

Chairs' Meeting
Agenda
Wednesday, November 16, 2022
10:00 a.m., ED 330

NOTES

Attendees: MJBradley, LGBryant, AWheeler, APimpletonGray, NCovey, TShannon

New Business

1. Academic Advisor – MJBradley introduced Taylor Shannon
2. Faculty Achievement Awards – Nominations: Nov. 1, 2022 to January 13, 2023 – MJBradley reminded chairs of these deadlines and encouraged them to nominate. LGBryant reminded chairs of faculty departmental representatives. Discussion took place regarding processes and recommended that veteran faculty share knowledge.
3. Lecture Concert Series - Dr. Lynn Woodworth, Student Union Auditorium, Wednesday, Nov. 16 @ 6:00 p.m. – LGBryant provided handout to chairs.
4. Learning Communities of Practice
5. ADC Update – previous meeting cancelled, no update.
6. Basketball Suite and tickets – Deans office will have 15 tickets for 4 different games (Dec. 19, men vs. ALSt; Jan. 5, women vs. Troy; Feb. 2, men vs. USA; Feb. 22, women vs. ULM) ELCSE, TE, HPESS will split 2 games, P&C and HOWL will take 1 game, Deans office will take 1 game.
7. Football Suite and tickets – MJBradley reported that she is still waiting on responses.
8. Department Updates
 - a. ELCSE – No report
 - b. HPESS – Admin Specialist may be hired in January, working on PE hire, tables/chairs will be in classrooms in January.
 - c. P&C – RKlerk has resigned.
 - d. TE – KGraham has been nominated for advising “You made a difference award”, Meeting with AOS Friday morning, Meeting with nursing reggrading online options that are different than AOS. New reading advisor, Abby
9. Other – none reported.

Reminders:

1. Title IX training
2. Diversity Roundtable - November 17, 3:30-4:30
3. Final Exams
4. Office Coverage – Thanksgiving Week

Deadlines:

November 17th

- Graduate Council Meeting

December 9th

- Undergraduate and Graduate Meeting Date (NO New Proposals Accepted)

January 3rd, 2023

- Last day for PRT candidates to submit promotion and tenure applications to their Department PRTC

January 3rd, 2023

- Last day for 3rd-year pre-tenured faculty to submit applications for Comprehensive Pre-tenured Review to their department PRTC

January 3rd, 2023

- Professional activities, productivity, and merit evaluation documents to be considered for reappointment recommendation for individual faculty members are due to department chair

Events:

November 29th

- Admitted Student Reception at 6 p.m. in Centennial Hall (students check in at 5:15pm). This is a yield event for all of those that are admitted up to that date.