

Staff Senate Meeting Agenda
Wednesday, June 18, 2025 @ 2:00 p.m.
Delta Center 201 and Zoom

- I. Call to Order
- II. Roll Call
- III. Routine Business
 - a. Meeting Minutes
 - b. Treasurer's Report
- IV. Speakers
 - a. Justin Carothers – Coursera
 - b. Kevin Hennings – Election Procedures
 - c. Ian Buchanan – General Comments
- V. Announcements and Reminders
 - a. Merch Sale Dates
 - b. Summer Volunteer Opportunities W/ A-State Food Pantry

Staff Senate Meeting Agenda
Wednesday, May 21st, 2025 @ 2:00 p.m.
Delta Center 201 and Zoom

- I. Call to order – 2:00
- II. Roll Call – Abigail Speights, Amiee Blansett, Alison Mays, Angela Daniels, Brad Bobo, Brandi Hodges, Brandi Tibbs, Dominique White, Erin Marlow, Ian Buchanan, Jackson Poe, Jacklyn Young, James Lowery, Jerry Cooper, Jessica Gregroy, Kamesha McCary, Kathy Hicks, Kelli Sabin, Kevin Downum, Larry Floyd, Lisa Glasco, Maria Howard, Mary Martin, Melissa Dooley, Michael Smith, Montana Nelson, Morgan Adams, Pam Henderson, Pat Glascock, Robin Klerk, Tiffany Mosley, Tracy Finch
- III. Routine Business
 - a. Meeting Minutes – there were no minutes from last month because of DPA voting.
 - b. Treasurers report was read by Pam.
- IV. New Senators welcomed.
 - a. We now have a representative from each EEO on campus
 - b. Going to start back assigning constituent groups to gather concerns, comments, suggestions to bring back to the staff senate so we can talk to appropriate parties.
 - c. Senators are required to attend one meeting per month. If a senator cannot make the meeting, they should send a proxy in their place. The proxy cannot be another senator.
- V. Ian recognized certain senators with his own awards of appreciation.
- VI. Announcements and Reminders
 - a. DPA was a success. We considered over 100 nominations this year.
 - b. We have an ongoing merchandise sale in Marketplace that ends July 1st. Payroll deductions are offered on items and proceeds will go toward funding the staff educational stipend.
 - c. Summer Empowerment series will continue in July.
 - d. Food pantry volunteers are needed on Wednesdays this summer. More details to come.
 - e. Election of officers and pictures will take place at next month's meeting. (This will take place at the July meeting, not the June meeting).

Angela made a motion to adjourn, and it was seconded by Erin. All in favor. Meeting adjourned at 2:36 P.M.



Staff Senate Treasurer's Report
May 31, 2025

<u>University E & G Accounts</u>		<u>Beginning Balance</u>	<u>Debit/ Credit</u>	<u>Remaining</u>
Staff Senate	Beginning Balance FY25	\$3,003.00		
110000-120008-1630	Includes \$863 Encumbrance to Cover Sign Shop Expenses for New Senators			
	Additional Staff Senate Name Plates and Name Tags		-\$45.00	
	Encumbrance Roll Requisition processed		-\$863.00	
	Postage- Mail Staff Senate Merchandise		-\$12.40	
	32Aucitons		-\$30.00	
	Sodexo- Last Year Food		(\$106.23)	
	Staff Senate Merchandise- Benefit Fair Sales (waiting on \$90 cash to be deposited)		\$150	
	Postage- Mail Staff Senate Merchandise		-\$9.90	
	Amazon Order- Suggestion Boxes		-\$71.60	
	Sodexo Order- Empowerment Series		-\$140.32	
	Sodexo Order- Empowerment Series		-\$144.44	
	Sodexo Order- Empowerment Series		-\$173.49	
	Sodexo Order- Empowerment Series		-\$442.58	
	Victor Cobb, Entertainment for Staff Senate Picnic		-\$250.00	
	Sodexo Order- Empowerment Series- pending		-\$230.96	
	Sodexo Order-Empowerment Series		-\$142.53	
	Sign Shop DPA Awards and Plaques		-\$728.00	
	Staff Appreciation Party Rentals-pending pcard		-\$1,231.88	
	Sodexo Order-Staff Appreciation-pending until after Event		(\$6,625.58)	
	Contribution from Provost's and Human Resources Stipends		\$7,500.00	
	Contribution from Provost's and Human Resources		\$10,109.78	
	Sign Shop DPA President Award- pending		(\$50.00)	
	Silent Auction Proceeds		\$3,502.00	
	Creative Services- Staff Appreciation Certificate Folders		(\$65.00)	
	Gibson Sign Mart- Staff Appreciation Banner Labor		(\$1,030.75)	
	Elite Graphics- New Staff Senator Shirts		(\$360.83)	
	Transfer Silent Auction Proceeds to Staff Educational Stipend Account		(\$3,502.00)	
	Sign Shop Name Plates and Badges for New Senators		(\$198)	
	Stipends Paid to DPA Winners		(\$7,500)	
				\$310.29
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Santa's Wolves Agency Account	Balance Forward	\$ 1,098.41		
930002-390000-5000				
	Deposit for Holiday Funding		\$7,500	
	Holiday Assistance		(\$4,258)	
	Storm Assistance		(500.00)	
				\$3,840.25
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ASU Foundation Accounts				
Santa's Wolves	Balance Forward	\$15,477.57		
200067				
	Payroll Deposits (July)		\$352.24	
	Payroll Deposits (August)		337.16	
	Payroll Deposits (September)		366.20	
	Payroll Deposits (October)		399.38	
	Payroll Deposits (November)		401.81	
	Transfer Santa's Wolves E and G Account for Holiday Funding		(\$7,500)	
	Payroll Deposits (December)		595.93	
	Lil Bit Christmas Set Up and Clean Up		750.00	
	Paypal Deposit		200.00	
	Payroll Deposit (January)		196.21	
	Payroll Deposits (February)		590.71	
	Payroll Deposits (March)		398.66	
	Payroll Deposits (April)		199.33	
	Paypal Deposit		12.50	
	Paypal Deposit		12.50	
	Payroll Deposit Contributions (May)		578.97	
				\$13,369.17
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Staff Senate Discretionary	Balance Forward	\$19,097.23		
200069				
	Transfer Marketplace for Merchandise Sales (July)		\$617.50	
	Transfer Marketplace for Merchandise Sales (August)		\$363.75	
	Payment to Elite Graphics for merchandise purchases (payment made 9/05/24)		(\$3,286.77)	

Transfer Marketplace Auction (August, September)	450.00	
Transfer Marketplace Merchandise (August, September)	\$ 130.00	
Silent Auction Proceeds	\$1,826	
Transfer Marketplace Merchandise (October)	\$306.25	
Move funds to Educational Stipend (May, July, and Sept Auction and tshirt sales)	(\$3,168.00)	
Other (PayPal)	\$300.00	
Marketplace (October 28.75)	28.75	
Payment to Elite Graphics for merchandise purchases (payment made 12/04/24)	(\$1,205.20)	
Marketplace (February)	\$238.75	
Payroll Contribution April	\$12.50	
		\$15,710.76

Staff Senate Education Assistance	Balance Forward	\$126.77	
230139			
	Contributions (July)	18.72	
	Contributions (August)	18.72	
	Contributions (September)	18.72	
	Contributions (October)	16.64	
	Deposit of Funds from Discretionary account from sales for stipends	3,168.00	
	Contributions (November)	14.56	
	Contributions (December)	15.60	
	Contributions (January)	5.20	
	Contributions (February)	15.60	
	Contributions (March)	10.40	
	Contributions (April)	5.20	
	Contributions (May)	15.60	
			\$3,449.73

NOTE: Due to Marketplace and Payroll Transactions the Treasurer Report is subject to change due to these adjustments and therefore reports could differ from month to month.