



OFFICE OF THE REGISTRAR

Replacement Diploma Form

To obtain a replacement diploma, please fill out the form below. There is a \$15 charge for a replacement diploma. Please Login to A-State's Marketplace Application below to pay this fee. Please allow at least two weeks for processing. If you need additional copies or multiple diplomas, the \$15 charge will apply to each.

[Link to Arkansas State University's Market place](#)

https://secure.touchnet.net/C20019_ustores/web/product_detail.jsp?PRODUCTID=790

Please give the approximate date you were awarded the degree. We will research the official date. Please list contact information in the event that we need to follow up to obtain additional details regarding the request.

The Office of the Registrar will only mail a diploma if the student awarded the diploma provides signed, written consent.

Degree/Certificate Information

Name to Appear on Diploma (First) _____ (Middle) _____ (Last) _____			
Address (Street) _____			
(City) _____	(State) _____	(ZIP) _____	(Country) _____
Student I.D. Number _____		Date of Birth _____	
Degree and Major Awarded (Include year earned) _____	College (Business, Fine Arts, etc.) _____	Honors/Distinctions _____	Copies _____
Degree and Major Awarded (Include year earned) _____	College (Business, Fine Arts, etc.) _____	Honors/Distinctions _____	Copies _____
Reason for obtaining a new diploma _____			

Shipping Information

Name (First) _____ (Middle Name) _____ (Last) _____		
Mailing Address (Street) _____		
(City) _____	(State) _____	(ZIP) _____ (Country) _____
Email _____	Phone _____	
Signature _____		Date _____

RETURN THIS FORM TO:

Graduation@AState.edu

Phone: (870) 972-2031