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| For Academic Affairs and Research Use Only | |
| Proposal Number |  |
| CIP Code: |  |
| Degree Code: |  |

**New or Modified Course Proposal Form**

**[X] Undergraduate Curriculum Council**

**[ ] Graduate Council**

|  |
| --- |
| **[ ]New Course, [ ]Experimental Course (1-time offering), or [X]Modified Course (Check one box)** |

Signed paper copies of proposals submitted for consideration are no longer required. Please type approver name and enter date of approval.

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| --- | --- |
| Sarah Kendig 2/18/2021 **Department Curriculum Committee Chair** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…  **COPE Chair (if applicable)** |
| Gina Hogue. 2/18/2021 **Department Chair** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…  **Head of Unit (if applicable)** |
| Warren Johnson 2/24/2021  **College Curriculum Committee Chair** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…  **Undergraduate Curriculum Council Chair** |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date… **Director of Assessment (new courses only)** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…  **Graduate Curriculum Committee Chair** |
| Gina Hogue 2/25/2021 **College Dean** | Alan Utter 3/15/2021  **Vice Chancellor for Academic Affairs** |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…  **General Education Committee Chair (if applicable)** |  |

1. **Contact Person (Name, Email Address, Phone Number)**

Sarah Kendig, Dept. of Criminology, Sociology, and Geography, skendig@astate.edu, 870-972-3165

1. **Proposed starting term and Bulletin year for new course or modification to take effect**

Fall 2021; Bulletin year 2021-2022

**Instructions:**

*Please complete all sections unless otherwise noted. For course modifications, sections with a “Modification requested?” prompt need not be completed if the answer is “No.”*

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|  | **Current (Course Modifications Only)** | **Proposed (New or Modified)**  *(Indicate “N/A” if no modification)* |
| **Prefix** | **CRIM** | **N/A** |
| **Number\*** | **470V** | **4703** |
| **Title** | **Internship** | **N/A** |
| **Description\*\*** | **Combines supervised work experience with study of selected agen­cies and organizations. Must be arranged with the professor and approved by the department chair.** | **N/A** |

***\**** (Confirm with the Registrar’s Office that number chosen has not been used before and is available for use. For variable credit courses, indicate variable range. *Proposed number for experimental course is 9*. )

\*\*Forty words or fewer as it should appear in the Bulletin.

1. **Proposed prerequisites and major restrictions** **[Modification requested? Yes/No] No**

(Indicate all prerequisites. If this course is restricted to a specific major, which major. If a student does not have the prerequisites or does not have the appropriate major, the student will not be allowed to register).

1. **Yes / No** Are there any prerequisites? No
   1. If yes, which ones?
   2. Why or why not?
2. **Yes / No** Is this course restricted to a specific major? No
   1. If yes, which major? Enter text...
3. **Proposed course frequency [Modification requested? Yes/No] No**

(e.g. Fall, Spring, Summer; if irregularly offered, please indicate, “irregular.”) *Not applicable to Graduate courses.*

Fall, Spring, Summer

1. **Proposed course type [Modification requested? Yes/No] No**

Will this course be lecture only, lab only, lecture and lab, activity (e.g., physical education), dissertation/thesis, capstone, independent study, internship/practicum, seminar, special topics, or studio? Please choose one.

Internship

1. **Proposed grade type [Modification requested? Yes/No] No**

What is the grade type (i.e. standard letter, credit/no credit, pass/fail, no grade, developmental, or other [please elaborate])

Standard letter

1. **No** Is this course dual-listed (undergraduate/graduate)?
2. **No** Is this course cross-listed?

*(If it is, all course entries must be identical including course descriptions. Submit appropriate documentation for requested changes. It is important to check the course description of an existing course when adding a new cross-listed course.)*

**a.** – If yes, please list the prefix and course number of the cross-listed course.

**b.** – **Yes / No** Can the cross-listed course be used to satisfy the prerequisite or degree requirements this course satisfies?

1. **No** Is this course in support of a new program?

a. If yes, what program?

1. **No** Will this course be a one-to-one equivalent to a deleted course or previous version of this course (please check with the Registrar if unsure)?

a. If yes, which course?

**Course Details**

1. **Proposed outline** **[Modification requested? Yes/No] No**

(The course outline should be topical by weeks and should be sufficient in detail to allow for judgment of the content of the course.)

Enter text...

1. **Proposed special features** **[Modification requested? Yes/No] No**

(e.g. labs, exhibits, site visitations, etc.)

Enter text...

1. **Department staffing and classroom/lab resources**

1 faculty member

1. Will this require additional faculty, supplies, etc.?

No

1. **No** Does this course require course fees?

*If yes: please attach the New Program Tuition and Fees form, which is available from the UCC website.*

**Justification**

**Modification Justification (Course Modifications Only)**

1. Justification for Modification(s)

Internships are only arranged in our department as 3 credit hours per semester so the prefix should not vary. We also want to align the Sociology and Criminology curriculum and the Sociology internship prefix is not variable.

**New Course Justification (New Courses Only)**

1. Justification for course. Must include:

a. Academic rationale and goals for the course (skills or level of knowledge students can be expected to attain)

Enter text...

b. How does the course fit with the mission of the department? If course is mandated by an accrediting or certifying agency, include the directive.

Enter text...

c. Student population served.

Enter text...

d. Rationale for the level of the course (lower, upper, or graduate).

Enter text...

**Assessment**

**Assessment Plan Modifications (Course Modifications Only)**

1. **No** Do the proposed modifications result in a change to the assessment plan?

*If yes, please complete the Assessment section of the proposal*

**Relationship with Current Program-Level Assessment Process (Course modifications skip this section unless the answer to #18 is “Yes”)**

1. What is/are the intended program-level learning outcome/s for students enrolled in this course? Where will this course fit into an already existing program assessment process?

Enter text...

1. Considering the indicated program-level learning outcome/s (from question #19), please fill out the following table to show how and where this course fits into the program’s continuous improvement assessment process.

*For further assistance, please see the ‘Expanded Instructions’ document available on the UCC - Forms website for guidance, or contact the Office of Assessment at 870-972-2989.*

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| **Program-Level Outcome 1 (from question #19)** | Type outcome here. What do you want students to think, know, or do when they have completed the course? |
| Assessment Measure | Please include direct and indirect assessment measure for outcome. |
| Assessment  Timetable | What semesters, and how often, is the outcome assessed? |
| Who is responsible for assessing and reporting on the results? | Who (person, position title, or internal committee) is responsible for assessing, evaluating, and analyzing results, and developing action plans? |

*(Repeat if this new course will support additional program-level outcomes)*

**Course-Level Outcomes**

1. What are the course-level outcomes for students enrolled in this course and the associated assessment measures?

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| **Outcome 1** | Type outcome here. What do you want students to think, know, or do when they have completed the course? |
| Which learning activities are responsible for this outcome? | List learning activities. |
| Assessment Measure | What will be your assessment measure for this outcome? |

*(Repeat if needed for additional outcomes)*

**Bulletin Changes**

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| **Instructions** |
| **Please visit** [**http://www.astate.edu/a/registrar/students/bulletins/index.dot**](http://www.astate.edu/a/registrar/students/bulletins/index.dot) **and select the most recent version of the bulletin. Copy and paste all bulletin pages this proposal affects below. Please include a before (with changed areas highlighted) and after of all affected sections.**  **\*Please note: Courses are often listed in multiple sections of the bulletin. To ensure that all affected sections have been located, please search the bulletin (ctrl+F) for the appropriate courses before submission of this form.** |

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**CURRENT**

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**Major in Criminology (cont.)**

**Bachelor of Arts**

A complete 8-semester degree plan is available [at https://www.astate.edu/info/academics/degrees/](http://www.astate.edu/info/academics/degrees/)

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| --- | --- |
| **Electives (select 21 hours from the following):**  CRIM 2043, Community Relations CRIM 2253, Criminal Investigation  CRIM 2263, Criminal Evidence and Procedure  *If not used for major core course requirement.*  CRIM 3323, Juvenile Delinquency CRIM 3423, Serial Homicide  CRIM 4103, Criminal Justice Systems CRIM 460V, Special Problems  CRIM 470~~V~~3, Internship  HIST 3583, History of Law Enforcement POSC 3113, American Municipal Government POSC 3143, State and Local Government  POSC 3183, Criminal Law and the Constitution  *If not used for major core course requirement.* POSC 4533, Environmental Law and Administration PSY 3413, Adolescent Psychology  PSY 4533, Abnormal Psychology SOC 2223, Social Problems SOC 3273, Social Stratification SOC 3293, Self and Society SOC 3353, Minority Groups SOC 3463, Collective Behavior  SOC 4003, Perspectives on Death and Dying SOC 4063, Sociology of Disasters  SOC 4073, Sociology of Family Violence **OR**  SW 4213, Introduction to Domestic Violence SOC 4203, Social Deviance  SOC 4233, Social Organization SOC 4243, Social Theory  SOC 4253, Rural Sociology  SOC 4263, Terrorism as a Social Movement SOC 4273, World Population and Society SOC 4283, Qualitative Data Analysis  SOC 4323, Applied Research  SOC 4333, Sociology of Youth Subcultures SOC 4363, Environmental Sociology  SW 3323, Substance Abuse: Intervention and Treatment SW 3343, Child Abuse and Neglect | 21 |
| **Sub-total** | **48** |
| **Electives:** | **Sem. Hrs.** |
| Electives | **22-34** |
| **Total Required Hours:** | **120** |

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**CRIM 4493. Capstone in Criminology** Senior research project in Criminology intended to dem­onstrate student’s ability to formulate a proposal, collect and analyze data, and present findings. Prerequisites, Declared Criminology major, SOC 3383, SOC 4293. Fall, Spring.

**CRIM 460V. Special Problems** Individually directed problems in Criminology. Must be arranged with the professor and approved by department chair. Irregular.

**CRIM 470~~V~~**3**. Internship** Combines supervised work experience with study of selected agen­cies and organizations. Must be arranged with the professor and approved by the department chair. Fall, Spring, Summer.

**PROPOSED**

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**p. 461**

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**CRIM 460V. Special Problems** Individually directed problems in Criminology. Must be arranged with the professor and approved by department chair. Irregular.

**CRIM 4703. Internship** Combines supervised work experience with study of selected agen­cies and organizations. Must be arranged with the professor and approved by the department chair. Fall, Spring, Summer.