Voting members in attendance: Steve Bounds, Deborah Chappel Traylor, Shawn Drake, PoLin Pan for Gil Fowler, Steve Green, Brandon Kemp, Hideya Koizumi, Fabricio Medina-Bolivar, Kelly Fish for John Mello, Hunter Sadler, Lauren Schack Clark, Lauri Umansky

Non-Voting members in attendance: Allyson Myers, Jesse Blankenship, Gina Hogue, Karen Wheeler

Meeting called to order 3:01 pm

1. Approval of March 16, 2017 Minutes
   1. Change the next meeting time to 3pm instead of 2pm
   2. Motion to accept with change: Brandon Kemp. Seconded: Fabricio Medina-Bolivar. Pass
2. Graduate Faculty Status Requests
   1. Temporary
      1. No requests submitted
   2. Regular
      1. No requests submitted
3. Graduate Faculty Status Guidelines
   * 1. None submitted.
4. Course Proposals
   1. All Agriculture, Engineering, and Technology proposals considered together
      1. 2017G\_AET05\_AGEC-6043-Proposal\_032017
      2. 2017G\_AET06\_ANSC-5683-name-change
      3. 2017G\_AET07\_HORT-5253-GH-Mgmt-Course\_Deletion
      4. 2017G\_AET08\_HORT-5273-Nsy-Mgmt-Course\_Deletion
      5. 2017G\_AET09\_HORT-5333-GH-and-Nsy-Prod-New-Course\_sg
         1. Motion: Brandon Kemp. Seconded: Hideya Koizumi. Pass.
   2. LAC07, LAC08, LAC11 considered together
      1. 2017G\_LAC07\_TABLED\_ENG-5443-NC-1-revised-REVISION1
      2. 2017G\_LAC07\_TABLED\_ENG-5443-NC
      3. 2017G\_LAC08\_TABLED\_ENG-5463-NC-revised-REVISION1
      4. 2017G\_LAC08\_TABLED\_ENG-5463-NC
      5. 2017G\_LAC11\_ENG-6363
         1. Motion: Steve Bounds. Seconded: Steve Green. Pass.
   3. LAC09, LAC10, LAC12 considered together
      1. 2017G\_LAC09\_CRIM-670V
      2. 2017G\_LAC10\_CRIM-680V
      3. 2017G\_LAC12\_MA-Crim-Justice-changes
         1. Discussion:
            1. Joe Rukus explained that there was a slight difference between Criminology and Criminal Justice; Criminal Justice is the applied and criminology is theoretical and both are present in the courses.
         2. Motion: Brandon Kemp. Seconded: Kelly Fish. Pass.
   4. LAC13, LAC15 considered together
      1. 2017G\_LAC13\_MA-Sociology-change
      2. 2017G\_LAC15\_SOC-Grad-Course-Numbering-REV-1
         1. Discussion:
            1. Shawn Drake pointed out that with all of the changes on one form, it can’t be determined if there are assessment changes needed. Also that the method for showing the course description changes made it unclear as to what was being changed.
            2. Deborah Chappel Traylor explained that Joe Rukus has completed the paperwork as instructed by Warren Johnson (college curriculum committee and member of UCC). The rules for these forms are very specific and sometimes arcane, creating a high level of stress for faculty who are expected to fill them out with very little experience with them.
            3. Joe Rukus explained that they were changing the bulletin to reflect the practice of the department. These courses cannot be combined with undergraduate courses because they are all being taught in the evening only and with higher, graduate level expectations. The department’s assessment plan already integrates these changes.
            4. Jesse Blankenship’s main concern is with how changing the courses from 5XXX to 6XXX would affect the assessment, but Shawn Drake informed the committee that Summer DeProw had already approved this proposal.
         2. Motion: Brandon Kemp. Seconded: Po Lin Pan. Pass.
   5. LAC17, LAC18, LAC19 considered together
      1. 2017G\_LAC17\_MS-Media-Management-Admission-Requirements
      2. 2017G\_LAC18\_COMS-PREFIX-CHANGE-2017-COMS
      3. 2017G\_LAC19\_COMS-PREFIX-CHANGE-2017-MDIA
         1. Discussion:
            1. Jesse Blankenship expressed concern with the course numbers. 5913 was a temporary course in 2007 and should never have been in the bulletin. RTV 5053 has an undergraduate course recently renamed. RTV 5333 is Trending Topics, but the undergraduate course is Special Topics.

Karen Wheeler and Jesse Blankenship clarified that dual listed courses need to have the same title and description.

* + - * 1. Deborah Chappel Traylor explained that with the merger of the 3 colleges into CLAC, the curriculum committee is working through kinks. The process should get better.
      1. Motion: Hunter Sadler. Seconded: Fabricio Medina-Bolivar. Pass.
  1. 2017G\_LAC14\_MPA-changes
     + 1. Motion: Steve Green. Seconded: Lauri Umansky. Pass.
  2. 2017G\_LAC16\_SOC-CRIM-6343-6383
     + 1. Motion: Steve Green. Seconded: Lauri Umansky. Pass.
  3. All Nursing and Health Professions proposals considered together
     1. 2017G\_NHP52\_Movement-Science
     2. 2017G\_NHP53\_Interprofessional
     3. 2017G\_NHP54\_QualitativeMethods
     4. 2017G\_NHP55\_OTD-Process-to-Practice
        1. Motion: Brandon Kemp. Seconded: Po Lin Pan. Pass.

1. Special Extra meeting time if needed – April 27 @ 2 pm (no new proposals accepted)
   1. No special meeting needed.

Meeting adjourned at 3:39 pm.

Motion: Deborah Chappel Traylor. Seconded: Hideya Koizumi. Pass.

To access graduate faculty status applications:

<http://www.astate.edu/a/shared-governance/shared-governance-committees/undergraduate-curriculum-council/graduate-council/noncurricular>

Password: **Grad\_Faculty**

To access curricular proposals

<https://www.astate.edu/a/shared-governance/shared-governance-committees/undergraduate-curriculum-council/graduate-council/current-documents.dot>