



March 8, 2013

VIA EMAIL

Susan Campbell, CRNA, MEd, MS
Program Director
Arkansas State University
College of Nursing and Health Professions
School of Nursing
P.O. Box 910
State University, AR 72467-0910

Dear Ms. Campbell:

The Council on Accreditation of Nurse Anesthesia Educational Programs (COA) has approved the following dates and reviewers for a two (2) day review to Arkansas State University College of Nursing and Health Professions School of Nursing, State University, AR.

Dates: October 10-11, 2013
Thursday-Friday

Review Team:

Chair: Mary Karlet, CRNA, PhD
Team: Petra D. Hurt, CRNA, MS

Written authorization that the proposed dates and assigned reviewers are acceptable or not acceptable must be remitted to the COA's office within two (2) weeks of receipt of this communication. If the program fails to provide such written authorization, the proposed dates and assigned reviewers will be considered as acceptable to the program.

Requests to change the dates of an onsite review, after authorization, are rarely approved. Therefore, it is important to see that all key people will be available on the proposed dates before they are accepted.

Mary Karlet, CRNA, PhD is the chair reviewer and will be contacting you by telephone to discuss the specific agenda and the hour of the team's arrival at your institution.

Enclosed are curricula vitae of the onsite reviewers who will represent the COA. A composite of your program's faculty and student evaluations will be forwarded to you, the program administrator, under separate cover in advance of the onsite review. They will be sent to permit you the opportunity to take whatever action you need to correct problems identified by the students or to consider their recommendations. The COA reviewers, at the student conference, will be querying the students with regard to their comments and the extent to which their concerns are being addressed.

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Please arrange for an adequate conference room in which materials can be assembled and conferences held during the visit. The materials which must be available for review are listed in Section O of the COA's January 2013 Accreditation Policies and Procedures manual. (<https://coa.us.com/sites/COA/Program/Policies%20and%20Procedures/Forms/AllItems.aspx>)

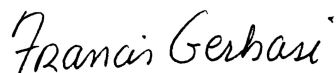
It is imperative that the review team members meet with the entire student body as well as available program faculty, anesthesiologists, and university faculty involved with the program (each group separately) during the first day.

The reviewers will observe in the clinical area of the conducting and affiliating institution(s) the morning of the second day. A review of the classrooms, offices, study areas and libraries utilized by the program will be conducted as time permits.

Prior to the formal exit conference, a private summation of the onsite review findings will be presented to the program director(s) and other designated administrative personnel.

If there are questions or concerns, contact me immediately.

Sincerely,



Francis Gerbasi, CRNA, PhD
Executive Director

c: Kathleen R. Wren, CRNA, PhD
Susan Hanrahan, PhD
Tim Hudson, PhD
Angela Schmidt, PhD
Mary Karlet, CRNA, PhD
Petra D. Hurt, CRNA, MS

Enclosure: Sample Agenda
CV's of Reviewers

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Review Team

Preferred Mailing Information:

Chair: Mary Karlet, CRNA, PhD

Home Contact Information:

Address: 4050 Greystone Drive
Birmingham, AL 35242

Home Phone: 336-253-8566

Home E-mail: Mkarlet@yahoo.com

Team: Petra D. Hurt, CRNA, MS

Office Contact Information:

Address: University of Detroit Mercy
Graduate Program of Nurse Anesthesiology
4001 W. McNichols Road
Detroit, MI 48221-3038

Home Phone: 248-895-4794

Home E-mail: hurtpd@gmail.com

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COUNCIL ON ACCREDITATION OF NURSE ANESTHESIA EDUCATIONAL PROGRAMS

Tentative Agenda for Onsite Accreditation Review (Two Days)

FIRST DAY:

1. Finalize agenda for onsite review.
2. Review self study, with verification, amplification, and/or clarification of information.
3. Review program records.
4. Visits/conferences at the academic institution.
5. Confer with all students and review of student records.
6. Confer with all CRNA faculty (including representation from affiliate faculties).
7. Confer with anesthesiologists involved with the program.

SECOND DAY:

1. Observe clinical practicum and clinical facilities.
2. Review physical plant, teaching/learning resources, and related areas as appropriate (OB, ICU, PACU, etc.)
3. Finalize draft summary report.
4. Review draft report with program director and other interested faculty.
5. Review draft report with chief executive officer.
6. Review draft report with communities of interest.