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| For Academic Affairs and Research Use Only |
| Proposal Number | EBS18 |
| CIP Code:  |  |
| Degree Code: |  |

**Program Modification Form**

**[x ] Undergraduate Curriculum Council**

**[ ] Graduate Council**

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| **Modification Type: [ ]Admissions, [ ]Curricular Sequence, or [ x]Other**  |

Signed paper copies of proposals submitted for consideration are no longer required. Please type approver name and enter date of approval.

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| Joanna M Grymes | 9/26/2022 |

**Department Curriculum Committee Chair** |

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| Amanda Lambertus | 10/25/2022 |

**COPE Chair (if applicable)** |
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| Nicole Covey | 9/26/2022 |

**Department Chair**  |

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| Mary Jane Bradley | 10/25/2022 |

**Head of Unit (if applicable)**   |
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| Joanna M Grymes | 10/11/2022 |

**College Curriculum Committee Chair** |

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| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Enter date |

**Undergraduate Curriculum Council Chair** |
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**Director of Assessment** *(only for changes impacting assessment)* |

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**Graduate Curriculum Committee Chair** |
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| Mary Jane Bradley | 10/24/2022 |

**College Dean** |

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| Alan Utter | 11/15/2022 |

**Vice Chancellor for Academic Affairs** |
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| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Enter date |

**General Education Committee Chair (if applicable)**   |  |

1. **Contact Person** (Name, Email Address, Phone Number)

Joanna Grymes, grymesj@astate.edu, 870-680-8430

1. **Proposed Change** (for undergraduate curricular changes please provide an 8-semester plan (appendix A), if applicable)

Adding verbiage related to courses subject for approval for substitution in the program may need to provide documentation that the courses assess national and/or state standards similar to the course to be substituted. This includes courses already approved for licensure by the Arkansas Division of Elementary and Secondary Education,  as well as preparation for assessments built into the program. This added limitation on transfer courses also assists our programs for accreditation purposes.

1. **Effective Date**

1/1/2023

1. **Justification –** *Please provide details as to why this change is necessary.*

Courses in the existing initial licensure programs have been approved by the Arkansas Division of Elementary and Secondary Education for content specific to licensure priorities. DESE -approved courses relate to the Reading Proficiency and Reading Awareness pathways and the Professional Learning Community awareness expectations/assessments. The Licensure officer cannot sign off on licensure for candidates unless we can document meeting these DESE requirements built into approved courses/sequences. Another concern is substituting coursework that scaffolds licensure assessment knowledge and skills into coursework beginning the junior year.

**Bulletin Changes**

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| **Instructions**  |
| **Please visit** [**http://www.astate.edu/a/registrar/students/bulletins/index.dot**](http://www.astate.edu/a/registrar/students/bulletins/index.dot) **and select the most recent version of the bulletin. Copy and paste all bulletin pages this proposal affects below. Please include a before (with changed areas highlighted) and after of all affected sections.** **\*Please note: Courses are often listed in multiple sections of the bulletin. To ensure that all affected sections have been located, please search the bulletin (ctrl+F) for the appropriate courses before submission of this form.**  |

# CURRENT/BEFORE

# Department of Teacher Education

<https://catalog.astate.edu/preview_entity.php?catoid=3&ent_oid=109&returnto=77>

**Transfer Credit Policy**

Courses completed at two-year institutions will not be accepted as transfer credits for upper-level specialty area and professional studies courses numbered 3000 and above. Transfer credit in the major from any institution is subject to approval by the Department of Teacher Education. Reviews must be requested in a timely manner so as to allow for adequate review by the department. Compatibility of course content, length of time since course completion, and adequacy of relevant field experiences will form but not be limited to the criteria for judging acceptance. Course syllabi may be required to verify that transfer courses address similar national and/or state standards to be approved as substitute courses. Program courses which have been approved by the State of Arkansas to address specific competencies may not have suitable substitutions. Program coursework aligned to program assessments may not have suitable substitutions. Students may be required to document how requested transfer coursework aligns with existing, approved coursework.

**Acceptance of Work From Previous Degrees or Enrollments**

Course work in the major field completed more than seven years prior to the student’s enrollment in either the BSE in Elementary Education or the BSE in Middle Level Education will be reviewed for relevance and may not be acceptable to completion of the BSE degree.

# PROPOSED

# Department of Teacher Education

<https://catalog.astate.edu/preview_entity.php?catoid=3&ent_oid=109&returnto=77>

**Transfer Credit Policy**

Courses completed at two-year institutions will not be accepted as transfer credits for upper-level specialty area and professional studies courses numbered 3000 and above. Transfer credit in the major from any institution is subject to approval by the Department of Teacher Education. Reviews must be requested in a timely manner so as to allow for adequate review by the department. Compatibility of course content, length of time since course completion, and adequacy of relevant field experiences will form but not be limited to the criteria for judging acceptance. Course syllabi may be required to verify that transfer courses address similar national and/or state standards to be approved as substitute courses. Program courses which have been approved by the State of Arkansas to address specific competencies may not have suitable substitutions. Program coursework aligned to program assessments may not have suitable substitutions. Students may be required to document how requested transfer coursework aligns with existing, approved coursework.

**Acceptance of Work From Previous Degrees or Enrollments**

Course work in the major field completed more than seven years prior to the student’s enrollment in either the BSE in Elementary Education or the BSE in Middle Level Education will be reviewed for relevance and may not be acceptable to completion of the BSE degree.

**Appendix A, 8-Semester Plan**

(**Referenced in #2** - **Undergraduate Proposals Only)**

*Instructions: Please identify new courses in italics*.

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| **Arkansas State University-Jonesboro****Degree:****Major:****Year:** |
| Students requiring developmental course work based on low entrance exam scores (ACT, SAT, ASSET, COMPASS) may not be able to complete this program of study in eight (8) semesters. Developmental courses do not count toward total degree hours. **Students having completed college level courses prior to enrollment will be assisted by their advisor in making appropriate substitutions. In most cases, general education courses may be interchanged between semesters.** A minimum of 45 hours of upper division credit (3000-4000 level) is required for this degree. |
| **Year 1** |  | **Year 1** |
| **Fall Semester** |  | **Spring Semester** |
| **Course No.** | **Course Name** | **Hrs** | **Gen Ed** |  | **Course No.** | **Course Name** | **Hrs** | **Gen Ed** |
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| **Year 2** |  | **Year 2** |
| **Fall Semester** |  | **Spring Semester** |
| **Course No.** | **Course Name** | **Hrs** | **Gen Ed** |  | **Course No.** | **Course Name** | **Hrs** | **Gen Ed** |
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| **Total Hours** |  |  |  |  | **Total Hours** |  |  |  |
| **Year 3** |  | **Year 3** |
| **Fall Semester** |  | **Spring Semester** |
| **Course No.** | **Course Name** | **Hrs** | **Gen Ed** |  | **Course No.** | **Course Name** | **Hrs** | **Gen Ed** |
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| **Total Hours** |  |  |  |  | **Total Hours** |  |  |  |
| **Year 4** |  | **Year 4** |
| **Fall Semester** |  | **Spring Semester** |
| **Course No.** | **Course Name** | **Hrs** | **Gen Ed** |  | **Course No.** | **Course Name** | **Hrs** | **Gen Ed** |
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| **Total Hours** |  |  |  |  | **Total Hours** |  |  |  |
| **Total Jr/Sr Hours \_\_\_ Total Degree Hours \_\_\_** |
| **Graduation Requirements:** |