

COLLEGE OF EDUCATION AND BEHAVIORAL SCIENCE
FACULTY SCHOLARSHIP AWARD
2021-2022 Application Criteria and Procedures

Purpose

The College of Education and Behavioral Science **Faculty Scholarship Award** provides financial support to the applicants department allowing a 3 hour release for scholarly activity.

Administration

Proposals are submitted to the chair of the COEBS Faculty Research Committee (via the Dean's Office for documentation of receipt) and reviewed by the committee.

Eligibility

Eligible applicants are those who hold tenured or tenure-track faculty appointments. In the evaluation process, extra consideration will be given for each of the following categories: (1) a first time recipient (2) a non-tenured applicant; (3) an applicant who has not received this award for at least 10 years.

Submission Process

Applications must be submitted to the Chair of the Committee (preferably via the Dean's Office) by May 1, 2021. Awards will be announced as soon as possible, following the deadline.

Application Format (Required)

1. Cover Sheet - Complete the cover sheet electronically. Electronic signatures will be accepted.
2. Narrative – Provide a brief project narrative. Please minimize the use of highly technical language, and express ideas in language and graphics accessible to faculty outside the field. Be concise and include:
 - a. Scope (what), significance (why), and objectives (how) of the project;
 - b. Brief review of related work by PI and/or others, including theoretical framework;
 - c. Methodology/Plan of work, including analysis plan or evaluation/assessment plan;
 - d. Timeline of activities from initiation to completion,
 - e. Dissemination plan, including plans for state, regional and/or national dissemination;
3. Curriculum Vita - Provide a CV (limited to 4 pages) for the applicant.
4. Supplementary Information – Unless a project qualifies for exemption, Institutional Animal Care and Use Committee (IACUC) or Institutional Review Board (IRB) approval is necessary prior to the semester in which the award is to be used. If IACUC or IRB application has already been approved, please attach approval letter. No other supplementary materials will be accepted.

Evaluation Criteria

Each proposal will be evaluated on the merits of items 1 and 2.a-e, above using the posted *Project Scoring Form* Rubric. In the event of a single submission, the Rubric will still be used for evaluation of merit.

A preliminary report must be submitted to the Chair of the COEBS Faculty Scholarship Committee at the end of the term covered by release. The preliminary report should include a summary of activities and initial findings. A final report must be submitted by the end of the following semester covered by the release.

COEBS FACULTY SCHOLARSHIP AWARD
Application Cover

Fiscal Year _____

Principle Investigator: _____

Department: _____

E-Mail: _____

Phone: _____

Proposal Title: _____

Have you received funding in the past for the COEBS Faculty Scholarship Award?

____ YES ____ NO

If yes, how many times? _____

Date of last award: _____ Are you tenured? ____ YES ____ NO

Is this a replica of a study that has been previously submitted to a forum? ____ Yes ____ No

Is this proposal an extension or a larger scale implementation of a previous pilot study?

____ Yes ____ No

If "yes," provide details on a separate sheet accompanying this application.

Signature of Applicant: _____ Date: _____

Signature of Department Chair: _____ Date: _____

(Note: If in-person signature is not possible due to workplace logistical concerns related to Coronavirus, please forward or PDF email documentation of communication with Department Chair to the COEBS Faculty Scholarship Award Committee Chair, or to the Dean's Office)