



OFFICE OF THE REGISTRAR
Academic Suspension Clearance Form

First Name	Last Name	ID Number	
Mailing Address	City	State	ZIP Code
Phone Number		Alternate Phone Number	
Last Semester Enrolled		Readmission Term	

This form is for students returning to A-State following academic suspension as outlined in the A-State Undergraduate Bulletin. A-State does not offer an appeal process for students who earn a first academic suspension. Student must either enroll in and successfully complete the Restart@state program or may opt to sit out for one calendar year following the semester in which the suspension was earned.

**Second and Third Suspension:** Students who earn a second or third suspension from the university are not permitted to enroll at A-State for one calendar year. The suspended period is intentional to provide time for students to gain an appreciation for the opportunity to attend college. After serving the suspension period, the student must visit the University Advising Center for academic standing clearance prior to registration.

**PLEASE CHECK EACH BOX TO VERIFY YOU UNDERSTAND THE TERMS OF YOUR REENROLLMENT.**

- I sat out the required term based on my suspension/non-compliant status.
- I must update my enrollment records by READMITTING with A-State Admission’s Office.
- I need a 2.0 or higher semester GPA to avoid an academic suspension at the end of this term.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
University Advising Center

\_\_\_\_\_  
Date

Return to:  
University Advising Center  
universityadvising@astate.edu  
Phone: 870-972-3001, Fax: 870-972-3414



## OFFICE OF THE REGISTRAR

# Academic Suspension Clearance Form

### From the Arkansas State University Undergraduate Bulletin:

#### ACADEMIC PROBATION AND SUSPENSION

**First Suspension:** Students who are admitted and currently enrolled through Transition Studies may be dismissed from the Transition Studies program and therefore suspended from the University. Please see Transition Studies under Undergraduate Studies in the bulletin. Students under regular admission standards suspended for the first time are under the retention policy listed below:

Students will receive academic probation at the close of any enrollment period (fall, spring or summer term) when their current semester or ASU cumulative grade point average (GPA) is below 2.00. Academic probation status will be removed at the end of any enrollment period when both the current semester and ASU cumulative GPA are 2.00 or above. **Students receiving academic probation are strongly encouraged to counsel with an academic advisor or call the University Advising Center at (870) 972-3001.**

Students on **academic probation** will be suspended from the university for poor scholarship when their current semester and fall, spring, or summer term ASU cumulative GPA are **both** below the required 2.00. Students suspended from the university for poor scholarship may apply for readmission to Arkansas State University under **SCHEDULE OF READMISSION FOLLOWING ACADEMIC SUSPENSION.**

#### READMISSION FOLLOWING ACADEMIC SUSPENSION

Upon academic suspension from A-State, students should contact the University Advising Center to review the terms for admission following an academic suspension from the university. (870) 972- 3001.

Students admitted to the university through Transition Studies, must successfully complete all program requirements. Failure to do so may result in suspension from the program. Students who are suspended from the Transition Studies Program must contact Transition Studies at 870-972-2080 to discuss readmission.

**Restart@state Program:** Students on a first academic suspension with the university, who have not participated in Restart@state and wish to return to A-State, must seek enrollment into Restart if they are returning to A-State within one calendar year. Students must first seek approval from the University Advising Center in order to participate in Restart, then complete the application process and attend a Restart workshop before classes begin for the semester. Restart@state is a fall, spring and summer program option. Program fees do apply. The Restart Program fee is used for university retention initiatives.

During the Restart semester, students will be allowed to enroll in up to 12 hours plus the one-hour Restart Seminar. Students who withdraw from the university, are administratively withdrawn or fail the Restart Seminar will serve a mandatory separation period from the university and all other institutions of higher education the following semester. Successful completion of the Restart@state program requirements, however, will allow enrollment during the subsequent enrollment period, provided the student meets the necessary GPA and other requirements stated in the Restart contract.

**First Suspension:** Students who are suspended from the university for the first time must enroll in the Restart@state program. (See procedures for enrollment under the Restart@state Program.) All students considering taking coursework at another institution while on first suspension from A-State are strongly advised to meet with their A-State academic advisors for guidance on appropriate coursework selection. (See section on Transferring Work from Other Institutions while on First Suspension.)

**Second and Third Suspension:** Students who earn a second and third suspension from the university are not permitted to enroll at A-State for one calendar year. The suspended period is intentional to provide time for students to gain an appreciation for the opportunity to attend college. After serving the suspension period, the student must visit the University Advising Center for academic standing clearance prior to registration.

**Subsequent Suspensions:** Students who earn a fourth or subsequent suspension from the university are dismissed from the university. Permission to return must be granted by appeal to the University Graduation and Academic Credit Appeals Committee.

**Transferring Work from Other Institutions while on Suspension:** Students serving a first, second, or third suspension who complete coursework at a different institution during their suspended period, may have their coursework reviewed for acceptance at A-State, upon return.