 2017 and end on March 10, 2017.

Melody Rainwater (mrainwater@astate.edu) in Human Resources (3454) is the contact person for Time Tracker.

Open discussion:

Matt Huckaby gave a brief overview of the Red WOLF Center. Rosemary Freer stated that the Employee Benefits Committee is tracking issues that arise with Cigna.

Report from the Vice-President:

With no more open discussion, the meeting adjourned at 2:55 p.m.



Staff Senate Attendance Record

Last Name	First Name	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Broadway	Paula	Present	Present	Proxy	No Meeting	Present	Present	Proxy	No Meeting	Present			
Clark	Catrina	Present	Present	Present	No Meeting	Present	Present	Absent	No Meeting	Present			
Clark	Todd	Present	Present	Present	No Meeting	Present	Proxy	Proxy	No Meeting	Present			
Copeland	Shane	Present	Present	Present	No Meeting	Present	Proxy	Present	No Meeting	Present			
Cureton	Misty	Present	Present	Present	No Meeting	Present	Present	Present	No Meeting	Present			
Cureton	Timothy	Present	Present	Present	No Meeting	Proxy	Present	Present	No Meeting	Present			
Daniels	Angela	Present	Present	Present	No Meeting	Present	Present	Absent	No Meeting	Present			
Davis	Rodney	Present	Present	Present	No Meeting	Proxy	Present	Present	No Meeting	Present			
Devereux	Emily	Present	Present	Present	No Meeting	Present	Present	Present	No Meeting	Present			
Edwards	Katie	Present	Absent	Absent	No Meeting	Absent	X	X	No Meeting	*			
Everett	Adrian	Present	Present	Absent	No Meeting	Present	Present	Present	No Meeting	Present			
Forrest	Vera	Present	Absent	Present	No Meeting	Present	Present	Absent	No Meeting	Present			
Freer	Rosemary	Present	Present	Proxy	No Meeting	Present	Present	Present	No Meeting	Present			
Groves	Sharon	Present	Proxy	Present	No Meeting	Present	Present	Present	No Meeting	Proxy			
Gulley	Jeffery	Present	Present	Present	No Meeting	Present	Proxy	Present	No Meeting	Present			
Hampton	Brandy	Present	Present	Present	No Meeting	Present	Present	Present	No Meeting	Present			
Harris	Deanna	Present	Present	Absent	No Meeting	Present	Present	Absent	No Meeting	Present			
Hart	James	Present	Present	Present	No Meeting	Present	Absent	Present	No Meeting	Present			
Huckaby	Matthew	Present	Present	Present	No Meeting	Proxy	Present	Present	No Meeting	Present			
Jordan	Amber	Present	Present	Present	No Meeting	Present	Present	Present	No Meeting	Present			
Long	Jarrod	Present	Present	Present	No Meeting	Absent	Present	Absent	No Meeting	Present			
Martin	Randy	Present	Absent	Present	No Meeting	Present	Proxy	Present	No Meeting	Present			
McCain	Carla	Present	X	X	No Meeting	X	X	X	No Meeting	Present			
Novalick	Jennifer	Present	Present	Present	No Meeting	Present	Present	Present	No Meeting	Present			
Ogles	Herbert	Present	Present	Present	No Meeting	Present	Absent	Present	No Meeting	Present			
Parnell	Ashley	X	Present	Present	No Meeting	Present	Present	Present	No Meeting	Absent			
Pettie	Brian	Present	Proxy	Present	No Meeting	Present	Absent	Absent	No Meeting	Present			
Privett	Amy	Present	Present	Absent	No Meeting	Present	Present	Absent	No Meeting	Absent			
Puckett	Sheryl	Present	Present	Present	No Meeting	Present	Absent	Present	No Meeting	Absent			
Reed	Judy	Present	Present	Present	No Meeting	Present	Present	Present	No Meeting	Present			
Tate	Randall	Present	Present	Proxy	No Meeting	Present	Present	Present	No Meeting	Present			
Turney	Natalie	Present	Present	Present	No Meeting	Present	Absent	Present	No Meeting	Present			
Webb	Tammy	Present	Present	Present	No Meeting	Proxy	Present	Present	No Meeting	Present			
Wheat	Scottie	Present	Proxy	Present	No Meeting	Present	Proxy	Present	No Meeting	Present			

Proxies:

May: Debbie Davis proxy for Katie Edwards, Amanda Waters proxy for Deanna Harris, Brian Shelton proxy for Randy Martin, Tony Bittle proxy for Brian Pettie
 June: Nikki Turner proxy for Sharon Groves, G. Olsen proxy for Brian Pettie, Tracy McMasters proxy for Scott Wheat
 July: Jo Boyd proxy for Paula Broadway, T. Johnson proxy for Rosemary Freer, Carol Cummings proxy for Randall Tate
 September: Loretta B. proxy for Timothy Cureton, Robert Bailey proxy for Rodney Davis, Carol Cummings proxy for Matthew Huckaby, Connie S. proxy for Tammy Webb
 October: Blake Simmons proxy for Todd Clark, Elizabeth Rouse proxy for Shane Copeland, Robert C. proxy for Jeffery Gulley, Brian Shelton proxy for Randy Martin, Leigh Anne Hall proxy
 November: Cheryl Richey proxy for Paula Broadway, Blake Simmons proxy for Todd Clark
 January: Chelsea Gambil proxy for Sharon Groves

**Arkansas State University
Staff Senate Treasurer's Report
January 31, 2017**

<u>University E & G Accounts</u>		<u>Beginning Balance</u>	<u>Debit/Credit</u>	<u>Remaining</u>
Staff Senate 110000-120008-1630	Balance Forward	\$2,625.00		
	Postage			
				<u>\$2,625.00</u>
 Santa's Wolves Agency Account 930002-390000-5000	Balance Forward	\$ 3,379.77		
	Transfer for Christmas Purchases	5,000.00		
	Purchases for Christmas Families	(3,539.22)		
				<u>\$4,840.55</u>
 ASU Foundation Accounts				
Santa's Wolves 200067	Balance Forward	\$31,103.36		
	December Contributions		231.22	
	Employee Assistance		(504.94)	
				<u>\$30,829.64</u>
 Staff Senate Discretionary 200069	Balance Forward	\$17,659.73		
			-	
				<u>\$17,659.73</u>
 Staff Senate Educational Assistance 230139	Balance Forward	\$612.33		
	December Contributions		87.45	
			-	
				<u>\$699.78</u>

CAMPUS WIDE
FOOD DRIVE

March 6th – 10th

MONDAY

Breakfast Day

TUESDAY

PB&J Day

WEDNESDAY

Microwave-ready Day

THURSDAY

Toiletries Day

FRIDAY

Canned Goods Day

DROP OFF POINTS

STUDENT UNION | BUSINESS | HUMANITIES | AGRICULTURE

LAB SCIENCES BREEZEWAY | ED COM | LIBRARY | FINE ARTS

ADMINISTRATION | FACILITIES MANAGEMENT

Sponsored by Staff Senate and SGA benefitting the
A-State Campus Food Pantry



To meet the growing demand of students who choose to live on the Arkansas State University campus, the university entered into its first public-private partnership to construct on-campus housing.

Construction began during the end of the 2016 spring term on a 342-bed undergraduate facility on the east side of campus and a 180-bed complex primarily for graduate students on the west side of the A-State campus. Both projects are scheduled to be completed by the fall 2017 semester.

The 35-year land lease with Zimmer Development Company of Wilmington, N.C., is the first of its kind for Arkansas State's housing. The university owns and maintains the current inventory of 3,200 beds. The two projects increase the resident total to approximately 3,700.

Zimmer Development is a national commercial and multi-family development company, with student housing projects in multiple states, including Alabama, North Carolina, Michigan, Tennessee and now Arkansas.

The undergraduate housing features four-bed apartments that are approximately 33 percent larger than current offerings. Primarily for juniors and seniors, the two-building complex of three-story units will be located on the east side of campus to the south of Arkansas Hall and replace the bulk of 1960s era houses.

Located west of the Military Science Building where a group of university-owned houses for faculty and staff stood, the graduate complex is configured into one and two-bedroom apartments. Graduate students at A-State and medical students enrolled in the New York Institute of Technology's College of Osteopathic Medicine are eligible to live in the new four-building project.

Both complexes feature nine-foot ceilings, a washer and dryer in each apartment, large walk-in closets, patios/balconies, and a bathroom for each bedroom.

Zimmer will construct and maintain the units while Arkansas State will manage and market the two complexes. During the initial years, Zimmer will pay \$200,000 per year for the undergraduate land lease; \$105,000 for the graduate area. Index-based escalators could increase the lease over time. The structures will become A-State property at the close of the lease.

The undergraduate facility will be known as Pack Place. Residents of Pack Place will pay \$3,450.00 per person per semester for the two bedroom option and \$3,000.00 per person per semester for the four bedroom option.

The graduate facility will be known as The Circle. The name of the complex was derived from the relationship between Arkansas State University's first four African American faculty members who lived on the property under construction. Residents of The Circle will pay \$3,450.00 per person per semester for the two bedroom option and \$3,937.50 per semester for the one bedroom option.