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| For Academic Affairs and Research Use Only |
| Proposal Number |  |
| CIP Code:  |  |
| Degree Code: |  |

**PROGRAM MODIFICATION FORM**

**[ ] Undergraduate Curriculum Council**

**[ x] Graduate Council**

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| **Modification Type: [ ]Admissions, [ ]Curricular Sequence, or [X]Other**  |

Signed paper copies of proposals submitted for consideration are no longer required. Please type approver name and enter date of approval.

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| Dr. Tamara Pace-Glover | 3/31/2021 |

**Department Curriculum Committee Chair** |

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**COPE Chair (if applicable)** |
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| Dr. Cheryl Knight | 3/31/2021 |

**Department Chair**  |

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**Head of Unit (if applicable)**   |
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| Shanon Brantley | 3/31/2021 |

**College Curriculum Committee Chair** |

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**Undergraduate Curriculum Council Chair** |
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**Director of Assessment** *(only for changes impacting assessment)* |

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**Graduate Curriculum Committee Chair** |
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| \_Susan Hanrahan 3/31/21\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Enter date |

**College Dean** |

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| \_\_\_Alan Utter\_ | 4/28/21 |

**Vice Chancellor for Academic Affairs** |
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**General Education Committee Chair (if applicable)**   |  |

1. **Contact Person** (Name, Email Address, Phone Number)

Dr. Cheryl Knight, cknight@astate.edu, 870-972-3984

1. **Proposed Change** (for undergraduate curricular changes please provide an 8-semester plan (appendix A), if applicable)

Program of Study for the Master of Social Work Degree description on pages 258-259, a prerequisite course, BIOL 1001 Biology Lab, is missing from the list and needs to be added in the appropriate section on page 259.

1. **Effective Date**

Fall 2021

1. **Justification –** *Please provide details as to why this change is necessary.*

This is a prerequisite requirement, it should be listed in the bulletin

**Bulletin Changes**

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| **Instructions**  |
| **Please visit** [**http://www.astate.edu/a/registrar/students/bulletins/index.dot**](http://www.astate.edu/a/registrar/students/bulletins/index.dot) **and select the most recent version of the bulletin. Copy and paste all bulletin pages this proposal affects below. Please include a before (with changed areas highlighted) and after of all affected sections.** **\*Please note: Courses are often listed in multiple sections of the bulletin. To ensure that all affected sections have been located, please search the bulletin (ctrl+F) for the appropriate courses before submission of this form.**  |

**BEFORE: PG 259**

4. For persons seeking admission into the Standard Program the following prerequisites must be completed with a grade of “C” or better prior to applying: American Government, Human Biology, **Human Biology Laboratory**, Introduction to Psychology, Introduction to Sociology, Social Statistics, and Introduction to Social Work (undergraduate or graduate).

5. Computer literacy demonstrated through prior course work (Web-based classes or computer classes).

6. A Personal and Professional Orientation statement (See the MSW website application information for details).

7. Current resume.

COURSE REQUIREMENTS

 Minimum hours required for each program:

* 33 graduate course hours is required for the Advanced Program (Concentration Curriculum only)
* 60 graduate course hours is required for the Standard Program (Foundation Curriculum and Concentration Curriculum)

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**AFTER: Pg 259**

4. For persons seeking admission into the Standard Program the following prerequisites must be completed with a grad of “C” or better prior to applying: American Government, Human Biology, Human Biology Laboratory, Introduction to Psychology, Introduction to Sociology, Social Statistics, and Introduction to Social Work (undergraduate or graduate).

5. Computer literacy demonstrated through prior course work (Web-based classes or computer classes).

6. A Personal and Professional Orientation statement (See the MSW website application information for details).

7. Current resume.

COURSE REQUIREMENTS

 Minimum hours required for each program:

* 33 graduate course hours is required for the Advanced Program (Concentration Curriculum only)
* 60 graduate course hours is required for the Standard Program (Foundation Curriculum and Concentration Curriculum)

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**Appendix A, 8-Semester Plan**

(**Referenced in #2** - **Undergraduate Proposals Only)**

*Instructions: Please identify new courses in italics*.

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| **Arkansas State University-Jonesboro****Degree:****Major:****Year:** |
| Students requiring developmental course work based on low entrance exam scores (ACT, SAT, ASSET, COMPASS) may not be able to complete this program of study in eight (8) semesters. Developmental courses do not count toward total degree hours. **Students having completed college level courses prior to enrollment will be assisted by their advisor in making appropriate substitutions. In most cases, general education courses may be interchanged between semesters.** A minimum of 45 hours of upper division credit (3000-4000 level) is required for this degree. |
| **Year 1** |  | **Year 1** |
| **Fall Semester** |  | **Spring Semester** |
| **Course No.** | **Course Name** | **Hrs** | **Gen Ed** |  | **Course No.** | **Course Name** | **Hrs** | **Gen Ed** |
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| **Total Hours** |  |  |  |  | **Total Hours** |  |  |  |
| **Year 2** |  | **Year 2** |
| **Fall Semester** |  | **Spring Semester** |
| **Course No.** | **Course Name** | **Hrs** | **Gen Ed** |  | **Course No.** | **Course Name** | **Hrs** | **Gen Ed** |
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| **Year 3** |  | **Year 3** |
| **Fall Semester** |  | **Spring Semester** |
| **Course No.** | **Course Name** | **Hrs** | **Gen Ed** |  | **Course No.** | **Course Name** | **Hrs** | **Gen Ed** |
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| **Total Hours** |  |  |  |  | **Total Hours** |  |  |  |
| **Year 4** |  | **Year 4** |
| **Fall Semester** |  | **Spring Semester** |
| **Course No.** | **Course Name** | **Hrs** | **Gen Ed** |  | **Course No.** | **Course Name** | **Hrs** | **Gen Ed** |
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| **Total Hours** |  |  |  |  | **Total Hours** |  |  |  |
| **Total Jr/Sr Hours \_\_\_ Total Degree Hours \_\_\_** |
| **Graduation Requirements:** |