

STAFF SENATE MEETING AGENDA
Wednesday, April 20, 2016 2:00 pm
Dean B. Ellis Library Boardroom

1. Call to Order
2. Roll Call
3. Routine Business
 - a. Meeting minutes
 - b. Treasurers report
3. Old Business
 - a. Picnic & Award Ceremony Updates
4. New Business
 - a. Welcome to New Senators
 - b. Bill Smith
 - c. Executive Committee Position Descriptions
 - d. May meeting location
5. Report from the President
6. Open discussion
7. Announcements and Reminders

Arkansas State University

Staff Senate Meeting

March 16, 2016

Nikki Turner called the meeting to order at 2:02 pm.

February Minutes:

The February minutes were updated to reflect Jarrod Locke is Jarrod Long. Randall Tate wanted a change in the new business to reflect: The last meeting for 2015-2016 senators will be April 20th. Randy Martin motioned to accept the minutes as amended. Rodney Davis seconded, all approved.

February Treasury:

The Treasury Report was presented by Brandy Hampton. Items of note were February transactions out of the E & G account to pay for shirt for a new Senator and containers for food drive. Randy Martin motioned to approve the treasurer's report, Adrian Everett seconded, all approved.

Old Business:

- a. Article 1 Point 7, Randy Martin motioned to approve the article 1 point 7. Rodney Davis seconded the motion, all approved.

New Business

- a. Election Update: Randall Tate-The Election Committee has received lots of nominations. Brandy Hampton and Scott Wheat have been a big help with the election. The nominees' bios will be put out the week of Spring Break (March 21- 25, 2016). The election will take place a week after Spring Break (March 28- April 1, 2016). The election deadline is April 1st at noon.
- b. Staff Picnic: Nikki Turner- May 18 is scheduled for set up. May 19th is the day of the picnic. Donations are needed if anyone can help with those. Cassey Tune will be making a flyer about the picnic. It will be posted on the ASU Daily Digest. Please make sure to tell people to bring their ID to be scanned. There will be a Bake Sale and Online Auction for anyone that wants to participate. Paula Broadway asked about sign-up sheet. Nikki Turner said there will be one for people wanting to work at the picnic. Randall Tate asked about when tables need to be set up. Loretta Fulton said that will be on Wednesday May 18.
- c. Staff Awards: Hope Phillips-The awards ceremony will be on May 10, 2016 at 1:30pm. The nomination deadline is April 7, 2016 at midnight. Residence Life is making copies to send to FM.
- d. Shared Governance Committee Proposal 16 SP 02 Review and Comment Only: Lori Winn and Chocoletta Simpson- These changes are for providing clarity and law driven. Chocoletta Simpson noted that page 3 changed from 20 day to 45 days. Lori Winn noted that 20 days isn't long enough with student's schedules and breaks. Medical is an addition overall. Lori Winn: some of the changes help with student's reporting and protecting them. Nikki Turner asked if any of this is in the Student Handbook. Lori Winn answered no. Lori Winn-page 3-4 has to do with about an advisor required by state law. Nikki Turner-please have your comments to her by March 31, 2016. She will get them together and send them on.

Report from the President and Open Discussion:

- a. April 20, 2016 meeting will begin with a reception at 1:30pm for the new Senators.
- b. United Way sent a letter about a new day of caring. Teams will go out and do different projects. This is only for A-State employees and students on April 11, 2016. Nikki talked to HR about people taking off for this. Employees will have to take a vacation day and get approved by supervisor. T-shirt orders are due by March 18, 2016.
- c. A-State Media-A-State is top college in the Sun Belt for media presence. A-State Facebook page has more likes than others in our state.
- d. Executive Council Meeting- a Faculty member noted that they have good experiences with the staff on campus.

Announcements and Reminders:

- a. Randy Martin made a motion to adjourn the meeting, Rodney Davis seconded. Meeting was adjourned at 2:42pm.



Staff Senate Attendance Record

		May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Last Name	First Name												
Banks	Kiffany	Absent	Present	Present									
Broadway	Paula	Present	Present	Proxy		Present	Proxy	Present		Present	Present	Present	
Brown	Steven	Present	Proxy	Present		Present	Present	Present		Present	Proxy	Present	
Clark	Catrina									Present	Absent	Present	
Coggins	Robert	Present	Present	Present		Present	Absent	Absent		Absent	Present	Absent	
Copeland	Shane	Present	Proxy	Present		Present	Present	Present		Present	Present	Present	
Cox	Ellena	Proxy	Proxy	Absent									
Cureton	Misty					Present	Present	Present		Present	Present	Present	
Cureton	Timothy	Present	Present	Present		Present	Proxy	Proxy		Present	Present	Proxy	
Davis	Rodney	Present	Present	Present		Absent	Present	Present		Absent	Present	Present	
Everett	Adrian	Present	Present	Present		Present	Present	Present		Present	Present	Present	
Forrest	Vera	Present	Proxy	Present		Present	Present	Proxy		Present	Present	Present	
Fulton	Loretta	Proxy	Present	Present		Present	Present	Present		Proxy	Present	Present	
Hampton	Brandy	Present	Present	Present		Present	Present	Present		Present	Present	Present	
Harris	Deanna	Present	Present	Present		Present	Present	Present		Present	Absent	Present	
Locke	Terry	Present	Present	Present		Present	Present	Present		Present	Present	Present	
Long	Jarrod	Present	Absent	Present		Present	Present	Present		Absent	Present	Present	
Jordan	Amber			Present		Present	Proxy	Present		Present	Present	Present	
Martin	Randy	Present	Proxy	Present		Present	Present	Present		Absent	Present	Present	
McCain	Carla	Present	Present	Proxy		Present	Present	Present		Present	Present	Absent	
Miller	Curtis	Present	Present	Present		Present	Present	Present		Present	Present	Present	
Novalick	Jennifer	Present	Present	Present		Present	Present	Present		Present	Present	Absent	
Phillips	Hope	Present	Present	Present		Present	Present	Present		Present	Present	Present	
Poynter	Elaine	Present	Present	Present		Absent	Present	Absent					
Privett	Amy	Present	Present	Present		Proxy	Present	Absent		Present	Absent	Present	
Schreier	Patricia	Present	Present	Present		Present	Present	Present					
Tate	Randall	Present	Present	Proxy		Present	Proxy	Present		Present	Present	Present	
Turner	Nikki	Present	Present	Present		Present	Present	Present		Present	Present	Present	
Turney	Natalie	Present	Present	Present		Present	Present	Present		Present	Present	Present	
Wheat	Scottie	Present	Present	Present		Present	Present	Present		Present	Present	Present	
Wright	Debra	Present	Present	Present		Present	Present	Present		Absent	Absent	Absent	

Proxies:

May:	Terrie Rolland for Ellena Cox, Leigh Anne Hall for Loretta Fulton
June:	Woody Hanes for Steven Brown, Rosemary Frier for Shane Copeland, Christy Vines for Ellena Cox, Katie Edwards for Vera Forrest, Bryan Shelton for Randy Martin,
July:	Cheryl Richey for Pauly Broadway, Elizabeth Wakefield for Carla McCain, Rosemary Frier for Randall Tate
September:	Kasey Eakins for Amy Privett
October:	Sheryl Richie for Paula Broadway, Teresa Patterson for Timothy Cureton, Katie Edwards for Amber Shipman, Tiffany Johnson for Randall Tate
November:	Leigh Hall proxy for Timothy Cureton, Carlisa Gilmer proxy for Vera Forest
December:	Did Not Meet
January:	Leanne Hall proxy for Loretta Fulton
February:	David Hackenworth proxy for Steven Brown
March:	Leigh Ann Hall for Timothy Cureton

**Arkansas State University
Staff Senate Treasurer's Report
March 31, 2016**

<u>University E & G Accounts</u>		<u>Beginning Balance</u>	<u>Debit/Credit</u>	<u>Remaining</u>
Staff Senate 110000-120008-1630	Balance Forward	\$862.91		
	Sign Shop Charges		(59.26)	
				<u>\$803.65</u>
Santa's Wolves Agency Account 930002-390000-5000	Balance Forward	\$3,379.77		
				<u>\$ 3,379.77</u>
<u>ASU Foundation Accounts</u>				
Santa's Wolves 200067	Balance Forward	\$32,632.21		
	March Contributions		546.40	
	Employee Assistance		(504.94)	
				<u>\$32,673.67</u>
Staff Senate Discretionary 200069	Balance Forward	\$14,834.54		
				<u>\$ 14,834.54</u>
Staff Senate Educational Assistance 230139	Balance Forward	\$3,118.97		
	March Contributions		70.80	
				<u>\$ 3,189.77</u>