General Education Committee (GEC)

Meeting Minutes

November 17 ,2021

Voting Members: Oliver, Greenwalt, Chappell-Daniel, Fears, Baker, Hossain, Harding, Edwards, Tunno, Davidson, Gallimore

Members Absent: Hance, Wang, Seaton, Huss

Non-Members Present: Mary Elizabeth Spence (Office of Assessment), Kevin Hennings (Office of Assessment), Karsen Dunavan (Office of Assessment),

I. Motion to approve meeting minutes from November 10th, 2021 : Rebecca Oliver, Second: Katherine Baker
    a. All approved
II. Taskforce Information
    a. Dr. Harding presented the cover letter for the taskforce survey and PowerPoint for committee input
    b. Mary Elizabeth Spence expanded on the process for sending survey through "emma"
    c. Rebecca Oliver recommended adding "Fall 2020" to the second paragraph
    d. Committee members suggested minor edits and corrections of typos
    e. Dr. Harding asked for a vote of acclamation
        i. Committee approved the letter as amended
III. Quadrennial Assessment Reports
    a. Subcommittee #2: Presented by Rebecca Oliver
        i. MUSC 2053: report accepted with modifications by subcommittee
            1. Needs: 3 prior years of data points
            2. Recommendations from committee:
                a. Harding: Specify what level of data is wanted
                b. Baker: specify topics being mentioned per assessment question
                c. Go back and answer questions 6.1, 7.1, 8.1, etc.
            3. Moved to accept: Oliver, Chappell-Daniel (all approved)
            4. Modified report deadline: March 15th, 2022
            5. Summary written by Oliver
        ii. THEA 2503: Report accepted with modifications by subcommittee
            1. Recommendations:
                a. Specify data for each year
                b. Clarification on which/ when questions in assessment were changed
            2. Motion to approve: Oliver, Second: Chappell-Daniel (all approved)
            3. Summary written by Oliver
    b. Subcommittee #3
        i. ENG 2003: Report accepted with modifications

1. Recommendations
    a. Action plan needed
    b. Clarification on intercoder reliability process wording
2. Motion to approve: Baker, Tunno (all approved)
3. Report Deadline: March 15th, 2022
            ii. ENG 2013: Accepted with modifications
1. Recommendations
    a. Action plan needed
    b. Clarification on intercoder reliability process wording
2. Motion to approve: Baker, Tunno (all approved)
3. Report Deadline: March 15th, 2022
        c. Subcommittee #1
            i. ART 2503: Report Accepted
1. Motion to approve: Gallimore, Davidson (all approved)
            ii. PHIL 1103: Accepted with modifications
1. Recommendations
    a. Separate data by question
    b. Include enrollment number as well as amount of assessment conducted
    c. Define a "random sample"
    d. Raise benchmark higher than 50%
2. Motion to approve: Baker, Gallimore (all approved)
3. Deadline: March 15th, 2022
  IV. Interim Assessment Report
        a. Oliver will write summary and report at next meeting

Next Meeting: December 1st, 2021 @ 3:30 pm

Meeting Adjourned motioned by Harding, Second: Baker

Adjourned Time: 4:45 p.m.