

COPE
Minutes, February 22, 2011
3:30 p.m.
Graduate School Office

PRESENT: Dave Holman, Tom Fiala, Nancy Bacot, Deb Owens, Gwendolyn Neal, Tonja Fillippino, Lance Bryant, Irina Khramtsova, Dave Holman, Andy Mooneyhan, Kyle Chandler, Ruth Owens, Steve Bounds, Ralph Ruby, Jim Jupp, Tillman Kennon

Absent: Kevin Humphrey

Ex-officio: Mary Jane Bradley, Greg Meeks, Don Maness

Proxy: Gwen Neal for Julie Milligan

Guest: John Hall

Meeting was called to order at 3:30 p.m. by Dr. Dave Holman, Chair of COPE. The following business was conducted:

1. Bulletin Changes

None

2. Advanced Programs' Conceptual Framework

Discussion led by Dr. Meeks – committee approved the conceptual framework

3. Advanced Programs' Assessments

- a. **Philosophy of Education Paper**
- b. **Research and Statistics Project** (not presented)
- c. **Exit Survey**
- d. **Follow-up Survey**
- e. **Employer Survey**

Dr. Meeks provided an overview of the rubric submitted by Dr. Nichols. Discussion ensued by members on wording used on Philosophy Rubric. Items C-E are aligned with the Conceptual Framework. Vote was held to accept items C-E as Unit assessments.

4. Initial Programs Assessment

a. Focus on Student Learning Rubric

Dr. Meeks discussed the area of weakness on our NCATE visit regarding the lack of a unit assessment for candidate impact on student learning. Impact on Student Learning Rubric is to be add as an initial program unit assessment. Motion moved and approved.

5. NCATE Focus Visit Timeline Update

The NCATE Focused Visit Timeline was presented indicating items completed and those things that are in the process of being completed.

6. Pedagogy Praxis Exam Recommendations Update

Recommendations are now made to students in the *Teacher Education Handbook* and the *Internship Handbook* to take their Praxis content exam prior to internship and the Praxis PLT/Pedagogy during internship. Secondary Alignment Matrix has been added to the Praxis "Help" section on the web.

Curriculum Approval Process – Dr. John Hall (Psychology)

Dr. Hall provided insight on how students/university move from face-to-face to online course. Re-examine forms currently in use to make them relevant to changes in manner in which learning takes place. Identify method of course delivery in Bulletin Change Form.

Discussion: To recommend changes terminology on the University Bulletin Change form or create an ad-hoc committee to examine recommendations regarding Bulletin Change Form and online/web-assisted, etc. type course.

Motion: COPE will form an ad-hoc to look at the university Bulletin Change Form.

Members of sub-COPE committee are: Steve Bounds, Tom Fiala, Gwendolyn Neal, Debra Owens, and Dave Holman

Other Business:

Ralph Ruby would like the committee to look into the non-action of courses (in his department) that have been approved in COPE. Edit the Bulletin Change Form to make sure the process is followed through.

Next COPE meeting time was established – March 29, 2011 3:30 PM.

Discussion: Common Core Curriculum and impact on our department.

Meeting adjourned at 4:31p.m.