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| For Academic Affairs and Research Use Only |
| Proposal Number |  |
| CIP Code:  |  |
| Degree Code: |  |

**Program Modification Form**

**[ ] Undergraduate Curriculum Council**

**[X] Graduate Council**

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| **Modification Type: [X]Admissions, [ ]Curricular Sequence, or [ ]Other**  |

Signed paper copies of proposals submitted for consideration are no longer required. Please type approver name and enter date of approval.

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| Tiffany Sterling | 2/21/2023 |

**Department Curriculum Committee Chair** |

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**COPE Chair (if applicable)** |
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| Tiffany Sterling | 2/21/2023 |

**Department Chair**  |

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**Head of Unit (if applicable)**   |
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| Amy Hyman | 3/3/2023 |

**College Curriculum Committee Chair** |

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**Undergraduate Curriculum Council Chair** |
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**Director of Assessment** *(only for changes impacting assessment)* |

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**Graduate Curriculum Committee Chair** |
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| Scott E. Gordon | 3/5/2023 |

**College Dean** |

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| Len Frey | 4/5/2023 |

**Vice Chancellor for Academic Affairs** |
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**General Education Committee Chair (if applicable)**   |  |

1. **Contact Person** (Name, Email Address, Phone Number)

Tiffany Sterling, rsterling@astate.edu, 4684

1. **Proposed Change** (for undergraduate curricular changes please provide an 8-semester plan (appendix A), if applicable)

The program is moving supervised practice hours to the master’s degree program. Therefore, the admission and prerequisite requirements must change. The admission and prerequisite information are included below.

1. **Effective Date**

Summer 2, 2024 (Bulletin year 2024-2025)

1. **Justification –** *Please provide details as to why this change is necessary.*

January 1, 2024, students wanting to become a registered dietitian must complete a minimum of a graduate degree and 1,000 supervised practice hours. The Commission on Dietetic Registration and The Accreditation Council for Education in Nutrition and Dietetics (ACEND) will not require students to have an undergraduate degree in dietetics. The practicum courses will be changed to the master’s level as part of the combined master’s program, which incorporates coursework and supervised practice so that all requirements are completed at the master‘s level.

**Bulletin Changes**

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| **Instructions**  |
| **Please visit** [**http://www.astate.edu/a/registrar/students/bulletins/index.dot**](http://www.astate.edu/a/registrar/students/bulletins/index.dot) **and select the most recent version of the bulletin. Copy and paste all bulletin pages this proposal affects below. Please include a before (with changed areas highlighted) and after of all affected sections.** **\*Please note: Courses are often listed in multiple sections of the bulletin. To ensure that all affected sections have been located, please search the bulletin (ctrl+F) for the appropriate courses before submission of this form.**  |

This program is not yet in the bulletin.

**Previously approved information (BEFORE):**

**Nutrition and Dietetics, MS**

The Master of Science in Nutrition and Dietetics (MSND) degree is offered for the purpose of educating individuals to a high level of competence in nutrition and dietetics. This program provides graduates with the necessary academic requirements for eligibility to become a Registered Dietitian Nutritionist through the Commission on Dietetic Registration.

The ~~Master of Science in Nutrition and Dietetics (~~MSND~~)~~ degree program is accredited by the Accreditation Council for Education in Nutrition and Dietetics (ACEND) of the Academy of Nutrition and Dietetics. Students graduating from the MSND degree are eligible to take the Commission on Dietetics Registration Exam to become a Registered Dietitian Nutritionist (RDN).

**ADMISSION REQUIREMENTS**

In order to complete the application process for the ~~Nutrition and Dietetics~~ MSND program, the applicant must complete the following:

1. Apply to the Graduate School

 Complete and/or gather the following documents:

* Application to Graduate School accompanied by Application Fee
* Official transcripts of all undergraduate and graduate coursework from all colleges and universities attended. Transcripts must be mailed directly from the institutions previously attended.

2. Apply to the Master of Nutrition and Dietetics Program

 Complete and/or gather the following documents:

* Current Resume
* Personal statement consisting of 500-1,000 words with attention to the applicant’s professional goals and contributions the applicant expects to make in the field of nutrition and dietetics.
* Unofficial copy of transcript.
* Three letters of recommendation/rating forms, which should be from former supervisors, faculty, or preceptors.

**PREREQUISITES**

Applicants must have successfully completed an ~~ACEND accredited coordinated~~ undergraduate degree in nutrition and dietetics ~~program with a minimum of 1,000 supervised practice hours~~ or a degree in any field with a minor in nutritional science. ~~Applicants with undergraduate degrees in any area other than nutrition and dietetics will not be considered for admission to this program.~~

* Undergraduate Applied Statistics Course
* ServSafe Food Protection Manager Certification
* Cumulative GPA of 3.0 or higher

**After:**

**Nutrition and Dietetics, MS**

The Master of Science in Nutrition and Dietetics (MSND) degree is offered for the purpose of educating individuals to a high level of competence in nutrition and dietetics. This program provides graduates with the necessary academic requirements for eligibility to become a Registered Dietitian Nutritionist through the Commission on Dietetic Registration.

The MSND degree program is accredited by the Accreditation Council for Education in Nutrition and Dietetics (ACEND) of the Academy of Nutrition and Dietetics. Students graduating from the MSND degree are eligible to take the Commission on Dietetics Registration Exam to become a Registered Dietitian Nutritionist (RDN).

**ADMISSION REQUIREMENTS**

In order to complete the application process for the MSND program, the applicant must complete the following:

1. Apply to the Graduate School

 Complete and/or gather the following documents:

* Application to Graduate School accompanied by Application Fee
* Official transcripts of all undergraduate and graduate coursework from all colleges and universities attended. Transcripts must be mailed directly from the institutions previously attended.

2. Apply to the Master of Nutrition and Dietetics Program

 Complete and/or gather the following documents:

* Current Resume
* Personal statement consisting of 500-1,000 words with attention to the applicant’s professional goals and contributions the applicant expects to make in the field of nutrition and dietetics
* Unofficial copy of transcript.
* Three letters of recommendation/rating forms, which should be from former supervisors, faculty, or preceptors.

**PREREQUISITES**

Applicants must have successfully completed an undergraduate degree in nutrition and dietetics or a degree in any field with a minor in nutritional science.

* Undergraduate Applied Statistics Course
* ServSafe Food Protection Manager Certification
* Cumulative GPA of 3.0 or higher

**Appendix A, 8-Semester Plan**

(**Referenced in #2** - **Undergraduate Proposals Only)**

*Instructions: Please identify new courses in italics*.

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| **Arkansas State University-Jonesboro****Degree:****Major:****Year:** |
| Students requiring developmental course work based on low entrance exam scores (ACT, SAT, ASSET, COMPASS) may not be able to complete this program of study in eight (8) semesters. Developmental courses do not count toward total degree hours. **Students having completed college level courses prior to enrollment will be assisted by their advisor in making appropriate substitutions. In most cases, general education courses may be interchanged between semesters.** A minimum of 45 hours of upper division credit (3000-4000 level) is required for this degree. |
| **Year 1** |  | **Year 1** |
| **Fall Semester** |  | **Spring Semester** |
| **Course No.** | **Course Name** | **Hrs** | **Gen Ed** |  | **Course No.** | **Course Name** | **Hrs** | **Gen Ed** |
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| **Year 2** |  | **Year 2** |
| **Fall Semester** |  | **Spring Semester** |
| **Course No.** | **Course Name** | **Hrs** | **Gen Ed** |  | **Course No.** | **Course Name** | **Hrs** | **Gen Ed** |
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| **Year 3** |  | **Year 3** |
| **Fall Semester** |  | **Spring Semester** |
| **Course No.** | **Course Name** | **Hrs** | **Gen Ed** |  | **Course No.** | **Course Name** | **Hrs** | **Gen Ed** |
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| **Year 4** |  | **Year 4** |
| **Fall Semester** |  | **Spring Semester** |
| **Course No.** | **Course Name** | **Hrs** | **Gen Ed** |  | **Course No.** | **Course Name** | **Hrs** | **Gen Ed** |
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| **Total Hours** |  |  |  |  | **Total Hours** |  |  |  |
| **Total Jr/Sr Hours \_\_\_ Total Degree Hours \_\_\_** |
| **Graduation Requirements:** |