

Chairs' Meeting  
Agenda  
Wednesday, November 17, 2021  
10:00 a.m., ED 330

**NOTES**

Attendees: MJBradley, LGBryant, KDavis, PFinnicum, APimpletonGray, RTowery

**New Business**

1. Faculty Achievement Awards – MJBradley shared handout and website information regarding these awards, nominations close on January 14, 2022. Chairs discussed the need to encourage faculty application. Monetary stipends attached.
2. Dean's Student Advisory Council – Tuesday, November 30<sup>th</sup> @ 1:30 p.m. – MJBradley shared that the dean's office will be meeting following the fall break. Chairs were encouraged to begin discussions with their departmental representatives.
3. Office Coverage – Fall/Thanksgiving Break – MJBradley encouraged chairs to ensure that departmental offices are open and covered next week.
4. Department Updates
  - a. **ELCSE** – KDavis reported that ELCSE is doing a lot of good things – revamping programs to meet standards for SPAs and CAEP. Collaborating with Teacher Education to create new programs, educational leadership tracks. Received confirmation of hiring justification approval.
  - b. **Teacher Ed** – RTowery reported that ELED is developing a version of an online program, all syllabi within the ELED and MLED have been edited. Traditional/on-campus and degree centers are no ending or closing. Intern I students have been able to go into the field.
  - c. **HPESS** – PFinnicum reported that a “Minute to Win It” activity going on today in the HPESS department.
  - d. **Psychology and Counseling** – APimpleton-Gray reported that 2 faculty have been nominated for “You Made a Difference” award (JCurtis, APaolini). Barbara Cooper has officially started as Internship Coordinator. 2 students presented at AMHCA.
5. Other
  - a. MJBradley reported that the college was awarded a ForwardAR Grant through ADE (DESE). Drs. Bradley, Covey, Henley, and Hux attended a conference in El Paso Texas regarding the details of the grant. A team of individuals will be on campus February 7<sup>th</sup>-11<sup>th</sup> to visit classroom and provide feedback regarding our elementary programs.

**Deadlines:**

**November 18<sup>th</sup>**

- Graduate Council Meeting

**December 3<sup>rd</sup>**

- Official retention notices are sent to 2nd-year faculty from the Provost and VCAAR

**December 10<sup>th</sup>**

- Undergraduate and Graduate Meeting Date (NO New Proposals Accepted)

**January 3<sup>rd</sup>, 2022**

- Last day for PRT candidates to submit promotion and tenure applications to their Department PRTC

**January 3<sup>rd</sup>, 2022**

- Last day for 3rd-year pre-tenured faculty to submit applications for Comprehensive Pre-tenured Review to their department PRTC

**January 3<sup>rd</sup>, 2022**

- Professional activities, productivity, and merit evaluation documents to be considered for reappointment recommendation for individual faculty members are due to department chair

**Events:**

**December 14, 2021**

- Christmas Lunch, Fat City Grill, 11:30 a.m.  
Reservations for 30 people