

Staff Senate Meeting Agenda
Wednesday October 19, 2016 @ 2p.m
Mockingbird Room, Carl R. Reng Center

1. Call to Order
2. Roll Call
3. Routine Business
 - a. Meeting Minutes
 - b. Treasurer's Report
4. New Business
 - a. United Way
 - b. Update on Shared Governance Proposals
5. Old Business
 - a. New Overtime Rule & Time Tracking
6. Report from the President
7. Open Discussion
8. Announcements and Reminders
 - a. Next Meeting November 16, 2016
 - b. Faculty/Staff Appreciation Day is October 29

Arkansas State University

Staff Senate Meeting

September 21, 2016

The Arkansas State University Staff Senate met on Wednesday, September 21, 2016 in the Mockingbird Room in the Student Union on the A-State-Jonesboro campus. Staff Senate President, Angela Daniels, called the meeting to order at 2:00 pm.

In attendance: Paula Broadway, Catrina Clark, Todd Clark, Shane Copeland, Misty Cureton, Loretta M. (Proxy for Timothy Cureton), Angela Daniels, Robert Bailey (Proxy for Rodney Davis), Emily Devereux, Adrian Everett, Vera Forrest, Rosemary Free, Sharon Groves, Jeffery Gulley, Brandy Hampton, Deanna Harris, James Hart, Carol Cummings (Proxy for Matthew Huckaby), Amber Jordan, Randy Martin, Jennifer Novalick, Herbert Ogles, Ashley Parnell, Brian Pettie, Amy Privett, Sheryl Puckett, Judy Reed, Randall Tate, Natalie Turney, Connie S. (Proxy for Tammy Webb), and Scottie Wheat.

July minutes:

Scott Wheat motioned to accept the minutes as written. Rosemary Freer seconded, all approved.

July Treasury:

The August report was presented by Sheryl Puckett. Items of note included August Contributions. The report was filed for audit.

Old Business:

Our constituents list will be broken down for each senator. If you are interested in shared governance, please let Angela know. Our "Ask Senate Form" is on our website and we encourage anyone who has questions to utilize this form of communication.

New Business:

We had three speakers at our September meeting: Charles Welch, Doug Whitlock, and Lori Winn. Dr. Welch opened up covering a wide array of topics. He was visiting due to administrative change. Dr. Whitlock was presented as interim chair until July 1st, the fiscal year end. The new Chancellor search will begin in January. They will announce the committee who will be assisting in the search right before the holidays, in hopes to have the new Chancellor in place by May. The committee will have a representative from each department. This will include writing the position announcements, characteristics they are looking for, and the timeline. There will be an open forum for anyone to comment. Dr. Welch explained that there will be no search firm; they are wanting to avoid the estimated \$100,000 expense.

Julie Bates was introduced as Executive Vice President of systems (finance and internal audit). There are 13 employees in the Little Rock Systems office and 7 at ASU-Jonesboro. Internal audits help with risk management and finding issues early on. There are ongoing audits on all five campuses. There was an anonymous hotline called regarding Tim Hudson. There was also an internal audit performed; that reported to the Board of Trustees.

Dr. Welch is wanting to improve shared governance and internal communication.

There will be open enrollment in November for Jan-Dec 2017 year. We are moving from Blue Cross Blue Shield to Cigna. He explained three main changes: broader network of doctors, charges \$46 per patient, and each employee will have new insurance cards.

Doug Whitlock, Interim Chancellor, was introduced. Dr. Whitlock explained the importance of shared governance. One of his goals as interim is to make ASU as attractive as he can to the new Chancellor.

Dr. Welch then explained three profitable endeavors for ASU: NYIT Osteopathic Medical School, the hotel being built on campus, and the Queretaro, Mexico campus being built.

Lori Winn presented ASU health care changes. Cigna has better rates and owns their own pharmacy. This gives us better means of transparency, a better website, and 24/7 helpline. There will be a video made to educate staff/faculty on campus.

Lori also discussed catastrophic leave. It is a program that is available when employees have exhausted all other leave. This keeps someone in paid status. The employees must have worked on campus for two years with at least 80 hours on the books. The bank can be contributed to by other employees. There are no limits on donation to the catastrophic leave bank.

Report from the President:

We are raising food between divisions for Christmas break and summer break. Please contact Angela at angelad@astate.edu ext.: 2579 for more information.

There will be a benefits fair on October 27th. We also want to thank everyone who came to take Staff Senate pictures.

Our next meeting will be on October 19th.

With no open discussion, Randy Martin moved to adjourn. Scott Wheat seconded, and the meeting adjourned at 3:18.



Staff Senate Attendance Record

Last Name	First Name	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Broadway	Paula	Present	Present	Proxy	No Meeting	Present							
Clark	Catrina	Present	Present	Present	No Meeting	Present							
Clark	Todd	Present	Present	Present	No Meeting	Present							
Copeland	Shane	Present	Present	Present	No Meeting	Present							
Cureton	Misty	Present	Present	Present	No Meeting	Present							
Cureton	Timothy	Present	Present	Present	No Meeting	Proxy							
Daniels	Angela	Present	Present	Present	No Meeting	Present							
Davis	Rodney	Present	Present	Present	No Meeting	Proxy							
Devereux	Emily	Present	Present	Present	No Meeting	Present							
Edwards	Katie	Present	Absent	Absent	No Meeting	Absent							
Everett	Adrian	Present	Present	Absent	No Meeting	Present							
Forrest	Vera	Present	Absent	Present	No Meeting	Present							
Freer	Rosemary	Present	Present	Proxy	No Meeting	Present							
Groves	Sharon	Present	Proxy	Present	No Meeting	Present							
Gulley	Jeffery	Present	Present	Present	No Meeting	Present							
Hampton	Brandy	Present	Present	Present	No Meeting	Present							
Harris	Deanna	Present	Present	Absent	No Meeting	Present							
Hart	James	Present	Present	Present	No Meeting	Present							
Huckaby	Matthew	Present	Present	Present	No Meeting	Proxy							
Jordan	Amber	Present	Present	Present	No Meeting	Present							
Long	Jarrod	Present	Present	Present	No Meeting	Absent							
Martin	Randy	Present	Absent	Present	No Meeting	Present							
McCain	Carla	Present			No Meeting								
Novalick	Jennifer	Present	Present	Present	No Meeting	Present							
Ogles	Herbert	Present	Present	Present	No Meeting	Present							
Parnell	Ashley		Present	Present	No Meeting	Present							
Pettie	Brian	Present	Proxy	Present	No Meeting	Present							
Privett	Amy	Present	Present	Absent	No Meeting	Present							
Puckett	Sheryl	Present	Present	Present	No Meeting	Present							
Reed	Judy	Present	Present	Present	No Meeting	Present							
Tate	Randall	Present	Present	Proxy	No Meeting	Present							
Turney	Natalie	Present	Present	Present	No Meeting	Present							
Webb	Tammy	Present	Present	Present	No Meeting	Proxy							
Wheat	Scottie	Present	Proxy	Present	No Meeting	Present							

Proxies:

May: Debbie Davis proxy for Katie Edwards, Amanda Waters proxy for Deanna Harris, Brian Shelton proxy for Randy Martin, Tony Bittle proxy for Brian Pettie
 June: Nikki Turner proxy for Sharon Groves, G. Olsen proxy for Brian Pettie, Tracy McMasters proxy for Scott Wheat
 July: Jo Boyd proxy for Paula Broadway, T. Johnson proxy for Rosemary Freer, Carol Cummings proxy for Randall Tate
 September: Loretta B. proxy for Timothy Cureton, Robert Bailey proxy for Rodney Davis, Carol Cummings proxy for Matthew Huckaby, Connie S. proxy for Tammy Webb

**Arkansas State University
Staff Senate Treasurer's Report
September 30, 2016**

<u>University E & G Accounts</u>		<u>Beginning Balance</u>	<u>Debit/Credit</u>	<u>Remaining</u>
Staff Senate 110000-120008-1630	Balance Forward Postage	\$2,625.00		<u>\$2,625.00</u>
Santa's Wolves Agency Account 930002-390000-5000	Balance Forward	\$3,379.77		<u>\$ 3,379.77</u>
ASU Foundation Accounts Santa's Wolves 200067	Balance Forward September Contributions Employee Assistance	\$32,674.33	482.80	<u>\$33,157.13</u>
Staff Senate Discretionary 200069	Balance Forward	\$17,250.30		<u>\$17,250.30</u>
Staff Senate Educational Assistance 230139	Balance Forward September Contributions Laura Bilbrey Donation	\$106.20	60.38 300.00	<u>\$466.58</u>