

Chairs' Meeting
Agenda
Wednesday, March 2, 2022
10:00 a.m., ED 330

NOTES

Attendees: MJBradley, LGBryant, AWheeler, APimpletonGray, RTowery, ABowser, TThomason, TARquette

New Business

1. Account Balances – MJBradley shared handouts regarding ENG, indirect, & AOS account balances. Discussion was had amongst the chairs about spending down funds.
2. Chancellor's Dinner, March 30 – LGBryant shared the new date from the postponed March 25th event.
3. Infrastructure update – LGBryant provided an update regarding the recent dean's student advisory meeting and the priority items that the committee decided to request
4. Day of Giving – Tara Thomason shared information regarding the A-State "Day of Giving". It was stressed that funds given by students, alumni, parents, etc. can go directly to the departments. A demonstration of the app was provided.
5. Convocation of Scholars – COEBS Banquet – Monday, April 11 --- Honorees Names due: Monday, March 7 – send names to Pam Graham; Bios & who presents by Friday, April 1 – MJBradley shared information about the event and discussion was had regarding payment of the event. PGraham will set up marketplace for payment of meals.
6. ADC Update
 - a. JSimons presented on academic misconduct
 - b. Faculty Handbook updates potential for non-tenure track faculty rankings
 - c. Provost updates
 - i. Admin specialist positions are not compensated well, AUtter wants to promote stability and pay more, may potentially merge positions.
 - ii. Position requests – 40-45 requests submitted for tenure track, 17 moved to the next phase, recommends 6 to begin as soon as the process is complete.
 - iii. Program viability task force is wrapping up
 - iv. 35 programs scored in the bottom 20th %
 - v. AI cluster hire
 - vi. Museum director hire is close
 - vii. Strategic Planning – focus is good
 - viii. Masks no longer required in classrooms
 - ix. Retirees will no longer receive A-State email
 - x. Lynn Boyd is retiring from Science and Mathematics
7. Department Updates
 - a. P&C – APimpleton-Gray reported that NASP is coming
 - b. HPESS – AWheeler-Gryffin reported that the department is still in need of an Admin Assistant. BSSM online start date?
 - c. TE – RTowery reported that furniture is going into rm 105 today.
8. Other

Deadlines:

March 1st

- Merit - to departments

March 3rd

- Deans provide appropriate feedback and written documentation to 3rd-year Comprehensive Pre-tenured Review applicants

March 4th

- Self-review of current year (2021-2022) unit goals from deans due to the Provost
- Graduate Council Proposals Due
- Deans provide written recommendations to applicants. Applicants who wish to withdraw from further promotion and/or tenure consideration must contact their college dean by the close of the third business day following receipt of written notification, but no later than day end 03/09/2022 (3 working days)

March 7th

- Honorees names due to Pam Graham pgraham@astate.edu

March 9th

- Last day for applicants to contact their college dean to withdraw from further promotion and/or tenure consideration

March 10th

- Merit - due to AAR
- Suggested date for chairs to provide retention recommendations for 3rd, 4th, and 5th year pre-tenured faculty to the dean (for 4th, 5th, and 6th-year reappointments)
- Deans provide promotion and tenure applications and recommendations electronically (DropBox) to the Provost and VCAAR

March 11th

- Undergraduate Curriculum Council Meeting

March 17th

- Graduate Council Meeting

March 21-25

- SPRING BREAK

March 28th

- Deans provide to the Provost and VCAAR reappointment recommendations for third, further and fifth-year pre-tenured faculty to receive 4th, 5th and 6th year appointments for the upcoming academic year (If tenure is not awarded by the end of the 6th year, a 7th year terminal appointment will be issued)

April 1st

- Bios and who presents for the Honors Banquet due to Pam Graham

April 11th

- Convocation of Scholars -COEBS Banquet (Monday)

April 18-20

- Create@State