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| For Academic Affairs and Research Use Only |
| Proposal Number | LAC111 |
| CIP Code:  |  |
| Degree Code: |  |

**New or Modified Course Proposal Form**

**[X] Undergraduate Curriculum Council**

**[ ] Graduate Council**

|  |
| --- |
| **[X] New Course, [ ]Experimental Course (1-time offering), or []Modified Course (Check one box)** |

Signed paper copies of proposals submitted for consideration are no longer required. Please type approver name and enter date of approval.

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| --- | --- |
| Sarah Kendig 3/11/2022**Department Curriculum Committee Chair** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…**COPE Chair (if applicable)** |
| Kellie Buford 3/10/22**Department Chair** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…**Head of Unit (if applicable)**   |
| Warren Johnson 3/16/2022**College Curriculum Committee Chair** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…**Undergraduate Curriculum Council Chair** |
| Mary Elizabeth Spence 3/15/2022**Office of Assessment (new courses only)** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…**Graduate Curriculum Committee Chair** |
| Carl M. Cates 4/5/2022**College Dean** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…**Vice Chancellor for Academic Affairs** |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…**General Education Committee Chair (if applicable)**   |  |

1. **Contact Person (Name, Email Address, Phone Number)**

Sarah Kendig, Dept. of Criminology, Sociology, and Geography, skendig@astate.edu, 870-972-3165

1. **Proposed starting term and Bulletin year for new course or modification to take effect**

Fall 2022; Bulletin year 2022-2023

**Instructions:**

*Please complete all sections unless otherwise noted. For course modifications, sections with a “Modification requested?” prompt need not be completed if the answer is “No.”*

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| --- | --- | --- |
|  | **Current (Course Modifications Only)** | **Proposed (New or Modified)** *(Indicate “N/A” if no modification)* |
| **Prefix** |  | **WGS** |
| **Number\*** |  | **470V****[range: 1-3 credits]** |
| **Title** (include a short title that’s 30 characters or fewer) |  | **Internship** |
| **Description\*\*** |  | **Supervised work experience and study of selected agen­cies and organizations.**  |

 ***\**** Confirm with the Registrar’s Office that number chosen has not been used before and is available for use. For variable credit courses, indicate variable range. *Proposed number for experimental course is 9*.

\*\*Forty words or fewer (excepting prerequisites and other restrictions) as it should appear in the Bulletin.

1. **Proposed prerequisites and major restrictions** **[Modification requested?**

(Indicate all prerequisites. If this course is restricted to a specific major, which major. If a student does not have the prerequisites or does not have the appropriate major, the student will not be allowed to register).

1. **Yes** Are there any prerequisites?
	1. If yes, which ones?

**permission of instructor and Woman and Gender Studies Coordinator**

* 1. Why or why not?

 Enter text...

1. **No** Is this course restricted to a specific major?
	1. If yes, which major? Enter text...
2. **Proposed course frequency [Modification requested?**

(e.g. Fall, Spring, Summer; if irregularly offered, please indicate, “irregular.”) *Not applicable to Graduate courses.*

Fall, Spring, Summer

1. **Proposed course type [Modification requested?**

Will this course be lecture only, lab only, lecture and lab, activity (e.g., physical education), dissertation/thesis, capstone, independent study, internship/practicum, seminar, special topics, or studio? Please choose one.

Internship

1. **Proposed grade type [Modification requested?**

What is the grade type (i.e. standard letter, credit/no credit, pass/fail, no grade, developmental, or other [please elaborate])

Standard Letter

1. **No** Is this course dual-listed (undergraduate/graduate)?
2. **No** Is this course cross-listed?

*(If it is, all course entries must be identical including course descriptions. Submit appropriate documentation for requested changes. It is important to check the course description of an existing course when adding a new cross-listed course.)*

**a.** – If yes, please list the prefix and course number of the cross-listed course.

 Enter text...

 **b.** – No Can the cross-listed course be used to satisfy the prerequisite or degree requirements this course satisfies?

 Enter text...

1. **No** Is this course in support of a new program?

a. If yes, what program?

 Enter text...

1. **No** Will this course be a one-to-one equivalent to a deleted course or previous version of this course (please check with the Registrar if unsure)?

a. If yes, which course?

Enter text...

**Course Details**

1. **Proposed outline** **[Modification requested?**

(The course outline should be topical by weeks and should be sufficient in detail to allow for judgment of the content of the course.)

N/A

1. **Proposed special features** **[Modification requested?**

(e.g. labs, exhibits, site visitations, etc.)

placement in various institutional and business settings

1. **Department staffing and classroom/lab resources**

current faculty in various departments

1. Will this require additional faculty, supplies, etc.?

 **No**

1. **No** Does this course require course fees?

 *If yes: please attach the New Program Tuition and Fees form, which is available from the UCC website.*

**Justification**

**Modification Justification (Course Modifications Only)**

1. Justification for Modification(s)

**New Course Justification (New Courses Only)**

1. Justification for course. Must include:

 a. Academic rationale and goals for the course (skills or level of knowledge students can be expected to attain)

 We would like Women and Gender Studies minors to have the opportunity to do an internship as an elective within the WGS minor. Adding an internship option adds flexibility to the minor and engages students and faculty across campus and in the community.

b. How does the course fit with the mission of the department? If course is mandated by an accrediting or certifying agency, include the directive.

 The minor program in Women and Gender Studies (housed in the Dept. of Criminology, Sociology, and Geography) aims to highen student awareness of gender-related issues. An internship related to students’ specific interests will add depth to the program.

c. Student population served.

Women and Gender Studies minors

d. Rationale for the level of the course (lower, upper, or graduate).

Internships are normally for advanced undergraduates, hence the upper-level number.

**Assessment**

**Assessment Plan Modifications (Course Modifications Only)**

1. **No** Do the proposed modifications result in a change to the assessment plan?

 *If yes, please complete the Assessment section of the proposal*

**Relationship with Current Program-Level Assessment Process (Course modifications skip this section unless the answer to #18 is “Yes”)**

1. What is/are the intended program-level learning outcome/s for students enrolled in this course? Where will this course fit into an already existing program assessment process?

N/A given that the internship is not specified in any degree program.

1. Considering the indicated program-level learning outcome/s (from question #19), please fill out the following table to show how and where this course fits into the program’s continuous improvement assessment process.

*For further assistance, please see the ‘Expanded Instructions’ document available on the UCC - Forms website for guidance, or contact the Office of Assessment at 870-972-2989.*

|  |  |
| --- | --- |
| **Program-Level Outcome 1 (from question #19)** | Type outcome here. What do you want students to think, know, or do when they have completed the course? |
| Assessment Measure | Please include direct and indirect assessment measure for outcome.  |
| Assessment Timetable | What semesters, and how often, is the outcome assessed? |
| Who is responsible for assessing and reporting on the results? | Who (person, position title, or internal committee) is responsible for assessing, evaluating, and analyzing results, and developing action plans? |

 *(Repeat if this new course will support additional program-level outcomes)*

 **Course-Level Outcomes**

1. What are the course-level outcomes for students enrolled in this course and the associated assessment measures?

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| --- | --- |
| **Outcome 1** | Type outcome here. What do you want students to think, know, or do when they have completed the course? |
| Which learning activities are responsible for this outcome? | List learning activities. |
| Assessment Measure  | What will be your assessment measure for this outcome?  |

*(Repeat if needed for additional outcomes)*

**Bulletin Changes**

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| **Instructions**  |
| **Please visit** [**http://www.astate.edu/a/registrar/students/bulletins/index.dot**](http://www.astate.edu/a/registrar/students/bulletins/index.dot) **and select the most recent version of the bulletin. Copy and paste all bulletin pages this proposal affects below. Please include a before (with changed areas highlighted) and after of all affected sections.** **\*Please note: Courses are often listed in multiple sections of the bulletin. To ensure that all affected sections have been located, please search the bulletin (ctrl+F) for the appropriate courses before submission of this form.**  |

Undergraduate bulletin, 2021-2022

**CURRENT**

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**Minor in Women and Gender Studies**

|  |  |
| --- | --- |
| **Required Courses:** | **Sem. Hrs.** |
| **Select eighteen hours from the following:***At least nine hours must be upper-level courses, and no more than six may be in the student’s major.*ARTH 4233, Gender and the Body in Modern and Contemporary Art COMS 3373, Gender CommunicationENG 4453, Women WritersHIST 3693, United States Women’s History HIST 4233, Women in World HistoryHIST 4473, U.S. Southern Women’s History HIST 4483, History of Sexuality in America MDIA 4323, Diversity and MediaNRS 3333, Women’s Health: Past, Present and Future PHIL 3773, Topics in Feminist PhilosophyPHIL 4743, Social and Political Philosophy PHIL 4763, Philosophy of SexPOSC 4123, Women and Politics SOC 3003, Sociology of Gender SOC 3313, Sociology of Sexuality WGS 470V, Internship | 18 |
| **Total Required Hours:** | **18** |

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 **VOED 4583. Methods and Materials for Teaching the Adult** Emphasis on the methodolo­gies, techniques, and materials applicable to the adult learner based upon his personal needs. Summer, odd.

**Women and Gender Studies (WGS)**

**WGS 470V. Internship** Supervised work experience and study of selected agencies and organizations. Prerequisites, permission of instructor and Women and Gender Studies Coordinator. Fall, Spring, Summer.

**World Languages (WLAN)**

**WLAN 4010. Learning Outcome Assessment** World Languages and Cultures program learning outcome assessment for seniors. Fall, Spring, Summer.

**PROPOSED**

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**Minor in Women and Gender Studies**

|  |  |
| --- | --- |
| **Required Courses:** | **Sem. Hrs.** |
| **Select eighteen hours from the following:***At least nine hours must be upper-level courses, and no more than six may be in the student’s major.*ARTH 4233, Gender and the Body in Modern and Contemporary Art COMS 3373, Gender CommunicationENG 4453, Women WritersHIST 3693, United States Women’s History HIST 4233, Women in World HistoryHIST 4473, U.S. Southern Women’s History HIST 4483, History of Sexuality in America MDIA 4323, Diversity and MediaNRS 3333, Women’s Health: Past, Present and Future PHIL 3773, Topics in Feminist PhilosophyPHIL 4743, Social and Political Philosophy PHIL 4763, Philosophy of SexPOSC 4123, Women and Politics SOC 3003, Sociology of Gender SOC 3313, Sociology of Sexuality WGS 470V, Internship | 18 |
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