

## Appendix B – Examples of Advertisements for Faculty Vacancies

### Example #1

ARKANSAS STATE UNIVERSITY -- Director of Athletic Bands/Assistant Director of Bands

Arkansas State University does not discriminate on the basis of color, sex, sexual orientation, gender identity, race, age, national origin, religion, marital status, veteran status, genetic information or disability in any of its practices, policies or procedures. This includes, but is not limited to, employment, admissions, educational services, programs or activities which it operates or financial aid. In pursuit of this commitment, the A-State Department of Music seeks a dynamic and innovative colleague to direct and provide visionary leadership for the Arkansas State University Athletic Bands.

The Director of Athletic Bands/Assistant Director of Bands will serve as administrator and director of all A-State Athletic Bands including the Sound of The Natural State Marching Band, the A-State Men's and Women's Basketball Bands, and the A-State Volleyball Band. The candidate will also be the primary liaison with the A-State Athletic Department. In collaboration with the Director of Bands and Associate Director of Bands, the Director of Athletic Bands/Assistant Director of Bands will provide support for undergraduate and graduate students within the instrumental music program and assist with the administration of all band activities including student recruitment and outreach. Additional duties will be assigned based on the strengths of the selected applicant and needs of the department. These duties may include conducting the Concert Band; teaching marching band techniques; and supervising student teachers. Additionally, the applicant will participate fully in the responsibilities of faculty membership (student recruiting and retention, student advisement, curriculum development, service activities).

Minimum Qualifications: Master's Degree in Music or related field (Doctorate is preferred). Secondary school teaching experience is required (Collegiate/University level teaching preferred). Other required qualifications include working collaboratively with public school band programs and demonstrated ability to work with diverse groups associated with a major university band program including students, faculty, university administration, athletic department staff, alumni, and community members. A strong commitment to and evidence of successful student recruitment is essential.

Application deadline: Review of applications will begin immediately and continue until the position is filled. To be guaranteed consideration, the following materials should be submitted by November 1, 2017: a cover letter addressing qualifications, curriculum vitae, single-page description of philosophy for directing a university marching band, and names, e-mail addresses, and telephone numbers of five professional references. Candidates must also upload a PDF which contains web links (YouTube, Dropbox, etc.) to videos of live performances of drill written by the applicant. In addition, candidates should also upload pdf files of drill charts that they have written for marching ensembles. The committee welcomes supplementary materials which may include musical arrangements for athletic bands, audio files of athletic band arrangements or performances, or athletic band syllabi/handbooks. Transcripts will be requested by the search committee after initial screening of applicants. Applications for this position (Position #F00654) must be received online at <http://www.astate.edu/jobs/>. Please review instructions for new users on the home page and select the Director of Athletic Bands/Assistant Director of Bands position.

Rank: Instructor, non-tenure track position. Start Date: July 1, 2018. Salary is competitive and commensurate with experience.

For additional background information or questions please contact: Dr. Timothy Oliver, Director of Bands and Chair, Director of Athletic Bands/Assistant Director of Bands Search Committee, A-State Department of Music, P.O. Box 779, State University, AR 72467.

Located in Jonesboro, AR, a progressive city of 70,000 residents, A-State maintains a reputation for high-quality undergraduate and graduate programs as well as a strong commitment to the community and region. The university has a growing enrollment of more than 14,000 students with teams that compete in NCAA Division I athletics as a member of the Sun Belt Athletic Conference.

A-State is committed to creating a productive workplace in which both persons and property are secure. To achieve that goal, background investigations are conducted on all final applicants recommended for employment.

### **Example #2**

ARKANSAS STATE UNIVERSITY – Artist/Assistant Professor of Flute (Tenure Track).

Arkansas State University (A-State) is recruiting applicants for the position Artist/Assistant Professor of Flute beginning August 16, 2017. The Artist/Assistant Professor of Flute will teach undergraduate and graduate applied Flute. This person will also be responsible for recruiting, retaining and advising music majors in the Flute studio. The applicant will pursue an active performance/creative/scholarly agenda and participate fully in the responsibilities of faculty membership (student advisement, curriculum development, service activities). Additional duties will be assigned based on the strengths of the selected applicant and needs of the department.

Minimum Qualifications: A master's degree in Flute is required, a doctorate or commensurate experience is preferred; a strong commitment to recruiting, developing, and retaining outstanding Flute students; evidence of ongoing creative, performing, or research activities; demonstrated ability to work with diverse groups associated with a major university music program including students, faculty, staff, administration, alumni, and community members.

Application deadline: Review of applications will begin April 21, 2017 and continue until the position is filled. Applications for this position must be received online at <http://www.astate.edu/jobs>. Select employment opportunities and choose the Artist/Assistant Professor of Flute (Tenure Track) (F00327) position to apply.

Materials: Applicants should upload a cover letter addressing qualifications, curriculum vitae, and names with contact information of five professional references. Candidates must also upload a PDF which contains web links (YouTube, Dropbox, etc.) to video and/or audio recordings of live performances by the applicant. Transcripts will be requested by the search committee after initial screening of applicants.

For additional background information contact Dr. Timothy Oliver, Flute Search Committee Chair, A-State Department of Music, P.O. Box 779, State University, AR 72467. Phone: 870-972-3811. Email: [toliver@astate.edu](mailto:toliver@astate.edu)

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