

# Business Technology B.S.E. Degree Plan (2011-2012)

Name \_\_\_\_\_  
 ID # \_\_\_\_\_

Phone \_\_\_\_\_  
 E-mail \_\_\_\_\_

<p><b>GENERAL EDUCATION REQUIREMENTS</b>(43-44 semHrs)  <b>Communication, Mathematics, and Health &amp; Wellness</b></p> <p>*ENG 1003, Freshman English I _____        *ENG 1013, Freshman English II _____        MATH 1023, College Algebra _____        PE 1002, Concepts of Fitness or _____        NRS 2203 Basic Human Nutrition _____</p> <p><b>Sciences</b>        See the 2011-2012 catalog for complete list of choices        BIOL 1003 or other Biological Science _____        BIOL 1001 or other Biological Science Lab _____        PHSC 1203 or other Physical Science _____        PHSC 1201 or other Physical Science Lab _____</p> <p><b>Arts &amp; Humanities-Three of the following</b>        Must include <b>one</b> fine arts and <b>one</b> humanities        MUS 2503, Fine Arts Musical _____        THEA 2503, Fine Arts Theatre _____        ART 2503, Fine Arts Visual _____        ENG 2003, Intro to Lit of WWI _____        ENG 2013, Intro to Lit of WWII _____        PHIL 1103, Intro to Philosophy _____</p> <p><b>Understanding Global Issues-One of the following</b>        AGRI 2243, Feeding the Planet _____        ****ANTH 2233, Into To Cult Anthropology _____        GEOG 2613, Into To Geography _____        HIST 1013, World Civ To 1660 _____        HIST 1023, World Civ From 1660 _____        IB 1013, The Global Challenge _____</p> <p><b>Social Sciences-Three of the following</b>        HIST 2763, United States to 1876 _____        HIST 2773, United States from 1876 _____        JOUR/RTV 1003 Mass Com in Modern Society _____        POSC 2103, Intro to US Government _____        PSY 2013, Intro to Psychology _____        SOC 2213, Intro to Sociology _____</p> <p><b>Critical Thinking-One of the following</b>        SCOM 1203, Oral Communications _____</p>	<p><b>COLLEGE OF BUSINESS CORE COURSES</b>(36-45 Sem Hrs)</p> <p>*CIT 1503, Microcomputer Applications I _____        *ACCT 2033, Intro to Financial Accounting _____        *ACCT 2133, Intro to Managerial Accounting _____        *ECON 2313, Prin of Macroeconomics **†† _____        *ECON2323, Prin of Microeconomics _____        *ECON 2113, Business Statistics _____        LAW 2023, Legal Envir of Business _____        BCOM 2563, Business Communications _____        SCOM 1203, Oral Communications ** _____</p> <p><b><i>Must have completed 54 hours of General Education and all Lower-level Core courses with a (*) before enrolling in the following courses.</i></b></p> <p>FIN 3713, Business Finance _____        MGMT 3153, Organizational Behavior _____        †CIT 3013, Mgmt Info System _____        CIT 3523, Operations Mgmt _____        MKTG 3013, Marketing _____  <b>MGMT 4813, Strategic Mgmt</b> _____  <b>(To be taken last semester before graduation)</b></p> <p><b>University Requirement</b> (3 sem hrs)  <b>Freshman Year Experience</b>        BUSN 1003, Making Connections: Business _____        To be taken first semester as entering freshman        (waive if transferring in 114 or more hours)</p> <p>_____        Student's Signature _____ DATE</p> <p>_____        Dr. Ralph Ruby, Jr., Director of BTEC Programs _____ DATE</p> <p>_____        Dr. John Robertson, CIT Dept. Chair _____ DATE</p> <p>_____        Dr. Mary Jane Bradley, Director –PEP _____ DATE</p>	<p><b>MAJOR REQUIREMENTS - BUS TECHNOLOGY</b> (22 sem hrs)        If course is offered only once per year, term is indicated in parentheses</p> <p>CIT 2543, Keyboarding for Professionals (SuII) _____        CIT 3533, Microcomputer Applications II _____        CIT 4453, Global eCommerce (S) _____        CIT 4533, Word Processing II (S) _____        CIT 4503, Business Technology Methods (F) _____        CIT 4513, Bus Technology Field Exper. (SuI) _____        HLTH 2513, Prin of Personal Health _____        PE Elective (activity); 1 sem hr _____</p> <p><b>PROFESSIONAL EDUCATION REQUIREMENTS</b> (28 sem Hrs)        SCED 2514, Intro to Second Teaching _____        **PSY 3703, Educational Psychology _____        **SE 3643, Exc Stud in Reg Classroom _____        **EDBU 4533, Meth of Teach Bus Tech (F) _____        **ELCI 4013, Curriculum &amp; Assessment Instr. Theory and Practice _____        **TIBU 4826, Teaching Internship(12 hrs) _____  <b>ELCI 4013 and TIBU 4826 must be taken concurrently.</b></p> <p><b>AN ENDORSEMENT IN COMPUTER TECHNOLOGY MAY BE TAKEN - SEE COURSE REQUIREMENTS ON REVERSE SIDE</b></p> <p><b>Total coursework must be at least 142 semester hours.</b></p> <p><b>Each student should study the Undergraduate Bulletin and become familiar with the organization, policies, and regulations of the university. Failure to do this may result in mistakes for which the student will be held responsible</b></p> <p>*These courses must be completed before upper-level business courses are taken.        **Required only if not taken as part of GenEd requirements.        ** Must be screened into Teacher Education Program before taking; see advisor.        *** Prerequisite to TIBU 4826</p> <p>†CIT 3013 is prerequisite or co-requisite for upper-level CIT coursework</p>
--	--	--

taking

# DEGREE REQUIREMENTS

## 2011-2012 B.S.E. Degree (Business Technology)

For a more detailed enumeration of all academic requirements and regulations for the Bachelor's Degree, see the 2011-2012 *Undergraduate Bulletin*.

1. Correct number of hours presented for degree.
2. Forty-five (45) junior/senior hours after the completion of 54 semester hours.
3. Completed or enrolled in all required/elective courses.
4. Completed the following courses with a grade of "C" or better:
  - ENG 1003, Freshman English I**
  - ENG 1013, Freshman English II**
  - MATH 1023, College Algebra**
  - CIT 1503, Microcomputer Applications I**
  - ACCT 2033, Intro to Financial Acct**
5. Completed HIST 2763 or 2773, U.S. History or POSC 2103, U.S. Government.
6. Completed at least one HIST course in General Education Requirements.
7. Completed ANTH 2233, Intro/Culture Anthropology or SOC 2213, Principles of Sociology
8. At least 2.25 grade point average overall (including transfer and ASU work) and at least 2.25 GPA at ASU.
9. Minimum grade point average of at least 2.25 calculated on the last grade for each course in the business core or at least a "C" in each course in the core.
10. Minimum grade point average of at least 2.25 calculated on the last grade earned for each course in the major or at least a "C" in each course in the major.
11. Other requirements:
  - a. 32 ASU residence hours.
  - b. 57 hours from a four-year institution.
  - c. 30 of last 36 hours, ASU-Jonesboro.
  - d. At least 50% of the business credit hours required for a baccalaureate degree must be earned in the ASU-Jonesboro College of Business.
  - e. Complete a minimum of 50% of major work at ASU-Jonesboro.
  - f. Credit by correspondence, exam (including CLEP), evaluated military service, and USAFI not to exceed 25%. A maximum of 30 semester hours can be earned by examination.
  - g. Minor (optional) all requirements met (at least 2.25 GPA). Students may have both a major and minor in the College of Business but at least 6 hours in the minor can't be used to complete the general education and major requirements. (College of Business majors may not have a minor in General Business.)
  - h. Double Major (Optional) all requirements met (at least 2.25 GPA). Students may have a double major in the College of Business, but work for both majors must be completed at the same time.
  - i. Second Degree, students must meet the degree requirements under the provisions of the catalog in effect at the time the second degree is awarded. If the first degree was awarded by ASU, the student must only complete the remaining degree requirements in residence. If the first degree was not awarded by ASU, the student must complete a minimum of 32 hours in residence at ASU and meet requirements of the degree sought
  - j. Students are required to demonstrate proficiency in basic computer skills in order to be awarded the degree. This proficiency must be satisfied before enrollment in ECON 2113 Business Statistics in either one of two ways:
    - (1.) completing CIT 1503-Microcomputer Applications,
    - (2.) CS 1013-Intro to Computers, or an approved alternate course with a grade of "C" or better, or passing the COB hands-on exam.
11. File an "Intent to Graduate," card, register for graduation and pay the graduation fee when registering for the final enrollment period. (If the student is unable to graduate at the end of the term for which application has been made, a new Intent to Graduate form must be filed during the next term in which the student expects to graduate).
12. Students must complete graduation requirements under the provisions of an ASU-Jonesboro catalog that is not more than seven years old at the time of the student's graduation, provided the student was enrolled in residence at a regionally accredited institution of higher education during the year the catalog was in effect. The 2011-2012 degree plan expires with the August Commencement in 2018.