

For Academic Affairs and Research Use Only	
Proposal Number	
CIP Code:	
Degree Code:	

## NEW OR MODIFIED COURSE PROPOSAL FORM

Undergraduate Curriculum Council

Graduate Council

New Course,  Experimental Course (1-time offering), or  Modified Course (Check one box)

Signed paper copies of proposals submitted for consideration are no longer required. Please type approver name and enter date of approval.

Rashele Wade 2/28/2023  
**Department Curriculum Committee Chair**

	ENTER DATE...
<b>COPE Chair (if applicable)</b>	

Cheryl Knight 2/28/2023  
**Department Chair**

	ENTER DATE...
<b>Head of Unit (if applicable)</b>	

Amy Hyman 3/13/2023  
**College Curriculum Committee Chair**

	ENTER DATE...
<b>Undergraduate Curriculum Council Chair</b>	

	ENTER DATE...
<b>Director of Assessment (new courses only)</b>	

	ENTER DATE...
<b>Graduate Curriculum Committee Chair</b>	

Scott E. Gordon 3-13-23

_Len Frey_	5/1/23
<b>Vice Chancellor for Academic Affairs</b>	

	ENTER DATE...
<b>General Education Committee Chair (if applicable)</b>	

**1. Contact Person (Name, Email Address, Phone Number)**

Donna Parker, [dparker@astate.edu](mailto:dparker@astate.edu), (870) 972-2527

**2. Proposed starting term and Bulletin year for new course or modification to take effect**

Fall 2023, Bulletin 2023/2024

**Instructions:**

Please complete all sections unless otherwise noted. For course modifications, sections with a "Modification requested?" prompt need not be completed if the answer is "No."

3.

	Current ( <b>Course Modifications Only</b> )	Proposed ( <b>New or Modified</b> ) <i>(Indicate "N/A" if no modification)</i>
<b>Prefix</b>	SW	N/A
<b>Number*</b>	<del>6803</del> 6702	6702
<b>Title</b> (include a short title that's 30 characters or fewer)	Advanced Field I	N/A
<b>Description**</b>	<p>Sem. Hours: <del>3</del> 2</p> <p>This first advanced field placement focuses on the development of rural-based clinical practice, knowledge and skills. Placements are designed to provide students with opportunities to integrate and enhance social work values, ethics, and to develop clinical practice skills.</p> <p>Prerequisites: Graduate Social Work Student</p>	<p>Sem. Hours: 2</p> <p>This first advanced field placement focuses on the development of rural-based clinical practice, knowledge and skills. Placements are designed to provide students with opportunities to integrate and enhance social work values, ethics, and to develop clinical practice skills.</p> <p>Prerequisites: Graduate Social Work Student</p>

\* Confirm with the Registrar's Office that number chosen has not been used before and is available for use. For variable credit courses, indicate variable range. *Proposed number for experimental course is 9.*

\*\*Forty words or fewer (excepting prerequisites and other restrictions) as it should appear in the Bulletin.

Registrar provided new course number to reflect the credit hour change from 3 to 2

**4. Proposed prerequisites and major restrictions** [Modification requested? No

(Indicate all prerequisites. If this course is restricted to a specific major, which major. If a student does not have the prerequisites or does not have the appropriate major, the student will not be allowed to register).

- a. **Yes** Are there any prerequisites?
  - a. If yes, which ones?  
Graduate Social Work Student
  - b. Why or why not?  
Course only available to graduate social work students
- b. **Yes** Is this course restricted to a specific major?
  - a. If yes, which major? Graduate Social Work Students

5. **Proposed course frequency** [Modification requested? N/A graduate course]  
(e.g. Fall, Spring, Summer; if irregularly offered, please indicate, "irregular.") *Not applicable to Graduate courses.*

6. **Proposed course type** [Modification requested? No]  
Will this course be lecture only, lab only, lecture and lab, activity (e.g., physical education), dissertation/thesis, capstone, independent study, internship/practicum, seminar, special topics, or studio? Please choose one.

7. **Proposed grade type** [Modification requested? No]  
What is the grade type (i.e. standard letter, credit/no credit, pass/fail, no grade, developmental, or other [please elaborate])

8. Is this course dual-listed (undergraduate/graduate)? No

9. Is this course cross-listed? No  
*(If it is, all course entries must be identical including course descriptions. Submit appropriate documentation for requested changes. It is important to check the course description of an existing course when adding a new cross-listed course.)*

a. – If yes, please list the prefix and course number of the cross-listed course.

b. – **Yes / No** Can the cross-listed course be used to satisfy the prerequisite or degree requirements this course satisfies?

10. Is this course in support of a new program? No

a. If yes, what program?

11. Will this course be a one-to-one equivalent to a deleted course or previous version of this course (please check with the Registrar if unsure)? No

a. If yes, which course?

## Course Details

12. **Proposed outline** [Modification requested? No]

13. **Proposed special features** [Modification requested? No]  
(e.g. labs, exhibits, site visitations, etc.)

14. **Department staffing and classroom/lab resources** N/A

a. Will this require additional faculty, supplies, etc.? No

15. **Yes / No** Does this course require course fees? No

*If yes: please attach the New Program Tuition and Fees form, which is available from the UCC website.*

## Justification

### Modification Justification (Course Modifications Only)

#### 16. Justification for Modification(s)

This course modification request includes a change in credit hours from 3 to 2. In the traditional face to face MSW program, students completed Advanced Field I and Advanced Field II, both at 3 credit hours each to total of 6 credit hours for the advanced field sequence. In order to adjust to the 7-week semester of the online program and allow students with ample time to complete required internship hours, a third course will be added to the advanced field sequence. Students will complete their advanced field internship hours over three courses at 2 credits each. (Advanced Field I, Advanced Field II and Advanced Field III) This modification will still provide the students with a total of 6 credit hours for the advanced field sequence and meet the requirements of our accreditation body.

### New Course Justification (New Courses Only) N/A

#### 17. Justification for course. Must include:

- a. Academic rationale and goals for the course (skills or level of knowledge students can be expected to attain)

Enter text...

- b. How does the course fit with the mission of the department? If course is mandated by an accrediting or certifying agency, include the directive.

Enter text...

- c. Student population served.

Enter text...

- d. Rationale for the level of the course (lower, upper, or graduate).

Enter text...

## Assessment

### Assessment Plan Modifications (Course Modifications Only) No

**18. Yes / No** Do the proposed modifications result in a change to the assessment plan?

*If yes, please complete the Assessment section of the proposal*

### Relationship with Current Program-Level Assessment Process (Course modifications skip this section unless the answer to #18 is "Yes")

**19.** What is/are the intended program-level learning outcome/s for students enrolled in this course? Where will this course fit into an already existing program assessment process?

Enter text...

**20.** Considering the indicated program-level learning outcome/s (from question #19), please fill out the following table to show how and where this course fits into the program's continuous improvement assessment process.

*For further assistance, please see the 'Expanded Instructions' document available on the UCC - Forms website for guidance, or contact the Office of Assessment at 870-972-2989.*

<b>Program-Level Outcome 1 (from question #19)</b>	Type outcome here. What do you want students to think, know, or do when they have completed the course?
Assessment Measure	Please include direct and indirect assessment measure for outcome.
Assessment Timetable	What semesters, and how often, is the outcome assessed?
Who is responsible for assessing and reporting on the results?	Who (person, position title, or internal committee) is responsible for assessing, evaluating, and analyzing results, and developing action plans?

*(Repeat if this new course will support additional program-level outcomes)*

### Course-Level Outcomes

**21.** What are the course-level outcomes for students enrolled in this course and the associated assessment measures?

<b>Outcome 1</b>	Type outcome here. What do you want students to think, know, or do when they have completed the course?
Which learning activities are responsible for this outcome?	List learning activities.
Assessment Measure	What will be your assessment measure for this outcome?

*(Repeat if needed for additional outcomes)*

## Bulletin Changes

### Instructions

Please visit <http://www.astate.edu/a/registrar/students/bulletins/index.dot> and select the most recent version of the bulletin. Copy and paste all bulletin pages this proposal affects below. Please include a before (with changed areas highlighted) and after of all affected sections.

\*Please note: Courses are often listed in multiple sections of the bulletin. To ensure that all affected sections have been located, please search the bulletin (ctrl+F) for the appropriate courses before submission of this form.

[https://catalog.astate.edu/preview\\_program.php?catoid=4&poid=979&returnto=113](https://catalog.astate.edu/preview_program.php?catoid=4&poid=979&returnto=113)

Before:

### CONCENTRATION CURRICULUM:

- 
- SW 6003 - Psychosocial Pathology for Social Work Practice Sem. Hrs: 3
  - SW 6013 - Social Work Ethics Sem. Hrs: 3
  - SW 6023 - Social Work Evaluation & Research Sem. Hrs: 3
  - SW 6033 - Clinical Practice with Individuals Sem. Hrs: 3
  - SW 6053 - Clinical Practicum with Groups and Families Sem. Hrs: 3
  - SW 6063 - Rural Social Work Policy Practice Sem. Hrs: 3
  - SW 6083 - Trauma Focused Practice Sem. Hrs: 3
  - SW 6093 - Service and Leadership in Social Work Sem. Hrs: 3
  - SW ~~6803~~ 6702 - Advanced Field I Sem. Hrs: 3
  - SW 6712 - Advanced Field II Sem. Hrs: 2
  - SW 6722 – Advanced Field III Sem. Hrs: 2
  - Social Work Elective Sem. Hrs: 6
- Sub-total: 36

After:

### CONCENTRATION CURRICULUM:

- 
- SW 6003 - Psychosocial Pathology for Social Work Practice Sem. Hrs: 3
  - SW 6013 - Social Work Ethics Sem. Hrs: 3
  - SW 6023 - Social Work Evaluation & Research Sem. Hrs: 3

- SW 6033 - Clinical Practice with Individuals Sem. Hrs: 3
  - SW 6053 - Clinical Practicum with Groups and Families Sem. Hrs: 3
  - SW 6063 - Rural Social Work Policy Practice Sem. Hrs: 3
  - SW 6083 - Trauma Focused Practice Sem. Hrs: 3
  - SW 6093 - Service and Leadership in Social Work Sem. Hrs: 3
  - SW 6702 - Advanced Field I Sem. Hrs: 2
  - SW 6712 - Advanced Field II Sem. Hrs: 2
  - SW 6722 – Advanced Field III Sem. Hrs: 2
  - Social Work Elective Sem. Hrs: 6
- Sub-total: 36

## BEFORE:

SW ~~6803~~ 6702 – Advanced Field I

Sem. Hrs.: ~~32~~

This first advanced field placement focuses on the development of rural-based clinical practice knowledge and skills. Placements are designed to provide students with opportunities to integrate and enhance social work values, ethics, and develop clinical skills.

Prerequisites: Graduate Social Work Student

## AFTER:

SW 6702 – Advanced Field I

Sem. Hrs.: 2

This first advanced field placement focuses on the development of rural-based clinical practice knowledge and skills. Placements are designed to provide students with opportunities to integrate and enhance social work values, ethics, and develop clinical skills.

Prerequisites: Graduate Social Work Student