

General Education Committee (GEC)
Meeting Minutes
January 25, 2022

Members Present: Gallimore, Harding, Tunno, Fears, Camp (for Davidson), Edwards, Hugh, Oliver, Hossain,

Members Absent: Greenwalt, Baker, Huss, Weatherly, Chappel- Daniel

Non-Voting Present: Spence, Dunavan, Wicinski, Bond,

- I. December 1st and December 15th meeting minutes approved: First: Oliver , Second: Hossain
 - a. Add Tunno and Gallimore to the members absent for both meetings
 - b. Unanimous approval
- II. Introductions:
 - a. Dr. Melanie Wicinski, AVC of Accreditation and Assessment
 - b. Kathryn Bond, Campus Queretaro, Director of Liberal Arts and Communication
 - i. Offer all general education courses that are needed to graduate
 - ii. Assessed the same as the main campus
- III. SGOC Process to amend membership to GEC
 - a. Should the committee start the shared governance process or have Dr. Utter start the process.
 - b. Have Kate Bond as a guest in the meetings until she can be officially added as a voting member.
 - c. Have the original request sent to the committee from 3 years ago to look over
 - d. Tabled until next meeting
 - i. Keep voting quorum in mind
 - ii. Open discussion/ questions
- IV. GE Taskforce Survey Results Update
 - a. Short Answer
 - i. Mary Elizabeth will make sure no personal information is shown in survey before sending it out to the committee
- V. Steps to solicit new or updated courses for the GE Curriculum
 - a. Get the departments to start thinking about their new/ updated courses
 - b. Oliver: Shared Governance must approve the themes before we can talk to the departments
 - c. Two Themes Approved : Technology and Society, Creativity and Problem- Solving
 - i. Oliver and Hugh mentioned that the survey was said to be sent out again to get a higher percentage of responders.
 - ii. Mary Elizabeth will make sure the survey can be sent out again without problems
 - iii. Survey results will be discussed at next meeting
 1. Harding will talk to Utter about sending the survey out to all faculty again
 - d. Wicinski offered to talk to Tiffany Kebb about questions the committee has about the ADHE process

- e. Potential Steps to take (Oliver mentioned):
 - i. First Step: Write a proposal that goes to the SGOC that would go out to all the related groups
 - ii. Second Step: We respond to SGOC questions
 - iii. Third Step: Once SCOG approves, it moves to the Provost and the Chancellor
 - iv. Fourth Step: Has to be approved by ADHE

Meeting Adjourned: First: Oliver Second: Tunno

Time: 3:36 pm

Next Meeting: February 8, 2022, @ 2:30 pm