|  |
| --- |
| For Academic Affairs and Research Use Only |
| CIP Code:  |  |
| Degree Code: |  |

**New Course Proposal Form**

**[ ] Undergraduate Curriculum Council**

**[X] Graduate Council**

|  |
| --- |
| **[X] New Course or [ ]Experimental Course (1-time offering) (Check one box)** |

Signed paper copies of proposals submitted for consideration are no longer required. Please type approver name and enter date of approval.

Email completed proposals to curriculum@astate.edu for inclusion in curriculum committee agenda.

|  |  |
| --- | --- |
| Wayne W. Wilkinson Enter date…**Department Curriculum Committee Chair** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…**COPE Chair (if applicable)** |
| Kris Biondolillo Enter date…**Department Chair:**  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…**Head of Unit (If applicable)**   |
| Wayne W. Wilkinson Enter date…**College Curriculum Committee Chair** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…**Undergraduate Curriculum Council Chair** |
| Lance G. Bryant Enter date… **College Dean** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…**Graduate Curriculum Committee Chair** |
|

|  |  |
| --- | --- |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Enter date |

**General Education Committee Chair (If applicable)**   | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…**Vice Chancellor for Academic Affairs** |

1. Contact Person (Name, Email Address, Phone Number)

**Dr. Asher M. Pimpleton-Gray,** **apimpleton@astate.edu****, (870) 680-8410**

2. Proposed Starting Term and Bulletin Year

**Spring 2019: (Bulletin Year 2018-2019)**

3. Proposed Course Prefix and Number (Confirm that number chosen has not been used before. For variable credit courses, indicate variable range. *Proposed number for experimental course is 9*. )

**COUN 6124**

4. Course Title – if title is more than 30 characters (including spaces), provide short title to be used on transcripts. Title cannot have any symbols (e.g. slash, colon, semi-colon, apostrophe, dash, and parenthesis). Please indicate if this course will have variable titles (e.g. independent study, thesis, special topics).

**Group Practicum**

5. Brief course description (40 words or fewer) as it should appear in the bulletin.

**Practicum experience to develop, maintain, and utilize a helping relationship to benefit a client population through group work; personalized, advanced practical experience working with group members. Prerequisites: COUN 6123, PSY 7533 and admission into the Clinical Mental Health Counseling program.**

6. Prerequisites and major restrictions. (Indicate all prerequisites. If this course is restricted to a specific major, which major. If a student does not have the prerequisites or does not have the appropriate major, the student will not be allowed to register).

1. **Yes / No** Are there any prerequisites? **YES**
	1. If yes, which ones?

**COUN 6123 – Group Counseling**

**PSY 7533 – Psychopathology**

* 1. Why or why not?

**Due to the advanced clinical nature of this course, students must have a strong foundational knowledge of Counseling at both the individual and group levels. Students must also be knowledgeable about relevant diagnosis, techniques and interventions—specifically, as it pertains to Group Work.**

1. **Yes / No** Is this course restricted to a specific major? **YES**
	1. If yes, which major? **Clinical Mental Health Counseling**

7. Course frequency(e.g. Fall, Spring, Summer). *Not applicable to Graduate courses.*

8. Will this course be lecture only, lab only, lecture and lab, activity, dissertation, experiential learning, independent study, internship, performance, practicum, recitation, seminar, special problems, special topics, studio, student exchange, occupational learning credit, or course for fee purpose only (e.g. an exam)? Please choose one.

**Practicum**

9. What is the grade type (i.e. standard letter, credit/no credit, pass/fail, no grade, developmental, or other [please elaborate])

**Pass/Fail**

10. **Yes / No** Is this course dual listed (undergraduate/graduate)? **NO**

11. **Yes / No** Is this course cross listed? **NO**

*(If it is, all course entries must be identical including course descriptions. Submit appropriate documentation for requested changes. It is important to check the course description of an existing course when adding a new cross listed course.)*

**11.1** – If yes, please list the prefix and course number of cross listed course.

 Enter text...

**11.2** – **Yes / No** Are these courses offered for equivalent credit?

Please explain. Enter text...

12. **Yes / No** Is this course in support of a new program? **NO**

a. If yes, what program?

 Enter text...

13. **Yes / No** Does this course replace a course being deleted?

a. If yes, what course?

**NO**

14. **Yes / No** Will this course be equivalent to a deleted course?

a. If yes, which course?

**NO**

15. **Yes / No** Has it been confirmed that this course number is available for use? **YES**

 *If no: Contact Registrar’s Office for assistance.*

16. **Yes / No** Does this course affect another program?

If yes, provide confirmation of acceptance/approval of changes from the Dean, Department Head, and/or Program Director whose area this affects.

**NO**

**Course Details**

17. Outline (The course outline should be topical by weeks and should be sufficient in detail to allow for judgment of the content of the course.)

**Tentative Schedule of Topics and Assignments**

**(Topic dates are subject to change)**

**Date Topic**

**Week 1 Course Introduction: (a) Structure, (b) Expectations, (c) Supervision Schedule**

**Week 2 Preparation for the first Training Group.**

**Week 3 Solidify plans for first group meeting. Address any additional questions or concerns.**

**Week 4 Supervision: Review prepared segment of group session. Provide feedback. Develop plan of action for the upcoming session.**

**Week 5 Supervision: Review prepared segment of group session. Provide feedback. Develop plan of action for the upcoming session.**

**Week 6 Supervision: Review prepared segment of group session. Provide feedback. Develop plan of action for the upcoming session.**

**Week 7 Supervision: Review prepared segment of group session. Provide feedback. Develop plan of action for the upcoming session.**

**Week 8 Mid-term Evaluation *(one-on-one meetings; supervision for co-facilitation pairs will occur at that time.)***

**Week 9 SPRING BREAK!!!**

**Week 11 Supervision: Review prepared segment of group session. Provide feedback. Develop plan of action for the upcoming session. Prepare for Termination.**

**Week 12 Supervision: Review prepared segment of group session. Provide feedback. Develop plan of action for the upcoming session. Prepare for Termination.**

**Week13 Supervision: Review prepared segment of group session. Provide feedback. Develop plan of action for the upcoming session. T-Group Termination Session.**

**Week 15 Supervision: Review termination session. Process T-Group leader experience.**

**Week 16 Final Evaluation**

18. Special features (e.g. labs, exhibits, site visitations, etc.)

**NONE**

19. Department staffing and classroom/lab resources

Regular Classroom Only

1. Will this require additional faculty, supplies, etc.?

 **NO**

20. **Yes / No** Does this course require course fees? **NO**

 *If yes: please attach the New Program Tuition and Fees form, which is available from the UCC website.*

**Course Justification**

21. Justification for course being included in program. Must include:

 a. Academic rationale and goals for the course (skills or level of knowledge students can be expected to attain)

 **Currently, the Department of Psychology and Counseling offers this course as an independent study for advanced clinical students (those in the Internship phase of their clinical course sequence). However, CACREP accreditation requires that students have a group facilitation component to their clinical experience. While we have made this a requirement for sites to participate in the Clinical Mental Health Counseling program, student exposure to group work still remains extremely varied among sites. In order to help ensure that all of our students have equal access to closely supervised group work experience, this course will provide an opportunity for counselors-in-training to provide group therapy to two populations: (a) CMCH students in the Group Dynamics course who have not begun their clinical sequence and (b) students undergraduate Counseling courses.**

b. How does the course fit with the mission established by the department for the curriculum? If course is mandated by an accrediting or certifying agency, include the directive.

 **Arkansas State University aims to educate leaders, enhance intellectual growth, and enrich lives. Congruent with this global goal, the mission of the Clinical Mental Health Counseling program is to prepare students to become culturally competent counselors with a strong professional identity who lead through service and advocacy and can effectively work with diverse populations in various settings including community and social service agencies, school-based settings, and private practices. This course aligns with this mission by training graduate students to serve as qualified clinical mental health counseling professionals working alongside graduate trained counselors in the field.**

c. Student population served.

**Graduate and Undergraduate Students**

d. Rationale for the level of the course (lower, upper, or graduate).

**Due to the advanced clinical nature of this course, it has to be offered at the graduate level. The training necessary to participate in the course is not available to undergraduate students.**

**Assessment**

**University Outcomes**

22. Please indicate the university-level student learning outcomes for which this new course will contribute. Check all that apply.

|  |  |  |
| --- | --- | --- |
| * 1. **[X]** Global Awareness
 | * 1. **[ ]** Thinking Critically
 | * 1. **[ ]** Information Literacy
 |

**Relationship with Current Program-Level Assessment Process**

23. What is/are the intended program-level learning outcome/s for students enrolled in this course? Where will this course fit into an already existing program assessment process?

**This course will address the following Program Learning Objective:**

**Program Objective: IV—To prepare students to conduct individual and group work in a variety of settings.**

24. Considering the indicated program-level learning outcome/s (from question #23), please fill out the following table to show how and where this course fits into the program’s continuous improvement assessment process.

|  |  |
| --- | --- |
| **Program-Level Outcome 1 (from question #23)** | To prepare students to conduct individual and group work in a variety of settings. |
| Assessment Measure | Direct: Comprehensive Exam-- Indirect: Exit Survey Counselor Preparation Comprehensive Examination (CPCE) and essay response.  |
| Assessment Timetable | Students enrolled in their last semester of training.  |
| Who is responsible for assessing and reporting on the results? | Course Instructor |

 *(Repeat if this new course will support additional program-level outcomes)*

 **Course-Level Outcomes**

25. What are the course-level outcomes for students enrolled in this course and the associated assessment measures?

|  |  |
| --- | --- |
| **Course-Level Outcome 1**  | Students will demonstrate a foundational understand of Group Counseling, its contextual dimensions, and its practice, including roles, functions, and expectations of professional conduct.  |
| Assessment Measure | Direct: Midterm and Final Evaluation Indirect: In-Class Discussions; Faculty and  Peer Feedback on group  facilitation. |
| Assessment Timetable | Spring semester: Midterm & Finals Week; Weekly class meetings.  |
| Who is responsible for assessing and reporting on the results? | Course Instructor |

 *(Repeat if this new course will support additional program-level outcomes)*

|  |  |
| --- | --- |
| **Course-Level Outcome 2** | Students will apply theoretical frameworks of group counseling within the training group.  |
| Assessment Measure | Direct: Midterm and Final Evaluation Indirect: In-Class Discussions; Faculty and  Peer Feedback on group  facilitation. |
| Assessment Timetable | Spring semester: Midterm & Finals Week; Weekly class meetings.  |
| Who is responsible for assessing and reporting on the results? | Course Instructor |

|  |  |
| --- | --- |
| **Course-Level Outcome 3** | Students will address issues of culture and diversity within their group during the facilitation process.  |
| Assessment Measure | Direct: Midterm and Final Evaluation Indirect: In-Class Discussions; Faculty and  Peer Feedback on group  facilitation. |
| Assessment Timetable | Spring semester: Midterm & Finals Week; Weekly class meetings.  |
| Who is responsible for assessing and reporting on the results? | Course Instructor |

|  |  |
| --- | --- |
| **Course-Level Outcome 4** | Students will demonstrate professional, ethical, and legally responsible practice. |
| Assessment Measure | Direct: Midterm and Final Evaluation Indirect: In-Class Discussions; Faculty and  Peer Feedback on group  facilitation. |
| Assessment Timetable | Spring semester: Midterm & Finals Week; Weekly class meetings.  |
| Who is responsible for assessing and reporting on the results? | Course Instructor |

|  |  |
| --- | --- |
| **Course-Level Outcome 5** | Students will integrate knowledge regarding group development, processing and content within the facilitation process.  |
| Assessment Measure | Direct: Midterm and Final Evaluation Indirect: In-Class Discussions; Faculty and  Peer Feedback on group  facilitation. |
| Assessment Timetable | Spring semester: Midterm & Finals Week; Weekly class meetings.  |
| Who is responsible for assessing and reporting on the results? | Course Instructor |

*(Repeat if this new course will support additional program-level outcomes)*

**Bulletin Changes**

|  |
| --- |
| **Instructions**  |
| **Please visit** [**http://www.astate.edu/a/registrar/students/bulletins/index.dot**](http://www.astate.edu/a/registrar/students/bulletins/index.dot) **and select the most recent version of the bulletin. Copy and paste all bulletin pages this proposal affects below. Follow the following guidelines for indicating necessary changes.** **\*Please note: Courses are often listed in multiple sections of the bulletin. To ensure that all affected sections have been located, please search the bulletin (ctrl+F) for the appropriate courses before submission of this form.** - Deleted courses/credit hours should be marked with a red strike-through (~~red strikethrough~~)- New credit hours and text changes should be listed in blue using enlarged font (blue using enlarged font). - Any new courses should be listed in blue bold italics using enlarged font (***blue bold italics using enlarged font***)*You can easily apply any of these changes by selecting the example text in the instructions above, double-clicking the ‘format painter’ icon 🡪 , and selecting the text you would like to apply the change to.* *Please visit* [*https://youtu.be/yjdL2n4lZm4*](https://youtu.be/yjdL2n4lZm4) *for more detailed instructions.* |

*The bulletin can be accessed at http://www.astate.edu/a/registrar/students/*

**Page 319 of 2017-2018 Graduate Bulletin:**

**COUN 6124. Practicum experience to develop, maintain, and utilize a helping relationship to benefit a client population through group work; personalized, advanced practical experience working with group members. Prerequisites: COUN 6123, PSY 7533 and admission into the Clinical Mental Health Counseling program.**