



Request for Graduate Student Overload

(To be completed by student's major advisor)

GRADUATE STUDENT LOAD:

The load of full-time graduate students may not exceed 15 semester hours, including any undergraduate courses, per regular semester or the full summer term (which includes May and August interim) without special overload permission. The total academic load resulting from concurrent enrollments at Arkansas State University and other institutions shall not exceed the maximum loads stated above. Nine graduate hours or more for Fall and Spring terms are considered full-time; six hours or more cumulative over all summer terms are considered full-time. Graduate students enrolled in an accelerated on-line degree program are considered full-time when enrolled in at least three graduate hours.

Date: _____ Total Requested Hours of Coursework: _____ College: _____

Student Name: _____ Department: _____

Student ID Number: _____ Degree: _____

The Graduate School IS **GRANTING PERMISSION** to exceed the 15 Semester Hours.

The Graduate School **IS NOT GRANTING PERMISSION** to exceed the 15 Semester Hours.

Advisor Signature:

Program Director Signature:

College Dean Signature:

Form must be submitted to the Office of Admissions, Records and Registration after electronic signatures are completed. Please ensure any relevant additional documentation is attached to the generated email.