

Staff Senate Meeting Agenda
Wednesday, May 19, 2021 @ 2:00pm
Virtual Meeting

1. Call to Order
2. Roll Call
3. Routine Business:
 - a. Meeting Minutes
 - b. Treasurer's Report
 - c. Shared Governance Committee Updates
4. Guest Speaker: Dr. Lori Winn, Assistant Vice Chancellor for Human Resources
5. New Business:
 - a. Vote on Staff Senate Committee structure changes presented during April meeting
 - b. Staff Profiles sub-committee report
6. Discussion items:
 - a. Staff Senate nameplates
 - b. Virtual vs. in person senate meetings; post-COVID guidelines
7. Upcoming Events:
 - a. Distinguished Performance and Service Recognition Awards
 - b. Staff Senate Special Election
8. Announcements and Reminders:
 - a. Announcement of new Staff Senators
 - i. EEO 10/30
 1. Hope Phillips
 2. Melissa Jackson
 3. Himaja Balakrishnan
 4. Whitley Green
 5. Sandra Bramblett
 6. Christina Kostick

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- ii. EEO 40
 - 1. Kelly Sabin
 - 2. Madeline Prestidge
 - 3. Robert Davenport

- iii. EEO 60
 - 1. Chad Moss

b. Next meeting June 16th 2021

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1. Call to Order
2. Roll Call
3. Routine Business:
 - a. Meeting Minutes
 - b. Treasurer's Report
 - c. Shared Governance Committee Updates
4. New Business:
 - a. SGOC 20110-02 Admissions Policies proposal final vote
 - b. Staff Appreciation Subcommittee Report
 - c. Staff Senate Bylaws: Committee Restructuring
5. Update Items:
 - a. Tuition Discount Policy Update
 - b. Telecommuting Policy Update
6. Upcoming Events:
 - a. Staff Senate Elections, April 27-29, 2021
 - b. Staff Picnic, May 12, 11:00am-2:00pm
 - c. Staff Awards Ceremony, May 24, 1:00pm (includes Distinguished Performance and Service Recognition)
7. Announcements and Reminders: - Next Meeting May 19, 2021 @ 2:00 pm

Staff Senate Meeting Minutes
Wednesday, April 21, 2021 @ 2:00pm
Virtual Meeting

1. Call to Order – R.O. Called meeting to order at 2:00 pm.
2. Roll Call: Jerilyn Bowman, Angela Daniels, David Engelken, Pat Glascock, David Hakenewerth, Leigh Anne Hall, Deanna Harris, Bekah Hickman, Sherry Hufstedler, Tiffany Johnson, Tiffany Mosely, Cathy Naylor, Rebecca Oliver, Kelly Ponder, Elizabeth Robison, Lisa Reeves, Jennifer Salo, Traci Simpson, Natalie Turney, Blake Wakefield, Elizabeth Wakefield, Alyssa Wells, Dominique White, Annika Wilson-Rush
3. Routine Business:
 - a. Meeting Minutes for March were motioned for acceptance by Alyssa Wells and seconded by Traci Simpson. Approved unanimously
 - b. Treasurer’s Report for March read by Rebecca Oliver.
 - c. Shared Governance Committee Updates: none reported.
4. New Business:
 - a. SGOC 20110-02 Admissions Policies (final vote): David Hakenewerth asked if non-traditional learner criteria exists and the answer was no not currently these are new. David Hakenewerth motioned to accept the proposal for vote, Pat Glascock seconded the motion. The vote come back 19 yes 3 no. The motion passes.
 - b. Staff appreciation subcommittee gave an update: Madelyn Carson, Jarod Matheney Lisa Reeves gave presentation of ideas that they thought might be appropriate for staff appreciation. They thought we could create an incentivized online presence where nominators could report good work which we could act upon in some way. Maybe a lunch meet and greet with the Chancellor or some type of gift card or other type goodie. Something as simple as a thank you card from supervision. They also described potential group staff activities that could be added. Maybe a sports team. A couple additional suggestions came from the meeting attendees. The committee will summaries their ideas and prepare a final report. We had a short discussion about how we might implement some of these ideas and it was decided to discuss more during future meetings this summer.

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- c. Staff Senate Bylaws: Committee Restructuring: Cathy Naylor is proposing that we amend our existing bylaws to match our actual committees and help conform to the other groups listed in the book of committees. Currently we have an Election committee in our bylaws that is no longer used and should be abolished. Secondly we should rename the Staff Picnic committee the Staff Appreciation committee so we can add other sub committees as needed under this umbrella. Thirdly we don't List Santa's wolves in our Bylaws so we need to create a Philanthropy or fundraising committee as an umbrella for Santa's wolves. This will more closely match the other Astate organizations within the standing committee's book.
5. Update items:
- a. Tuition discount policy update: The following has been proposed to the benefit committee and is not yet formalized. Astate Jonesboro will offer a 50% discount for Jonesboro residence halls this will exclude the Circle and Pack Place. This housing discount will coincided with the 75% tuition discount. Both of these discounts maybe reduced by certain Astate Scholarship offers please consult HR for more details but this will be an additional benefit if approved.
 - b. Telecommuting policy update: All of the campuses have reviewed and commented on the Telecommuting policy so it is projected that the policy may be finalized and sent to the board for approval by the start of Fall.
 - c. Staff Senate Elections: We have received enough nomination acceptances for all voting categories and should have newly elected senators by May 3rd. We will need to have a special election soon for one position in EEO 70.
 - d. Distinguished Performance Awards has created a staggered 3 year term for the committee and will be looking for volunteers during the beginning of every term. Nominations for this year are complete and the committee is working through the selection process now. The DPA ceremony will be May 24th, 2021. At 1 pm.
 - e. The Day of Giving. Due to COVID -19 protocols we are unable to host an auction so instead our funding will come from donations of staff. The three funds are available for donations. The Educational assistance fund, Santa's wolves, and the discretionary fund.

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6. Announcements and Reminders: - Next Meeting May 19, 2021 @ 2:00 pm
7. Motion to adjourn by Deanna Harris, Seconded by Alyssa Wells.



**Staff Senate Treasurer's Report
April 30, 2021**

<u>University E & G Accounts</u>		<u>Beginning Balance</u>	<u>Debit/ Credit</u>	<u>Remaining</u>
Staff Senate 110000-120008-1630	Beginning Forward Name tag-Christine Perry	\$1,827.36	(9.00)	<u>\$1,818.36</u>
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Santa's Wolves Agency Account 930002-390000-5000	Balance Forward	\$ 3,010.03		<u>\$3,010.03</u>
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ASU Foundation Accounts Santa's Wolves 200067	Balance Forward April Contributions (Payroll)	\$ 21,482.34	776.66	<u>\$22,259.00</u>
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Staff Senate Discretionary 200069	Balance Forward April Contributions	\$23,870.72	10.00	<u>\$23,880.72</u>
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Staff Senate Education Assistance 230139	Balance Forward April Contributions	\$3,263.19	121.64	<u>\$3,384.83</u>
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