Code # 2016U\_BU02

**Course Revision Proposal Form**

**[X] Undergraduate Curriculum Council**

**[ ] Graduate Council**

Signed paper copies of proposals submitted for consideration are no longer required. Please type approver name and enter date of approval.

Email completed proposals to curriculum@astate.edu for inclusion in curriculum committee agenda.

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| --- | --- |
| W. Terry Dancer 9/16/2016**Department Curriculum Committee Chair** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…**COPE Chair (if applicable)** |
| Russell Jones 9/16/2016**Department Chair:**  |  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…**General Education Committee Chair (If applicable)**   |
| John Seydel 11/1/2016**College Curriculum Committee Chair** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…**Undergraduate Curriculum Council Chair** |
| C. William Roe 11/29/2016**College Dean** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…**Graduate Curriculum Committee Chair** |
|  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…**Vice Chancellor for Academic Affairs** |

1. Contact Person (Name, Email Address, Phone Number)

John Robertson, jfrobert@astate.edu, P.O. Box 550, State University, AR 72467, (870) 972-3739

2. Proposed Starting Term and Bulletin Year for Change to Take Effect

Spring 2017, 2017-2018

3. Current Course Prefix and Number

ACCT 4783

3.1 – [Yes] Request for Course Prefix and Number change

 If yes, include new course Prefix and Number below. *(Confirm that number chosen has not been used before. For variable credit courses, indicate variable range. Proposed number for experimental course is 9. )*

 ACCT 478V variable range 1 to 6

3.2 – If yes, has it been confirmed that this course number is available for use? Yes

 *If no: Contact Registrar’s Office for assistance.*

4. Current Course Title

Internship in Accounting

 4.1 – [NO] Request for Course Title Change

 If yes, include new Course Title Below. *If title is more than 30 characters (including spaces), provide short title to be used on transcripts. Title cannot have any symbols (e.g. slash, colon, semi-colon, apostrophe, dash, and parenthesis). Please indicate if this course will have variable titles (e.g. independent study, thesis, special topics).*

 Enter text...

5. – [NO ] Request for Course Description Change.

 If yes, please include brief course description (40 words or fewer) as it should appear in the bulletin.

 Enter text...

6. – [NO ] Request for prerequisites and major restrictions change.

*(If yes, indicate all prerequisites. If this course is restricted to a specific major, which major. If a student does not have the prerequisites or does not have the appropriate major, the student will not be allowed to register).*

1. Are there any prerequisites? Yes / No
	1. If yes, which ones?

Enter text...

* 1. Why or why not?

 Enter text...

1. Is this course restricted to a specific major? Yes / No
	1. If yes, which major? Enter text...

7. – [NO ] Request for Course Frequency Change(e.g. Fall, Spring, Summer). *Not applicable to Graduate courses.*

 a. If yes, please indicate new frequency:

 Enter text...

8. – [NO ] Request for Class Mode Change

*If yes, indicate if this course will be lecture only, lab only, lecture and lab, activity, dissertation, experiential learning, independent study, internship, performance, practicum, recitation, seminar, special problems, special topics, studio, student exchange, occupational learning credit, or course for fee purpose only (e.g. an exam)? Please choose one.*

 Enter text...

9. – [No ] Request for grade type change

*If yes, what is the grade type (i.e. standard letter, credit/no credit, pass/fail, no grade, developmental, or other [please elaborate])*

 Enter text...

10. Is this course dual listed (undergraduate/graduate)? No

 a. If yes, indicate course prefix, number and title of dual listed course.

 Enter text...

11. Is this course cross listed? NO

*(If it is, all course entries must be identical including course descriptions. Submit appropriate documentation for requested changes. It is important to check the course description of an existing course when adding a new cross listed course.)*

1. If yes, please list the prefix and course number of cross listed course.

 Enter text...

1. Are these courses offered for equivalent credit? Yes / No

 Please explain. Enter text...

12. Is this course change in support of a new program? NO

a. If yes, what program?

 Enter text...

13. Does this course replace a course being deleted? NO

a. If yes, what course?

Enter text...

14. Will this course be equivalent to a deleted course or the previous version of the course? NO

a. If yes, which course?

Enter text...

15. Does this course affect another program? NO

If yes, provide contact information from the Dean, Department Head, and/or Program Director whose area this affects.

Enter text...

16. Does this course require course fees? NO

 *If yes: Please attach the New Program Tuition and Fees form, which is available from the UCC website.*

**Revision Details**

17. Please outline the proposed revisions to the course.

*Include information as to any changes to course outline, special features, required resources, or in academic rationale and goals for the course.*

 Change course number from ACCT 4783 to ACCT 478V, and allow variable hours from 1 to 6. .

18. Please provide justification to the proposed changes to the course.

 Some internships in the College of Business allow for variable hours, while others have fixed hours. This change allows the student to have credit hours that match the nature of his or her specific internship assignment. The College of Business has rules regarding the minimum number of hours worked on the internship assignment for each hour of college credit, but some internships come with the expectation that the student will work more than the number of hours required for three hours of college credit..

19. Do these revisions result in a change to the assessment plan?

 [NO]

 *\*If yes: Please complete the Assessment section of the proposal on the next page.*

 *\*If no: Skip to Bulletin Changes section of the proposal.*

***\*See question 19 before completing the Assessment portion of this proposal.***

**Assessment**

**University Outcomes**

20. Please indicate the university-level student learning outcomes for which this new course will contribute. Check all that apply.

|  |  |  |
| --- | --- | --- |
| * 1. **[ ]** Global Awareness
 | * 1. **[ ]** Thinking Critically
 | * 1. **[ ]** Information Literacy
 |

**Relationship with Current Program-Level Assessment Process**

21. What is/are the intended program-level learning outcome/s for students enrolled in this course? Where will this course fit into an already existing program assessment process?

Enter text...

22. Considering the indicated program-level learning outcome/s (from question #23), please fill out the following table to show how and where this course fits into the program’s continuous improvement assessment process.

*For further assistance, please see the ‘Expanded Instructions’ document available on the UCC - Forms website for guidance, or contact the Office of Assessment at 870-972-2989.*

|  |  |
| --- | --- |
| **Program-Level Outcome 1 (from question #23)** | Type outcome here. What do you want students to think, know, or do when they have completed the course? |
| Assessment Measure | Please include direct and indirect assessment measure for outcome.  |
| Assessment Timetable | What semesters, and how often, is the outcome assessed? |
| Who is responsible for assessing and reporting on the results? | Who (person, position title, or internal committee) is responsible for assessing, evaluating, and analyzing results, and developing action plans? |

 *(Repeat if this new course will support additional program-level outcomes)*

 **Course-Level Outcomes**

23. What are the course-level outcomes for students enrolled in this course and the associated assessment measures?

|  |  |
| --- | --- |
| **Outcome 1** | Type outcome here. What do you want students to think, know, or do when they have completed the course? |
| Which learning activities are responsible for this outcome? | List learning activities. |
| Assessment Measure  | What will be your assessment measure for this outcome?  |

*(Repeat if needed for additional outcomes)*

**Bulletin Changes**

|  |
| --- |
| **Instructions**  |
| **Please visit** [**http://www.astate.edu/a/registrar/students/bulletins/index.dot**](http://www.astate.edu/a/registrar/students/bulletins/index.dot) **and select the most recent version of the bulletin. Copy and paste all bulletin pages this proposal affects below. Follow the following guidelines for indicating necessary changes.** **\*Please note: Courses are often listed in multiple sections of the bulletin. To ensure that all affected sections have been located, please search the bulletin (ctrl+F) for the appropriate courses before submission of this form.** - Deleted courses/credit hours should be marked with a red strike-through (~~red strikethrough~~)- New credit hours and text changes should be listed in blue using enlarged font (blue using enlarged font). - Any new courses should be listed in blue bold italics using enlarged font (***blue bold italics using enlarged font***)*You can easily apply any of these changes by selecting the example text in the instructions above, double-clicking the ‘format painter’ icon 🡪 , and selecting the text you would like to apply the change to.* *Please visit* [*https://youtu.be/yjdL2n4lZm4*](https://youtu.be/yjdL2n4lZm4) *for more detailed instructions.* |

ACCT 3053. Cost Accounting with a Managerial Emphasis Accounting issues from the

viewpoint of the manager. Examination of costing techniques, cost behavior, cost volume profit

relationships, and budgeting. Emphasis is on use of relevant information in decision making for

managers. Prerequisite, ACCT 2133 with a C or better. Fall, Summer.

ACCT 3063. Hospitality Accounting The accounting principles, concepts, conventions, and

information systems utilized in management decision making for the hospitality industry. Focus on

internal control, cost control, budgeting, and analysis of financial data. Prerequisite, “C” or better

in ACCT 2133. Fall.

ACCT 4013. Tax Accounting I  Examines the laws, rules, and procedures of federal income taxes

for individuals. In addition, the business events and transactions which influence taxable income

for individuals are studied. Prerequisite ACCT 2133 with C or better. Fall, Spring.

ACCT 4023. Advanced Accounting and International Issues Advanced study of accounting

concepts and problems in the areas of business combinations, partnerships, and international accounting.

Prerequisite, ACCT 3033 with a grade of C or better. Spring.

ACCT 4033. Accounting Information Systems Study of the role, design, characteristics, and

function of accounting information systems. Prerequisites, ACCT 4053 with a grade of C or better.

Spring, Summer.

ACCT 4053. Auditing I  Standards and procedures, code of ethics, form of audit reports and

statements, and the principles underlying the verification of data presented in financial reports.

Prerequisites, ACCT 3013 with a grade of C or better and ECON 2113. Fall, Summer.

ACCT 4113. Tax Accounting II  Continuation of Tax Accounting I. Emphasis in this course will

be on federal income tax laws for partnerships, fiduciaries, and corporations. Prerequisite, ACCT

4013. Fall.

ACCT 4123. Government and Not-For-Profit Accounting   Accounting concepts and reporting

standards for state or local government entities and not-for-profit organizations. Emphasis is on

areas covered in CPA exam content specifications. Prerequisite, ACCT 3013 with a grade of C or

better. Spring, Summer.

ACCT 4143. International Accounting Introduction to international accounting issues including

political, legal, and cultural influences, international accounting standards, foreign currency transactions,

consolidated reporting for global firms, planning, control, and performance measurement

systems, transfer prices and taxation. Prerequisite, ACCT 3013 with C or better. Fall.

ACCT 4153. Fraud Examination A study of how and why occupational fraud is committed,

how fraudulent conduct can be deterred, and how allegations of fraud should be investigated and

resolved. Prerequisite ACCT 2133 with C or better. Spring.

ACCT 4163. Estate Planning and Taxation Introduction to estate planning, including transfer of

different types of property during life and at death, documents used in estate planning, and taxation

of property transfers at the state and federal levels. Prerequisite, ACCT 4013. Spring.

ACCT 4173. Advanced Cost Accounting Continued examination of accounting issues from

the viewpoint of the manager. Emphasis is on current issues relevant to cost and managerial accounting.

Prerequisite, ACCT 3053 with a C or better. Fall.

ACCT 430V. Special Problems in Accounting Individual problems or topics in accounting arranged

in consultation with the instructor. Must be approved by department chair. Demand.

ACCT 478~~3~~V. Internship in Accounting Provides practical financial, managerial, or not for profit

experience through work in a meaningful capacity. Prerequisite, 12 hours of accounting above the

principals level and approval of departmental chair. Fall, Spring, Summer.

The bulletin can be accessed at http://www.astate.edu/a/registrar/students/

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