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| For Academic Affairs and Research Use Only |
| Proposal Number |  |
| CIP Code:  |  |
| Degree Code: |  |

**Program Modification Form**

**[ ] Undergraduate Curriculum Council**

**[X] Graduate Council**

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| **Modification Type: [ ]Admissions, [X]Curricular Sequence, or [ ]Other**  |

Signed paper copies of proposals submitted for consideration are no longer required. Please type approver name and enter date of approval.

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| Annette R. Hux | 9/19/2022 |

**Department Curriculum Committee Chair** |

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**COPE Chair (if applicable)** |
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| Annette R. Hux | 9/19/2022 |

**Department Chair**  |

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**Head of Unit (if applicable)**   |
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| Joanna M Grymes  | 10/11/2022 |

**College Curriculum Committee Chair** |

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**Undergraduate Curriculum Council Chair** |
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**Director of Assessment** *(only for changes impacting assessment)* |

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**Graduate Curriculum Committee Chair** |
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| Mary Jane Bradley | 10/17/2022 |

**College Dean** |

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| Alan Utter | 11/29/2022 |

**Vice Chancellor for Academic Affairs** |
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| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Enter date |

**General Education Committee Chair (if applicable)**   |  |

1. **Contact Person** (Name, Email Address, Phone Number)

Rick Stripling, ricks@astate.edu, 2855

1. **Proposed Change** (for undergraduate curricular changes please provide an 8-semester plan (appendix A), if applicable)

Several changes are being proposed for the MS in College Student Personnel Services program (please see accompanying course-level modification and deletion forms):

1. Reduction in total required program hours (36 to 33)
2. Elimination of one required course (CSPS 6383 – Practicum in College Student Personnel Services) and related bulletin text
3. Changes to portion of degree which currently allows students to choose three courses from a list of six. Three of the current choices will be eliminated from the program (CCED 7003, CSPS 6363, and ELFN 6773). The remaining three courses will now be required of all students.
4. **Effective Date**

Summer 2023 (2023-24 Bulletin Year)

1. **Justification –** *Please provide details as to why this change is necessary.*

In addition to generally streamlining the program, the proposed changes allow the program to be more consistent with similar programs at other institutions. The desire to update and modernize the program is also relevant to the proposed changes.

**Bulletin Changes**

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| **Instructions**  |
| **Please visit** [**http://www.astate.edu/a/registrar/students/bulletins/index.dot**](http://www.astate.edu/a/registrar/students/bulletins/index.dot) **and select the most recent version of the bulletin. Copy and paste all bulletin pages this proposal affects below. Please include a before (with changed areas highlighted) and after of all affected sections.** **\*Please note: Courses are often listed in multiple sections of the bulletin. To ensure that all affected sections have been located, please search the bulletin (ctrl+F) for the appropriate courses before submission of this form.**  |

**CURRENT:**

Please see accompanying course-level modification forms for the changes reflected below in course prefixes and/or titles

ACADEMIC CREDIT

Credit will not be given for any course completed more than six years prior to completion of the degree. Any course completed more than six years ago will not be applied to the CSPS degree requirements at the time of graduation.

Consistent with the Graduate Programs residence requirement, students may transfer no more than nine (9) hours of course credit toward the M.S. in College Student Personnel Services. Students who want to present work experience in place of practicum may do so, by submitting in writing to the CSPS program director. ~~Practicum course alternatives will be provided by the program director. Such approval will be granted only when the program coordinator can verify that the quality of experience is comparable to that at Arkansas State University and that the student will be unable to complete his or her degree without the waiver. The burden of proof in providing these assurances rests with the student.~~

UNIVERSITY REQUIREMENTS:

See Graduate Degree Policies for additional information

PROGRAM REQUIREMENTS:

~~CSPS~~ HIED 6333 - Student Personnel Services in Higher Education Sem. Hrs: 3

~~CSPS~~ HIED 6343 - College Student Development Sem. Hrs: 3

~~CSPS~~ HIED 6373 - ~~Multicultural Dynamics in Higher Education~~ Diversity, Equity, and Inclusion

 Sem. Hrs: 3

~~CSPS 6383 - Practicum in College Student Personnel Services Sem. Hrs: 3~~

~~CSPS~~ HIED 6393 - Assessment, Accreditation, and Accountability in Higher Education Sem. Hrs: 3

ELAD 6273 - Legal Aspects of Higher Education Sem. Hrs: 3

ELAD 6313 - Higher Education Finance Sem. Hrs: 3

ELAD 6333 - Organization and Administration of College Student Personnel Services Sem. Hrs: 3

~~CSPS~~ HIED 6353 – Essentials of Enrollment Management Planning ~~Theory and Practice in Higher Education~~ Sem. Hrs: 3

~~Select three of the following:~~

~~CCED 7003 - The Community College Sem. Hrs: 3~~

~~CSPS~~ HIED 6323 - Advising College Students Sem. Hrs: 3

~~CSPS 6363 - Development and Advancement in Higher Ed Sem. Hrs: 3~~

~~CSPS~~ HIED 6413 - Advanced Enrollment Management Sem. Hrs: 3

~~ELFN 6773 - Introduction to Statistics and Research Sem. Hrs: 3~~

ELAD 6323 - Organization and Governance of Higher Education Sem. Hrs: 3

Sub-total: ~~36~~ 33

TOTAL REQUIRED HOURS: ~~36~~ 33

**REVISED:**

ACADEMIC CREDIT

Credit will not be given for any course completed more than six years prior to completion of the degree. Any course completed more than six years ago will not be applied to the CSPS degree requirements at the time of graduation.

Consistent with the Graduate Programs residence requirement, students may transfer no more than nine (9) hours of course credit toward the M.S. in College Student Personnel Services. Students who want to present work experience in place of practicum may do so, by submitting in writing to the CSPS program director.

UNIVERSITY REQUIREMENTS:

See Graduate Degree Policies for additional information

PROGRAM REQUIREMENTS:

ELAD 6273 - Legal Aspects of Higher Education Sem. Hrs: 3

ELAD 6313 - Higher Education Finance Sem. Hrs: 3

ELAD 6323 - Organization and Governance of Higher Education Sem. Hrs: 3

ELAD 6333 - Organization and Administration of College Student Personnel Services Sem. Hrs: 3

HIED 6323 - Advising College Students Sem. Hrs: 3

HIED 6333 - Student Personnel Services in Higher Education Sem. Hrs: 3

HIED 6343 - College Student Development Sem. Hrs: 3

HIED 6353 – Essentials of Enrollment Management Planning Sem. Hrs: 3

HIED 6373 - Diversity, Equity, and Inclusion Sem. Hrs: 3

HIED 6393 - Assessment, Accreditation, and Accountability in Higher Education Sem. Hrs: 3

HIED 6413 - Advanced Enrollment Management Sem. Hrs: 3

Sub-total: 33

TOTAL REQUIRED HOURS: 33