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| For Academic Affairs and Research Use Only | |
| Proposal Number |  |
| CIP Code: |  |
| Degree Code: |  |

**New or Modified Course Proposal Form**

**[ ] Undergraduate Curriculum Council**

**[X] Graduate Council**

|  |
| --- |
| **[X]New Course, [ ]Experimental Course (1-time offering), or [ ]Modified Course (Check one box)** |

Signed paper copies of proposals submitted for consideration are no longer required. Please type approver name and enter date of approval.

|  |  |
| --- | --- |
| Wayne Wilkinson 10/14/2020 **Department Curriculum Committee Chair** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…  **COPE Chair (if applicable)** |
| Kris Biondolillo 10/14/2020 **Department Chair** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…  **Head of Unit (if applicable)** |
| |  |  | | --- | --- | | Mary Elizabeth Spence | 8/18/2020 | | **Office of Assessment** |  | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…  **Undergraduate Curriculum Council Chair** |
| Wayne Wilkinson 10/14/2020 **College Curriculum Committee Chair** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…  **Graduate Curriculum Committee Chair** |
| Mary Jane Bradley 10/14/2020 **College Dean** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…  **Vice Chancellor for Academic Affairs** |
| |  |  | | --- | --- | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Enter date |   **General Education Committee Chair (if applicable)** |  |

1. **Contact Person (Name, Email Address, Phone Number)**

Jessica Curtis, jcurtis@astate.edu, 870-972-2207

1. **Proposed starting term and Bulletin year for new course or modification to take effect**

Fall 2021; Bulletin year 2021-2022

**Instructions:**

*Please complete all sections unless otherwise noted. For course modifications, sections with a “Modification requested?” prompt need not be completed if the answer is “No.”*

|  |  |  |
| --- | --- | --- |
|  | **Current (Course Modifications Only)** | **Proposed (New or Modified)**  *(Indicate “N/A” if no modification)* |
| **Prefix** |  | **PSY** |
| **Number\*** |  | **650V** |
| **Title** |  | **Independent Study in Psychological Science** |
| **Description\*\*** |  | **Advanced study of a specific problem in psychology. Student must submit a written proposal in advance that outlines the topic and expected product for evaluation. May be repeated for credit.** |

***\**** (Confirm with the Registrar’s Office that number chosen has not been used before and is available for use. For variable credit courses, indicate variable range. *Proposed number for experimental course is 9*. )

\*\*Forty words or fewer as it should appear in the Bulletin.

1. **Proposed prerequisites and major restrictions** **[Modification requested? Yes/No]**

(Indicate all prerequisites. If this course is restricted to a specific major, which major. If a student does not have the prerequisites or does not have the appropriate major, the student will not be allowed to register).

1. **YES** Are there any prerequisites?
   1. If yes, which ones?

Permission of the instructor, program coordinator, and department chair

* 1. Why or why not?

To ensure that students meet the criteria for the class and are students within the MS Psychological Science Program

1. **YES** Is this course restricted to a specific major?
   1. If yes, which major? Master of Science in Psychological Science
2. **Proposed course frequency [Modification requested? Yes/No]**

(e.g. Fall, Spring, Summer; if irregularly offered, please indicate, “irregular.”) *Not applicable to Graduate courses.*

Enter text...

1. **Proposed course type [Modification requested? Yes/No]**

Will this course be lecture only, lab only, lecture and lab, activity (e.g., physical education), dissertation/thesis, capstone, independent study, internship/practicum, seminar, special topics, or studio? Please choose one.

Independent study

1. **Proposed grade type [Modification requested? Yes/No]**

What is the grade type (i.e. standard letter, credit/no credit, pass/fail, no grade, developmental, or other [please elaborate])

Standard letter

1. **NO** Is this course dual-listed (undergraduate/graduate)?
2. **NO** Is this course cross-listed?

*(If it is, all course entries must be identical including course descriptions. Submit appropriate documentation for requested changes. It is important to check the course description of an existing course when adding a new cross-listed course.)*

**a.** – If yes, please list the prefix and course number of the cross-listed course.

Enter text...

**b.** – **Yes / No** Can the cross-listed course be used to satisfy the prerequisite or degree requirements this course satisfies?

Enter text...

1. **NO** Is this course in support of a new program?

a. If yes, what program?

Enter text...

1. **NO** Will this course be a one-to-one equivalent to a deleted course or previous version of this course (please check with the Registrar if unsure)?

a. If yes, which course?

Enter text...

**Course Details**

1. **Proposed outline** **[Modification requested? Yes/No]**

(The course outline should be topical by weeks and should be sufficient in detail to allow for judgment of the content of the course.)

Due to the individualized nature of the course, the course outline will vary from student to student. However, below is an example semester outline.

|  |  |
| --- | --- |
| Week 1 | Research topic finalization |
| Week 2 | Research question finalization |
| Week 3 | Literature review |
| Week 4 | Literature review |
| Week 5 | Study design |
| Week 6 | Creation of study materials |
| Week 7 | Ethical approval submission |
| Week 8 | Research training |
| Week 9 | Data collection |
| Week 10 | Data collection |
| Week 11 | Data collection |
| Week 12 | Data analysis |
| Week 13 | Data analysis |
| Week 14 | Writing data results |
| Week 15 | Preparation of project for dissemination |

1. **Proposed special features** **[Modification requested? Yes/No]**

(e.g. labs, exhibits, site visitations, etc.)

N/A

1. **Department staffing and classroom/lab resources**

No additional staff or resources are needed

1. Will this require additional faculty, supplies, etc.?

Enter text...

1. **NO** Does this course require course fees?

*If yes: please attach the New Program Tuition and Fees form, which is available from the UCC website.*

**Justification**

**Modification Justification (Course Modifications Only)**

1. Justification for Modification(s)

Enter text...

**New Course Justification (New Courses Only)**

1. Justification for course. Must include:

a. Academic rationale and goals for the course (skills or level of knowledge students can be expected to attain)

The graduate students in the MS in Psychological Science program need research experience to succeed in applying to doctoral programs and/or entering the workforce. At this time, the MS in Psychological Science only has a thesis class that serves as a research based class for these students. Most of our students complete other research projects beyond their thesis and we would like them to have the ability to generate those projects in an official way for our program and their degree.

b. How does the course fit with the mission of the department? If course is mandated by an accrediting or certifying agency, include the directive.

The Department of Psychology & Counseling’s mission statement states that the department is “committed to research and scholarly activities designed to expand the academic knowledge base and to improve the quality of professional services of its graduates.” Thus, this class provides our graduate students an official manner in which to complete a research project under the supervision of a faculty members. These research projects will expand the student’s knowledge and better prepare them for their future careers.

c. Student population served.

Graduate students enrolled in the MS in Psychological Science program

d. Rationale for the level of the course (lower, upper, or graduate).

Graduate level in order to count as credit for our MS students’ degree.

**Assessment**

**Assessment Plan Modifications (Course Modifications Only)**

1. NO Do the proposed modifications result in a change to the assessment plan?

*If yes, please complete the Assessment section of the proposal*

**Relationship with Current Program-Level Assessment Process (Course modifications skip this section unless the answer to #18 is “Yes”)**

1. What is/are the intended program-level learning outcome/s for students enrolled in this course? Where will this course fit into an already existing program assessment process?

Due to the individualized nature of the course, the program learning outcomes addressed by the course may vary from student to student (i.e., current level of progress in their research project/program). No program assessment is conducted in the course.

Program Level Outcomes

1. Understand the substantive content areas and theoretical approaches of psychological science (e.g., cognitive, organizational, and social)

2. Determine the appropriate research design or strategy for specific research questions

3. Determine and conduct the appropriate data analysis for a particular research question

4. Explain everyday individual and collective behavior using different psychological theories or models

5. Apply the principles and theories of psychological science to societal and organizational problems, public policy, and social justice

6. Demonstrate effective communication for multiple purposes

7. Understand the role of culture and individual diversity in psychological theories and research

1. Considering the indicated program-level learning outcome/s (from question #19), please fill out the following table to show how and where this course fits into the program’s continuous improvement assessment process.

*For further assistance, please see the ‘Expanded Instructions’ document available on the UCC - Forms website for guidance, or contact the Office of Assessment at 870-972-2989.*

|  |  |
| --- | --- |
| **Program-Level Outcome 1 (from question #23)** | Demonstrate effective communication for multiple purposes |
| Assessment Measure | Finished Thesis (Thesis Rubric) |
| Assessment  Timetable | End of Final Semester |
| Who is responsible for assessing and reporting on the results? | Thesis Committee |

*(Repeat if this new course will support additional program-level outcomes)*

**Course-Level Outcomes**

1. What are the course-level outcomes for students enrolled in this course and the associated assessment measures?

|  |  |
| --- | --- |
| **Outcome 1** | Conduct basic psychological research |
| Which learning activities are responsible for this outcome? | Course discussions; application assignments |
| Assessment Measure | Course rubric |
| **Outcome 2** | Display professional behavior in the research setting |
| Which learning activities are responsible for this outcome? | Course discussions; application assignments |
| Assessment Measure | Course rubric |

*(Repeat if needed for additional outcomes)*

Course Rubric

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Criteria** | **Not acceptable**  **(0)** | **Poor**  **(1)** | **Satisfactory**  **(2)** | **Excellent**  **(3)** |
| **Topic** | Topic is not defined | Topic is too broad or unmanageable | Topic is narrowed but lacks a clear direction | Topic is focused with a clear direction |
| **Literature Assessment** | Never attempted | Little to no understanding of the topic and/or inadequate assessment of literature | A general understanding of the topic based on what literature was assessed | A clear understanding of topic based on complete assessment of the literature |
| **Research Question** | Is absent or does not address the topic at hand | Is too vague/constructed in a manner that cannot be answered with little support from the literature | Is somewhat clear/relevant to the topic and has some literature backing | Is explicit, addresses the topic, and is supported by the literature |
| **Project Plan** | Does not have the ability to answer the research question and/or is not supported by the literature | An inadequate attempt to answer the research question with some knowledge of the literature was made | Attempt to answer the research question given knowledge of the literature was made | Design directly answers the research question given knowledge of the literature |
| **Project Implementation** | Never attempted | Attempted but with very little effort and/or done with a great deal of mistakes | Attempted with some effort and very few mistakes | Executed and/or attempted with little to no mistakes |
| **Writing – Spelling and Grammar** | Excessive spelling and/or grammar mistakes | Several spelling and/or grammar mistakes | Very little spelling and/or grammar mistakes | No spelling and/or grammar mistakes |
| **Writing - Format** | Excessive formatting issues for target dissemination | Several formatting issues for targeted dissemination | Very few formatting issues for targeted dissemination | No formatting issues for targeted dissemination |
| **Communication – Email** | Student did not remain in contact through email | Student only responded to emails after repeated attempts | Student maintained email contact with few issues | Student maintained prompt email communication throughout the project |
| **Communication – In-person** | Student was unavailable or did not attend in-person meetings | Student only attended in-person meetings after repeated attempts | Student attended in-person meetings with few issues | Student was reliable in attendance to in-person meetings |
| **Communication - Collaboration** | Student was unavailable or did not participate jointly on the project | Student met joint expectations of the project very little of the time | Student met joint expectations of the project most of the time | Student met joint expectations of the project |

**Bulletin Changes**

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| **Instructions** |
| **Please visit** [**http://www.astate.edu/a/registrar/students/bulletins/index.dot**](http://www.astate.edu/a/registrar/students/bulletins/index.dot) **and select the most recent version of the bulletin. Copy and paste all bulletin pages this proposal affects below. Please include a before (with changed areas highlighted) and after of all affected sections.**  **\*Please note: Courses are often listed in multiple sections of the bulletin. To ensure that all affected sections have been located, please search the bulletin (ctrl+F) for the appropriate courses before submission of this form.** |

2020-2021 Graduate Bulletin page 334 (BEFORE)

**PSY 6423. Professional Writing and Thesis Development** Overview of content, stylistic, and ethical issues related to writing in the psychological sciences. Must be completed during second semester in the Psychological Science program. Prerequisite, Acceptance to the Master of Science in Psychological Science program or instructor permission.

**PSY 6513. Advanced Educational Psychology** A study of learning processes with emphasis on applications to structured situations*.*

2020-2021 Graduate Bulletin page 334 (AFTER)

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**PSY 6513. Advanced Educational Psychology** A study of learning processes with emphasis on applications to structured situations.