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| For Academic Affairs and Research Use Only | |
| Proposal Number | LAC13 |
| CIP Code: |  |
| Degree Code: |  |

**New or Modified Course Proposal Form**

**[X] Undergraduate Curriculum Council**

**[ ] Graduate Council**

|  |
| --- |
| **[ ]New Course, [ ]Experimental Course (1-time offering), or [X]Modified Course (Check one box)** |

Signed paper copies of proposals submitted for consideration are no longer required. Please type approver name and enter date of approval.

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| --- | --- |
| Sarah Labovitz. 1/11/2022 **Department Curriculum Committee Chair** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…  **COPE Chair (if applicable)** |
| Lauren Schack Clark 1/17/2022 **Department Chair** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…  **Head of Unit (if applicable)** |
| Warren Johnson 1/26/2022  **College Curriculum Committee Chair** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…  **Undergraduate Curriculum Council Chair** |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date… **Director of Assessment (new courses only)** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…  **Graduate Curriculum Committee Chair** |
| Carl M. Cates 1/28/2022 **College Dean** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…  **Vice Chancellor for Academic Affairs** |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter date…  **General Education Committee Chair (if applicable)** |  |

1. **Contact Person (Name, Email Address, Phone Number)**

Sarah Labovitz, Dept. of Music, slabovitz@astate.edu, 870-972-2799

1. **Proposed starting term and Bulletin year for new course or modification to take effect**

Fall 2022

**Instructions:**

*Please complete all sections unless otherwise noted. For course modifications, sections with a “Modification requested?” prompt need not be completed if the answer is “No.”*

|  |  |  |
| --- | --- | --- |
|  | **Current (Course Modifications Only)** | **Proposed (New or Modified)**  *(Indicate “N/A” if no modification)* |
| **Prefix** | **MUS** | **N/A** |
| **Number\*** | **4712** | **4713** |
| **Title**  (include a short title that’s 30 characters or fewer) | **Jazz Arranging I** | **N/A** |
| **Description\*\*** | Introduction to the basic techniques of small group jazz arranging, with emphasis on applications of jazz harmony, harmonic motion, chord voicings, instrumental techniques, and colors. | **N/A** |

***\**** Confirm with the Registrar’s Office that number chosen has not been used before and is available for use. For variable credit courses, indicate variable range. *Proposed number for experimental course is 9*.

\*\*Forty words or fewer (excepting prerequisites and other restrictions) as it should appear in the Bulletin.

1. **Proposed prerequisites and major restrictions** **[Modification requested? YES**

(Indicate all prerequisites. If this course is restricted to a specific major, which major. If a student does not have the prerequisites or does not have the appropriate major, the student will not be allowed to register).

1. YES Are there any prerequisites?
   1. If yes, which ones?

MUS 3703 or instructor permission [unchanged except for course number modification to reflect 3 hours credit]

* 1. Why or why not?

This course requires some fundamental jazz theory knowledge in order to be successful.

1. NO Is this course restricted to a specific major?
   1. If yes, which major? **Note: Remove restriction to Music majors.**
2. **Proposed course frequency [Modification requested? NO**

(e.g. Fall, Spring, Summer; if irregularly offered, please indicate, “irregular.”) *Not applicable to Graduate courses.*

Enter text...

1. **Proposed course type [Modification requested? NO**

Will this course be lecture only, lab only, lecture and lab, activity (e.g., physical education), dissertation/thesis, capstone, independent study, internship/practicum, seminar, special topics, or studio? Please choose one.

Enter text...

1. **Proposed grade type [Modification requested? NO**

What is the grade type (i.e. standard letter, credit/no credit, pass/fail, no grade, developmental, or other [please elaborate])

Enter text...

1. NO Is this course dual-listed (undergraduate/graduate)?
2. NO Is this course cross-listed?

*(If it is, all course entries must be identical including course descriptions. Submit appropriate documentation for requested changes. It is important to check the course description of an existing course when adding a new cross-listed course.)*

**a.** – If yes, please list the prefix and course number of the cross-listed course.

Enter text...

**b.** – **Yes / No** Can the cross-listed course be used to satisfy the prerequisite or degree requirements this course satisfies?

Enter text...

1. NO Is this course in support of a new program?

a. If yes, what program?

Enter text...

1. NO Will this course be a one-to-one equivalent to a deleted course or previous version of this course (please check with the Registrar if unsure)?

a. If yes, which course?

Enter text...

**Course Details**

1. **Proposed outline** **[Modification requested? NO**

(The course outline should be topical by weeks and should be sufficient in detail to allow for judgment of the content of the course.)

Enter text...

1. **Proposed special features** **[Modification requested? NO**

(e.g. labs, exhibits, site visitations, etc.)

Enter text...

1. **Department staffing and classroom/lab resources**

No change needed

1. Will this require additional faculty, supplies, etc.?

Enter text...

1. NO Does this course require course fees?

*If yes: please attach the New Program Tuition and Fees form, which is available from the UCC website.*

**Justification**

**Modification Justification (Course Modifications Only)**

1. Justification for Modification(s)

After a couple years of offering the course for 2 credit hours, the jazz area determined that the depth and breadth of information they were covering necessitated the change to a 3-credit hour course. This change will allow students to be earning the hours that are more in line with the work they are putting into the course.

We are removing the major restriction since we added this class to our new Jazz Studies Minor

**New Course Justification (New Courses Only)**

1. Justification for course. Must include:

a. Academic rationale and goals for the course (skills or level of knowledge students can be expected to attain)

Enter text...

b. How does the course fit with the mission of the department? If course is mandated by an accrediting or certifying agency, include the directive.

Enter text...

c. Student population served.

Enter text...

d. Rationale for the level of the course (lower, upper, or graduate).

Enter text...

**Assessment**

**Assessment Plan Modifications (Course Modifications Only)**

1. NO Do the proposed modifications result in a change to the assessment plan?

*If yes, please complete the Assessment section of the proposal*

**Relationship with Current Program-Level Assessment Process (Course modifications skip this section unless the answer to #18 is “Yes”)**

1. What is/are the intended program-level learning outcome/s for students enrolled in this course? Where will this course fit into an already existing program assessment process?

Enter text...

1. Considering the indicated program-level learning outcome/s (from question #19), please fill out the following table to show how and where this course fits into the program’s continuous improvement assessment process.

*For further assistance, please see the ‘Expanded Instructions’ document available on the UCC - Forms website for guidance, or contact the Office of Assessment at 870-972-2989.*

|  |  |
| --- | --- |
| **Program-Level Outcome 1 (from question #19)** | Type outcome here. What do you want students to think, know, or do when they have completed the course? |
| Assessment Measure | Please include direct and indirect assessment measure for outcome. |
| Assessment  Timetable | What semesters, and how often, is the outcome assessed? |
| Who is responsible for assessing and reporting on the results? | Who (person, position title, or internal committee) is responsible for assessing, evaluating, and analyzing results, and developing action plans? |

*(Repeat if this new course will support additional program-level outcomes)*

**Course-Level Outcomes**

1. What are the course-level outcomes for students enrolled in this course and the associated assessment measures?

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| **Outcome 1** | Type outcome here. What do you want students to think, know, or do when they have completed the course? |
| Which learning activities are responsible for this outcome? | List learning activities. |
| Assessment Measure | What will be your assessment measure for this outcome? |

*(Repeat if needed for additional outcomes)*

**Bulletin Changes**

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| --- |
| **Instructions** |
| **Please visit** [**http://www.astate.edu/a/registrar/students/bulletins/index.dot**](http://www.astate.edu/a/registrar/students/bulletins/index.dot) **and select the most recent version of the bulletin. Copy and paste all bulletin pages this proposal affects below. Please include a before (with changed areas highlighted) and after of all affected sections.**  **\*Please note: Courses are often listed in multiple sections of the bulletin. To ensure that all affected sections have been located, please search the bulletin (ctrl+F) for the appropriate courses before submission of this form.** |

Before UG Bulletin 2021-22, page 562

**MUS 4642. Piano Pedagogy** PERFORMANCE COURSES GROUP INSTRUCTION. Methods and materials of teaching piano. Prerequisite, instructor permission. Irregular.

**MUS 4701. Improvisation III** Advanced techniques of improvisation utilizing theory and performance. Restricted to Music majors. Dual listed as MUS 5701. Prerequisite, MUS 2701 or instructor permission. Fall.

**MUS 471~~2~~3. Jazz Arranging I** Introduction to the basic techniques of small group jazz arranging, with emphasis on applications of jazz harmony, harmonic motion, chord voicings, instrumental techniques, and colors. ~~Restricted to Music majors~~. Prerequisite, MUS 370~~2~~3 or instructor permission. Fall.

**MUS 4722. Jazz Arranging II** Techniques of large group (big band) jazz arranging with empha­sis on applications of jazz harmony, chord voicings, instrumental techniques, colors, and jazz arrangers through history. Restricted to Music majors. Prerequisite, MUS 4712. Spring.

**MUS 4732. Jazz Styles and Analysis** In-depth survey and analysis of jazz styles and art­ists from 1917 to present. Restricted to Music majors. Dual listed as MUS 5732. Prerequisite, MUS 3702. Spring.

Before UG Bulletin 2021-22, pages 296-297 [The program in which this course appears is to be deleted.]

~~Major in Music~~

**~~Bachelor of Arts~~**

**~~Emphasis in Jazz Studies~~**

~~A complete 8-semester degree plan is available at https://www.astate.edu/info/academics/degrees/~~

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| ~~University Requirements:~~ | |
| ~~See University General Requirements for Baccalaureate degrees (p. 42)~~ | |
| **~~First Year Making Connections Course:~~** | **~~Sem. Hrs.~~** |
| ~~MUS 1403, Music Connections~~ | **~~3~~** |
| **~~General Education Requirements:~~** | **~~Sem. Hrs.~~** |
| ~~See General Education Curriculum for Baccalaureate degrees (p. 78)~~  **~~Students with this major must take the following:~~**  *~~THEA 2503, Fine Arts - Theatre~~*  *~~ART 2503, Fine Arts - Visual (Required Departmental Gen. Ed. Option)~~* | **~~35~~** |
| **~~Language Requirement:~~** | **~~Sem Hrs.~~** |
| ~~Foreign Language~~  *~~Refer to Foreign Language Requirement in College of Liberal Arts and Communication.~~* | **~~0-12~~** |
| **~~Major Requirements:~~** | **~~Sem. Hrs.~~** |
| ~~MUS 1511, Aural Theory I~~ | ~~1~~ |
| ~~MUS 1521, Aural Theory II~~ | ~~1~~ |
| ~~MUS 2511, Aural Theory III~~ | ~~1~~ |
| ~~MUS 2521, Aural Theory IV~~ | ~~1~~ |
| ~~MUS 1513, Theory I~~ | ~~3~~ |
| ~~MUS 1523, Theory II~~ | ~~3~~ |
| ~~MUS 2513, Theory III~~ | ~~3~~ |
| ~~MUS 2523, Theory IV~~ | ~~3~~ |
| ~~MUS 1611, Keyboard Skills I~~ | ~~1~~ |
| ~~MUS 1621, Keyboard Skills II~~ | ~~1~~ |
| ~~MUS 3372, History of Western Music I~~ | ~~2~~ |
| ~~MUS 3382, History of Western Music II~~ | ~~2~~ |
| ~~MUSP 1100, Recital Attendance (6 semesters)~~ | ~~0~~ |
| ~~Major Performance Area (seven hours must be upper-level)~~ | ~~14~~ |
| **~~Sub-total~~** | **~~36~~** |
| **~~Emphasis Area (Jazz Studies):~~** | **~~Sem. Hrs.~~** |
| ~~MUS 1701, Improvisation I~~ | ~~1~~ |
| ~~MUS 2701, Improvisation II~~ | ~~1~~ |
| ~~MUS 4701, Improvisation III~~ | ~~1~~ |
| ~~MUS 2721, Jazz Piano I~~ | ~~1~~ |
| ~~MUS 2731, Jazz Piano II~~ | ~~1~~ |
| ~~MUS 3702, Jazz Theory I~~ | ~~2~~ |
| ~~MUS 3712, Jazz Theory II~~ | ~~2~~ |
| ~~MUS 4732, Jazz Styles and Analysis~~ | ~~2~~ |
| ~~MUS 4712, Jazz Arranging I~~ | ~~2~~ |
| ~~MUS 4722, Jazz Arranging II~~ | ~~2~~ |
| ~~MUS 3371, Small Ensemble (4 semesters)~~ | ~~4~~ |
| ~~MUS 3381, Jazz Ensemble (8 semesters)~~ | ~~8~~ |
| ~~MUS 4322, History of Jazz~~ | ~~2~~ |
| ~~MUED 4202, Methods and Materials for Teaching Jazz Band~~ | ~~2~~ |
| ~~MUSP 3130, Half Recital~~ | ~~0~~ |
| ~~MUSP 4131, Full Recital~~ | ~~1~~ |
| ~~Subtotal~~ | ~~32~~ |
| ~~Electives:~~ | ~~Sem. Hrs.~~ |
| ~~Electives~~ | ~~2-14~~ |
| ~~Total Required Hours:~~ | ~~120~~ |

After UG Bulletin 2022-23

**MUS 4642. Piano Pedagogy** PERFORMANCE COURSES GROUP INSTRUCTION. Methods and materials of teaching piano. Prerequisite, instructor permission. Irregular.

**MUS 4702. Improvisation III** Advanced techniques of improvisation utilizing theory and performance. Dual listed as MUS 5701. Prerequisite, MUS 2702 or instructor permission. Fall.

**MUS 4713. Jazz Arranging I** Introduction to the basic techniques of small group jazz arranging, with emphasis on applications of jazz harmony, harmonic motion, chord voicings, instrumental techniques, and colors. Prerequisite, MUS 3703 or instructor permission. Fall.

**MUS 4723. Jazz Arranging II** Techniques of large group (big band) jazz arranging with emphasis on applications of jazz harmony, chord voicings, instrumental techniques, colors, and jazz arrangers through history. Prerequisite, MUS 4713 or instructor permission. Spring.

**MUS 4732. Jazz Styles and Analysis** In-depth survey and analysis of jazz styles and artists from 1917 to present. Dual listed as MUS 5732. Prerequisite, MUS 3703 or instructor permission. Spring.

After UG Bulletin 2022-23

**[See proposals for Bachelor of Music-Jazz and Jazz minor.]**