Unit Operations Assessment Committee
April 5, 2013
10:00 AM
Meeting Notes

Members Present: Dixie Keyes, Dianne Langford, Don Maness, Greg Meeks (ex officio)

Input was received and compiled from members regarding:

1. Professional Education Governance Faculty Survey
2. Academic Capital Support
3. Budgeted Academic Support
4. Budgeted Academic Support for Instruction
5. Library Allocations
6. Computer Purchased and Inventoried
7. Scholarly Development Allocations
8. Student Infrastructure Allocations
9. Technology Fee Allocations
10. College of Education Productivity
11. Professional Education Faculty Title Totals (2009, 2010 and 2011)
12. Professional Education Faculty Information Document Summary
13. Professional Education Faculty Workload (fall)
14. Professional Education Faculty Workload (spring)
15. Research Awards
16. Course/Instructor Evaluations (fall)
17. Diversity

From the input received the committee developed the following Overall Recommendations:

1. Have information/agenda items to COPE committee members at least one week prior to COPE meeting. A ¾ vote of COPE would be required to consider items, which had not been provided one week prior.
2. COPE minutes should be continued to be posted on the Professional Education website and mailed to Professional Education Faculty after they are approved.
3. Monitor Question 2 on the Governance Survey, "The governance system is designed to represent all of the Professional Education Faculty. How effective has governance represented the diverse interests of the Professional Education Faculty from all of the colleges at ASU?" for ineffective responses.
4. Area Program groups need to meet regularly, especially when program changes are forthcoming

5. Professional Education Committees should be open and publicized ahead of time to allow non-committee member professional education faculty to attend if they so choose.
6. Due to the exceptional high number of student credit hours generated by the COE (28.69%) we propose the following recommendations to reflect our status as this institutions frontrunner in the generation of Student Credit Hours (SCH's).
    a. Increased allotment of funds for Library allocations for graduate material to support online education.
    b. Increased Salaries to support the number of generated credit hours
    c. Explore the possibility of more flexibility of the use of library funds
7. Explore ways to intentionally cast a wide net for diverse faculty recruitment.