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| For Academic Affairs and Research Use Only |
| Proposal Number |  |
| CIP Code:  |  |
| Degree Code: |  |

**NEW OR MODIFIED COURSE PROPOSAL FORM**

**[X] Undergraduate Curriculum Council**

**[ ] Graduate Council**

|  |
| --- |
| **[X]New Course, [ ]Experimental Course (1-time offering), or [ ]Modified Course (Check one box)** |

Signed paper copies of proposals submitted for consideration are no longer required. Please type approver name and enter date of approval.

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| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…**Department Curriculum Committee Chair** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…**COPE Chair (if applicable)** |
| Julie B. King 8/7/2020**Department Chair** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…**Head of Unit (if applicable)**   |
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| Mary Elizabeth Spence | 9/4/2020 |
| **Office of Assessment** |  |

 | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…**Undergraduate Curriculum Council Chair** |
| Shanon Brantley 08/26/2020**College Curriculum Committee Chair** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…**Graduate Curriculum Committee Chair** |
| \_\_Susan Hanrahan\_\_\_\_\_\_\_\_ 8/27/2020**College Dean** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…**Vice Chancellor for Academic Affairs** |
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| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Enter date |

**General Education Committee Chair (if applicable)**   |  |

1. **Contact Person (Name, Email Address, Phone Number)**

Julie King, Arkansas State University, College of Nursing & Health Professions, P.O. Box 910, State University, AR 72469, juking@astate.edu 870-972-3920

1. **Proposed starting term and Bulletin year for new course or modification to take effect**

 Fall 2021.

**Instructions:**

*Please complete all sections unless otherwise noted. For course modifications, sections with a “Modification requested?” prompt need not be completed if the answer is “No.”*

|  |  |  |
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|  | **Current (Course Modifications Only)** | **Proposed (New or Modified)** *(Indicate “N/A” if no modification)* |
| **Prefix** |  | **OESH** |
| **Number\*** |  | **3223** |
| **Title** |  | **Industrial Hygiene Sampling and Analysis Laboratory****SHORT TITLE: Sampling and Analysis Lab** |
| **Description\*\*** |  | Introduction to the most common types of field measurements, sampling collection methods, and laboratory analyses that are used in evaluating occupational health hazards. |

 ***\**** (Confirm with the Registrar’s Office that number chosen has not been used before and is available for use. For variable credit courses, indicate variable range. *Proposed number for experimental course is 9*. )

\*\*Forty words or fewer as it should appear in the Bulletin.

1. **Proposed prerequisites and major restrictions** **[Modification requested? Yes/No]**

(Indicate all prerequisites. If this course is restricted to a specific major, which major. If a student does not have the prerequisites or does not have the appropriate major, the student will not be allowed to register).

1. **Yes**  Are there any prerequisites?
	1. If yes, which ones?

Must be admitted to the OESH program

OESH 3013 Fundamentals of Occupational Health and Safety

 OESH 3103 Recognition of Occupational Hazards.

 OESH 3023 Principles of Environmental Health

 OESH 3113 Toxicology

 DPEM 3503 Principles of Disaster Preparedness and Emergency Management

* 1. Why or why not?

Students in the Occupational and Environmental safety and Health program will need to have completed the required core support courses and the previous courses in occupational health and safety prior to enrolling in this course.

1. **Yes**  Is this course restricted to a specific major?
	1. If yes, which major?  **Occupational and Environmental Safety and Health**
2. **Proposed course frequency [Modification requested? Yes/No]**

(e.g. Fall, Spring, Summer; if irregularly offered, please indicate, “irregular.”) *Not applicable to Graduate courses.*

**Spring**

1. **Proposed course type [Modification requested? Yes/No]**

Will this course be lecture only, lab only, lecture and lab, activity (e.g., physical education), dissertation/thesis, capstone, independent study, internship/practicum, seminar, special topics, or studio? Please choose one.

Lecture and Lab

1. **Proposed grade type [Modification requested? Yes/No]**

What is the grade type (i.e. standard letter, credit/no credit, pass/fail, no grade, developmental, or other [please elaborate])

Letter grade

1. **No** Is this course dual-listed (undergraduate/graduate)?
2. **No** Is this course cross-listed?

*(If it is, all course entries must be identical including course descriptions. Submit appropriate documentation for requested changes. It is important to check the course description of an existing course when adding a new cross-listed course.)*

**a.** – If yes, please list the prefix and course number of the cross-listed course.

 Enter text...

 **b.** – **Yes / No** Can the cross-listed course be used to satisfy the prerequisite or degree requirements this course satisfies?

 Enter text...

1. **Yes** Is this course in support of a new program? Yes

a. If yes, what program?

 **Occupational and Environmental Safety and Health**

1. **No** Will this course be a one-to-one equivalent to a deleted course or previous version of this course (please check with the Registrar if unsure)? No

a. If yes, which course?

Enter text...

**Course Details**

1. **Proposed outline** **[Modification requested? Yes/No]**

(The course outline should be topical by weeks and should be sufficient in detail to allow for judgment of the content of the course.)

|  |  |
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| Week | Topic/Assignments |
| 1 | Introduction, History of Industrial Hygiene, Technical Report Writing |
| 2 | Principles of Evaluating Worker Exposures/NIOSH sampling strategies |
| 3 | Calibration of Sampling Equipment/Quality Control Statistics |
| 4 | Preparation of Known Standards/OELs and chemical databases |
| 5 | Sampling of gases  |
| 6 | Vapor Sampling |
| 7 | Analysis of gases and vapors |
| 8 | Direct-reading instruments for gases and vapors |
| 9 | Standardization of direct-reading instruments |
| 10 | Sampling airborne particles |
| 11 | Particle sizing |
| 12 | Indoor Air Quality Assessment |
| 13 | IAQ continued |
| 14 | Noise measurements |
| 15 | Thermal Standards and measurement techniques |
|  | FINAL EXAM |

1. **Proposed special features** **[Modification requested? Yes/No]**

(e.g. labs, exhibits, site visitations, etc.)

Students in this course will be calibrating and taking measurements with industrial hygiene equipment and analyzing the results.

1. **Department staffing and classroom/lab resources**

Faculty from AState will teach and evaluate this course as an in-person course

1. Will this require additional faculty, supplies, etc.?

Yes, a laboratory environment suitable for taking measurements will be needed. Some industrial hygiene analytical equipment will be purchased.

1. **No** Does this course require course fees? No

 *If yes: please attach the New Program Tuition and Fees form, which is available from the UCC website.*

**Justification**

**Modification Justification (Course Modifications Only)**

1. Justification for Modification(s)

Enter text...

**New Course Justification (New Courses Only)**

1. Justification for course. Must include:

 a. Academic rationale and goals for the course (skills or level of knowledge students can be expected to attain)

 Occupational and Environmental Safety and Health professionals are an essential part of industry and the private sector. In order for these students to best be trained to anticipate, recognize, and evaluate occupational and environmental hazards, students must have exposure to and experience with relevant instrumentation. In this course, students will be expected to use a variety of instruments to evaluate workplace and environmental hazards such as hazardous gases, aerosols, and vapors. Students will also study thermal stress and noise hazards which are also common in industrial settings. Students will perform quality assurance and quality control (QA/QC) analysis for the data they collect and learn the basics of writing technical reports.

b. How does the course fit with the mission of the department? If course is mandated by an accrediting or certifying agency, include the directive.

 The core mission of the College of Nursing and Health Professions is to provide a comprehensive and quality education to students seeking careers in various areas of health professions including occupational and environmental safety and health. The mission of the OESH program is to educate the next generation(s) of environmental health and safety practitioners that will be able to function effectively in industrial settings, the public sector, or academia, and to produce valuable occupational safety and environmental health specialists that act ethically in the practice considering the implications to the health of workers and the environment.

 Students need to have a basic exposure to and experience with various instrumentation used to evaluate occupational and environmental hazards such as vapors, aerosols, particulates, and environmental pollutants. The National Environmental Health Science and Protection Accreditation Council (NEHSPAC/EHAC), the council that we will be seeking accreditation from, mandates that students should be able to demonstrate a competency and have been exposed to most topic areas in foundational Environmental Health and have acquired competence in technical writing.

c. Student population served.

This course is required for those students wishing to complete a Bachelor of Science in Occupational and Environmental Safety and Health.

d. Rationale for the level of the course (lower, upper, or graduate).

Offering this course as an upper level course allows students to apply skills and knowledge gained in lower level OESH coursework such as OESH 3013 Fundamentals of Occupational Safety and OESH 3103 Recognition of Occupational Hazards. This course work will be consistent with the academic rigor of an upper level course.

**Assessment**

**Assessment Plan Modifications (Course Modifications Only)**

1. **Yes / No** Do the proposed modifications result in a change to the assessment plan?

 *If yes, please complete the Assessment section of the proposal*

**Relationship with Current Program-Level Assessment Process (Course modifications skip this section unless the answer to #18 is “Yes”)**

1. What is/are the intended program-level learning outcome/s for students enrolled in this course? Where will this course fit into an already existing program assessment process?

Program level outcomes that will be emphasized will be critical thinking skills, writing skills, and experimental design skills. This course will emphasize concepts learned in other classes and follow up with hands on experience with instrumentation relevant to the fields of occupational safety and environmental health. This course will be a part of the existing program assessment process for the Bachelor of Occupational and Environmental Safety and Health.

1. Considering the indicated program-level learning outcome/s (from question #19), please fill out the following table to show how and where this course fits into the program’s continuous improvement assessment process.

*For further assistance, please see the ‘Expanded Instructions’ document available on the UCC - Forms website for guidance, or contact the Office of Assessment at 870-972-2989.*

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| **Program-Level Outcome 1 (from question #23)** | SLO – 1 Students will demonstrate critical thinking skills to anticipate, recognize, and evaluate hazards affecting human health and the environment and develop and evaluate effective strategies to solve problems and mitigate risk. |
| Assessment Measure | Direct measure: OESH 4003 Internship and OESH 4401 Senior Seminar act as a capstone to the program. Internship preceptors and instructors will be given a detailed evaluation form to fill out upon internship completion to assess for critical thinking skills in anticipating, recognizing and evaluating environmental health and occupational safety hazards. Students will also be given mock certification exams in either environmental health or occupational safety in the OESH 4401 Senior Seminar course. The grade outcomes of these exams will also be used to assess the program. Indirect measures: Students will be given program exit surveys in the OESH 4401 Senior Seminar course to assess the program.  |
| Assessment Timetable | Annually |
| Who is responsible for assessing and reporting on the results? | Course faculty and program chair: Julie King, Arkansas State University, College of Nursing & Health Professions, P.O. Box 910, State University, AR 72469, juking@astate.edu 870-972-3920 |

 *(Repeat if this new course will support additional program-level outcomes)*

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| **Program-Level Outcome 2 (from question #23)** | SLO – 2 Students should be able to communicate occupational and environmental standards, studies, and programs effectively and professionally with a wide range of audiences verbally and in writing through publications, presentations, and technical reports. |
| Assessment Measure |  Direct measure: OESH 4003 Internship and OESH 4401 Senior Seminar act as a capstone to the program. Students will be required to give a formal presentation in the OESH 4401 Senior seminar detailing their experiences in the internship. Presentations will be evaluated for communication skills. Internship preceptors and instructors will also give detailed evaluations on the students’ ability to communicate with a variety of audiences. Indirect measures: Students will be given program exit surveys in the OESH 4401 Senior Seminar course to assess the program.  |
| Assessment Timetable | Annually |
| Who is responsible for assessing and reporting on the results? | Course faculty and program chair: Julie King, Arkansas State University, College of Nursing & Health Professions, P.O. Box 910, State University, AR 72469, juking@astate.edu 870-972-3920 |

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| **Program-Level Outcome 3 (from question #23)** | SLO – 3 Students will be able to design and conduct environmental or workplace studies, experiments, or investigations, then analyze data and draw appropriate conclusions using sound scientific judgement. |
| Assessment Measure |  Direct measure: OESH 4003 Internship and OESH 4401 Senior Seminar act as a capstone to the program. Internship preceptors and instructors will be given a detailed evaluation form to fill out upon internship completion to assess for ability to design and conduct detailed workplace studies, experiments, and investigations. Students will also be assessed for their ability to draw sound scientific conclusions using data from these experiments. Students ability to conduct these investigations will also be assessed by program faculty in their formal presentation of their internship experiences required in OESH 4401 Senior Seminar. Indirect measures: Students will be given program exit surveys in the OESH 4401 Senior Seminar course to assess the program.  |
| Assessment Timetable | Annually  |
| Who is responsible for assessing and reporting on the results? | Course faculty and program chair: Julie King, Arkansas State University, College of Nursing & Health Professions, P.O. Box 910, State University, AR 72469, juking@astate.edu 870-972-3920 |

 **Course-Level Outcomes**

1. What are the course-level outcomes for students enrolled in this course and the associated assessment measures?

|  |  |
| --- | --- |
| **Outcome 1** | Use available databases and resources to identify appropriate sampling and analytical methods for workplace exposure monitoring of chemical hazards |
| Which learning activities are responsible for this outcome? | LecturesAssigned readingsHomework Assignments |
| Assessment Measure  | Database search and analysis rubric benchmark 85%  |

 *(Repeat if needed for additional outcomes)*

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| **Outcome 2** | Calibrate air sampling equipment and monitoring devices, prepare an air monitoring sampling train for personal and/or area sampling of gases, vapors, or aerosols |
| Which learning activities are responsible for this outcome? | LecturesAssigned readingsLaboratory exercises |
| Assessment Measure  | Direct measure: Graded laboratory exercise rubric benchmark 85% |

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| **Outcome 3** | Identify and use various direct-reading instruments to survey and measure workplace exposures to chemical and physical hazards |
| Which learning activities are responsible for this outcome? | LecturesAssigned readingsWritten assignmentsLaboratory assignmentsExams |
| Assessment Measure  | Direct measure: final exam rubric benchmark 85%  |

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| **Outcome 4** | Write a technical exposure monitoring report |
| Which learning activities are responsible for this outcome? | Written assignments |
| Assessment Measure  | Direct measure: Final paper rubric benchmark 80% |

**Bulletin Changes**

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| **Instructions**  |
| **Please visit** [**http://www.astate.edu/a/registrar/students/bulletins/index.dot**](http://www.astate.edu/a/registrar/students/bulletins/index.dot) **and select the most recent version of the bulletin. Copy and paste all bulletin pages this proposal affects below. Please include a before (with changed areas highlighted) and after of all affected sections.** **\*Please note: Courses are often listed in multiple sections of the bulletin. To ensure that all affected sections have been located, please search the bulletin (ctrl+F) for the appropriate courses before submission of this form.**  |

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Insert

**Major in Occupational and Environmental Safety and Health**

*Bachelor of Science*

|  |  |
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| **University Requirements:** |  |
| See University General Requirements for Baccalaureate degrees (p. 42) |  |
| **First Year Making Connections Course:** | **Sem. Hrs.** |
| UC 1013, Making Connections | **3** |
| **General Education Requirements:** | **Sem. Hrs.** |
| See General Education Curriculum for Baccalaureate degrees (p. 78)**Students with this major must take the following:***MATH 1023, College Algebra or MATH course that requires MATH 1023 as a prerequisite**CHEM 1013 and CHEM 1011 General Chemistry and Lab**BIO 2013 and BIO 2011 Biology of the Cell and Lab**COMS 1203, Oral Communication (Required Departmental Gen. Ed. Option)* | **35** |
| **Major Requirements:** | **Sem. Hrs.** |
| OESH 3013 Fundamentals of Occupational Safety | 3 |
| OESH 3023 Principles of Environmental Health | 3 |
| OESH 3103 Recognition of Occupational Hazards | 3 |
| OESH 3113 Toxicology | 3 |
| OESH 3203 Control of Occupational Hazards | 3 |
| OESH 3223 Industrial Hygiene Sampling and Analysis Laboratory | 3 |
| OESH 3303 Water, wastewater, Solid and Hazardous Waste Treatment | 3 |
| OESH 3313 Epidemiology and Biostatistics | 3 |
| DPEM 3503 Principles of Disaster Preparedness and Emergency Management | 3 |
| OESH 4003 OESH Internship | 3 |
| OESH 4013 OSHA Standards and Practices | 3 |
| OESH 4113 Environmental Health and Safety Management | 3 |
| OESH 4203 Principles of Food Safety and Sanitation | 3 |
| OESH 4213 Construction Safety | 3 |
| OESH 4223 Accident Investigation and Analysis | 3 |
| OESH 4303 Environmental Risk Assessment | 3 |
| OESH 4313 Ergonomics | 3 |
| OESH 4323 Air Pollution | 3 |
| OESH 4401 OESH Senior Seminar | 1 |
| POSC 4533 Environmental Law and Administration | 3 |

**Page 534 Course Descriptions**

**OESH 3223 Industrial Hygiene Sampling and Analysis Laboratory** - Introduction to the most common types of field measurements, sampling collection methods, and laboratory analyses that are used in evaluating occupational health hazards. Admission to the Occupational and Environmental Safety and Health Program required. Prerequisites, OESH 3013, OESH 3023, OESH 3103, OESH 3113, and DPEM 3503. Spring.