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| For Academic Affairs and Research Use Only |
| Proposal Number |  |
| CIP Code:  |  |
| Degree Code: |  |

**Program Modification Form**

**[ ] Undergraduate Curriculum Council**

**[X] Graduate Council**

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| **Modification Type: [X]Admissions, [ ]Curricular Sequence, or [X]Other**  |

Signed paper copies of proposals submitted for consideration are no longer required. Please type approver name and enter date of approval.

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| Sarah Labovitz | 2/2/2021 |

**Department Curriculum Committee Chair** |

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| Joanna Grymes | 3/12/2021 |

**COPE Chair (if applicable)** |
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| Lauren Schack Clark | 2/9/2021 |

**Department Chair**  |

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| Mary Jane Bradley  | 3/15/2021 |

**Head of Unit (if applicable)**   |
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| Warren Johnson | 2/24/2021 |

**College Curriculum Committee Chair** |

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| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Enter date |

**Undergraduate Curriculum Council Chair** |
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**Director of Assessment** *(only for changes impacting assessment)* |

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**Graduate Curriculum Committee Chair** |
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| Gina Hogue | 2/25/2021 |

**College Dean** |

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| Alan Utter | 4/28/2021 |

**Vice Chancellor for Academic Affairs** |
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| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Enter date |

**General Education Committee Chair (if applicable)**   |  |

1. **Contact Person** (Name, Email Address, Phone Number)

Sarah Labovitz, Dept. of Music, slabovitz@astate.edu, 870-972-2799

1. **Proposed Change** (for undergraduate curricular changes please provide an 8-semester plan (appendix A), if applicable)

We wish to change some of the wording in the bulletin description that precedes the Master of Music Education degrees.

1. **Effective Date**

Fall 2021

1. **Justification –** *Please provide details as to why this change is necessary.*

We wish to edit the bulletin information that describes the admission into the Master of Music Education programs. We want to remove language that requires licensure. Incoming students may have completed a teacher education undergraduate program without having had taken the extra steps to get licensed. The degree is more important than the license when deciding if someone will be a good Master of Music Education candidate. Students will be informed this program does not lead to licensure.

We wish to remove the language that says there is a music education entrance exam. As far as anyone in the department can tell, we have never given a music education entrance exam. We do give a history, written and aural theory exam to all entering graduate students.

We wish to reword the entrance essay requirement as students may have not taught in the schools yet so we want to give them the option to talk about their professional status and/or their plans post graduate degree. Asking for a quick summary of their philosophy of music education will add additional information that will be useful in identifying if a candidate is a good fit for our practioner-based MME.

We wish to still require 3 professional letters of recommendation but we do not want to dictate where the letters come from. Candidates may not be coming from a public school teaching job or they may not wish to alert their administration they are returning to school until they have been fully accepted.

**Bulletin Changes**

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| **Instructions**  |
| **Please visit** [**http://www.astate.edu/a/registrar/students/bulletins/index.dot**](http://www.astate.edu/a/registrar/students/bulletins/index.dot) **and select the most recent version of the bulletin. Copy and paste all bulletin pages this proposal affects below. Please include a before (with changed areas highlighted) and after of all affected sections.** **\*Please note: Courses are often listed in multiple sections of the bulletin. To ensure that all affected sections have been located, please search the bulletin (ctrl+F) for the appropriate courses before submission of this form.**  |

**Graduate Bulletin 2020-21 page 203**

BEFORE

**Program of Study for the Master of Music Education Degree**

**ADMISSION REQUIREMENTS**

Students seeking admission into the Master of Music Education Degree program must meet the admission requirements of Graduate Programs and the specific program requirements. In addition, applicants must have **~~a valid teaching certificate based on~~**  **completed** a four-year teacher education program. Applicants who do not meet the requirements **~~for a valid teaching certificate based on~~** **of completing** a four-year teacher education program **~~will~~** **may** be required to complete the undergraduate courses leading to licensure. These courses may be completed concurrently with graduate work, but must be completed before the degree is awarded. Applicants must also take the A-State Department of Music entrance examinations in **~~music education,~~** music history, **~~and~~** written **music theory,** and aural music theory.

Admission into the MME program requires the submission of:

* Official transcripts for coursework and degree completion verification in music

education or an approved equivalent.

* A Letter of Interest (minimum of 500 words, maximum of 750) stating current

professional status ~~and~~ **/**goals after obtaining the MME degree **and a brief overview of your philosophy of music education**.

* Resume or Curriculum Vitae.
* A minimum of three (3) professional letters of recommendation. **~~At least one letter from a College/University faculty member and another letter from an administrator or supervisor of your current (most recent) teaching position.~~**
* An example of your teaching (must be an audio-visual recording of an ensemble or group music lesson; minimum of 5 minutes, maximum of 10 minutes).

In addition to the above requirements, the following grades and scores must be achieved:

* **Unconditional Admission** – A minimum cumulative undergraduate grade point average of 3.00 (or 3.25 on the last 60 hours).
* **Conditional Admission** - A minimum cumulative undergraduate grade point average of 2.75 (or 3.00 on the last 60 hours).

AFTER

**Program of Study for the Master of Music Education Degree**

**ADMISSION REQUIREMENTS**

Students seeking admission into the Master of Music Education Degree program must meet the admission requirements of Graduate Programs and the specific program requirements. In addition, applicants must have completed a four-year teacher education program. Applicants who do not meet the requirements of completing a four-year teacher education program may be required to complete the undergraduate courses leading to licensure. These courses may be completed concurrently with graduate work, but must be completed before the degree is awarded. Applicants must also take the A-State Department of Music entrance examinations in music history, written music theory, and aural music theory.

Admission into the MME program requires the submission of:

* Official transcripts for coursework and degree completion verification in music

education or an approved equivalent.

* A Letter of Interest (minimum of 500 words, maximum of 750) stating current

professional status/goals after obtaining the MME degree and a brief overview of your philosophy of music education.

* Resume or Curriculum Vitae.
* A minimum of three (3) professional letters of recommendation.
* An example of your teaching (must be an audio-visual recording of an ensemble or group music lesson; minimum of 5 minutes, maximum of 10 minutes).

In addition to the above requirements, the following grades and scores must be achieved:

* **Unconditional Admission** – A minimum cumulative undergraduate grade point average of 3.00 (or 3.25 on the last 60 hours).
* **Conditional Admission** - A minimum cumulative undergraduate grade point average of 2.75 (or 3.00 on the last 60 hours).

**Appendix A, 8-Semester Plan**

(**Referenced in #2** - **Undergraduate Proposals Only)**

*Instructions: Please identify new courses in italics*.

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| **Arkansas State University-Jonesboro****Degree:****Major:****Year:** |
| Students requiring developmental course work based on low entrance exam scores (ACT, SAT, ASSET, COMPASS) may not be able to complete this program of study in eight (8) semesters. Developmental courses do not count toward total degree hours. **Students having completed college level courses prior to enrollment will be assisted by their advisor in making appropriate substitutions. In most cases, general education courses may be interchanged between semesters.** A minimum of 45 hours of upper division credit (3000-4000 level) is required for this degree. |
| **Year 1** |  | **Year 1** |
| **Fall Semester** |  | **Spring Semester** |
| **Course No.** | **Course Name** | **Hrs** | **Gen Ed** |  | **Course No.** | **Course Name** | **Hrs** | **Gen Ed** |
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| **Year 2** |  | **Year 2** |
| **Fall Semester** |  | **Spring Semester** |
| **Course No.** | **Course Name** | **Hrs** | **Gen Ed** |  | **Course No.** | **Course Name** | **Hrs** | **Gen Ed** |
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| **Year 3** |  | **Year 3** |
| **Fall Semester** |  | **Spring Semester** |
| **Course No.** | **Course Name** | **Hrs** | **Gen Ed** |  | **Course No.** | **Course Name** | **Hrs** | **Gen Ed** |
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| **Year 4** |  | **Year 4** |
| **Fall Semester** |  | **Spring Semester** |
| **Course No.** | **Course Name** | **Hrs** | **Gen Ed** |  | **Course No.** | **Course Name** | **Hrs** | **Gen Ed** |
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| **Total Hours** |  |  |  |  | **Total Hours** |  |  |  |
| **Total Jr/Sr Hours \_\_\_ Total Degree Hours \_\_\_** |
| **Graduation Requirements:** |