

Arkansas State University
COPE

Thursday, January 20, 2022, 3:30 pm Zoom
Join Zoom Meeting
<https://astatecall.zoom.us/j/9802631415>

Attendees:

Kimberley Davis, Mitch Mathis, Maggie Hance, Natalie Johnson-Leslie, Sarah Labovitz, Amanda Lambertus, Joanna Grymes, Tonja Fillippino, Karen Graham, Alicia Shaw, Julie Lamb-Milligan, Jacques Singleton, Rob Williams,

Mary Jane Bradley, Lance Bryant, Audrey Bowser, Nicole Covey, Annette Hux, Prathima Pattada

Kevin Humphrey—retired

- Call meeting to order—
At 3:33 pm the meeting was called to order by COPE chair Dr. Alicia Shaw. Dr. Humphrey's position on COPE will be vacant for a while based on his retirement. Currently, there are no faculty from Ag. Education on COPE.
- Approve minutes of October 21, 2021—
There were no questions, concerns or revisions to the minutes of October 21, 2021. Dr. Joanna Grymes approved the minutes and it was seconded by Maggie Hance. The committee voted unanimously to accept the minutes. Motion for minutes was approved
- Old Business--NONE
- New Business
 - 035-Psychology Prereq change—The purpose of the prerequisite change was to remove one course under instructor revision from the prerequisite courses. 035 needs to be removed because this course is duplicative and no longer needed. Motion for proposal # 035 was raised by Joanna Grymes; Rob Williams seconded; all voted in favor. The proposal was approved and passed unanimously.
 - 039- Correct error of course number in the course lists for MAT for Business Tech and for Art Education—This is a correction of an error in the course # in business tech and Art education. The motion to approve was raised by Natalie Johnson Leslie; seconded by Julie Milligan. All COPE members voted in favor of correcting the course # 039. The motion was carried. Proposal 039 passed.
- Committee reports as needed—
Dr. Bryant discussed the importance of 3 standing committees. They are not currently listed in the EPP governance document. They need to be added after the governance document has been reviewed (line by line). The last time the governance document was updated was 2017 under Dr. Grymes' leadership. This document was reviewed during a COPE meeting whereby members went

through the document projected on the screen line by line. During this review, words such as “unit” was changed to “EPP” to meet the new accreditation language. Dr. Bryant indicated we need to decide to put the committee descriptions/charges in the governance document. Any changes made to the governance document must be brought to the EPP for approval before we put such changes into practice.

- Alicia Shaw mentioned we can start looking at the document today line by line and see how far we can go. Dr. Bryant reiterated that we need to spend a little time individually looking at the governance document and suggesting changes. Our current CAEP accreditation terminologies need to be reflected in the language of this governance document
- The request was made to upload this governance document as a word document in Google Docs for all to access and make changes. The question was asked, “do we need to look at the new committee descriptions first to accompany the document for review?”
- Dr. Bryant responded by talking about turn-over of members cycling off the COPE committee. We need to be aware of this movement so that time is not wasted by dragging out the review. Dr. Johnson-Leslie made the suggestion to break the document in two sections pages 1-8 and pages 9-17 and each part assigned to half of COPE members for review. This suggestion was discussed and Dr. Grymes reminded the group to look at the sum total of the whole verses the parts. The final decision made, as clarified by Julie Milligan, was for all COPE members to read, review and comment on pages 1-9 for the next COPE meeting.
- Reports:
 - IPAC—Dr. Singeleton indicated there was no reports at this time. The next meeting will meet on February 2nd
 - APAC—Rob Williams indicated the committee is still looking at the proficiency charts and getting ready for the next CAEP visit. In addition, they are getting ready for the next meeting February 11th
 - Other?—Annette Hux indicated that a Doodle poll was sent out earlier today to schedule standing meeting for advanced programs; They will start working on assessments and writing our self-study
 - Alicia Shaw provided her personal opinion in support of the past and current leadership for CAEP accreditation. She reviewed SPA reports showing that our CAEP preparation is in advance of what we are doing as a university. She complemented the leadership of Kim Davis and that of Annette Hux and Nicole Covey.
- Other Business—No additional businesses
- Announcements/other—February 17 will be the next COPE meeting. The format will be discussed considering the high number of COVID-19 cases. Meeting may be in person or via zoom.
- Adjournment – At 3:54 pm the motion to adjourn was made by Mitch and seconded by....