

COPE Agenda
September 1, 2011
3:30 p.m.
Graduate School Conference Room

Present: Debbie Owens, Tillman Kennon, , Keven Humphry, Ruth Owens, Lance Bryant, Julie Lamb Milligan, Tonja Fillippino Nancy Bacot, Andy Mooneyham, Gwen Neal, Kyle Chandler

Absent: Dave Holman (proxy Julie M.), Ralph Ruby, Steve Bounds, Irina Khrantsova, Jim Jupp, Tom Fiala (proxy Debbie Owens),

Ex-officio: Greg Meeks

1. May 5, 2011, July 22, 2011 and August 10, 2011 Minutes were approved.
2. Ad Hoc Committee for Governance Handbook was established at the May 5, 2011 COPE meeting. Recommendation from the committee involved changing the “Unit Assessment Committee” to the “Initial Programs Assessment Committee” and changing the “Programs Evaluation Committee” to the Advanced Programs Assessment Committee.” Approval of changes to document was discussed. Committee membership would be made up of one member elected from each department, one from secondary programs and two members elected at large. Motion came from the Ad Hoc Committee. MOTION CARRIED
3. The Head of the Unit made the following recommendations:

To create a new standing committee, “Unit Operations Assessment Committee,” which would be responsible for looking at data related to activities pertaining to governance, planning, budget, personnel, facilities, services and procedures.

Change the “Partnership Schools Advisory Council” to “Professional Education Advisory Council.” The Council would be broadened in scope to include, ERZ partner schools, educational cooperatives’ directors, parents, candidates and alumni.

Motion was made and a second to approve all changes. MOTION CARRIED
4. Reports for Standing Committees and Area Group Reports: No reports
5. Announcements: NCATE Focused Visit is scheduled for October 15 to October 18, 2011
TEAM website is being updated and cleaned up - will be finalized by the 11th
The Focus Visit Report will go to the visiting team on the September 11, 2011.

Dr. Bradley is working to schedule interviews for the Focus Visit – advanced program candidates and alumni; secondary education, advanced programs, etc.

Professional Development meeting September 15, 2011 – need all advanced program faculty present

COPE Officers for the 2011-2012 academic year will be elected after September 15, 2011 following the designation of all the new members.

At the first meeting of COPE (yet to be scheduled), subsequent meetings will be determined.

Adjournment: 4:15