

Chairs' Meeting  
Agenda  
Wednesday, August 29, 2018  
10:00 a.m., ED 330

**NOTES**

Attendees: MJBradley, LGBryant, PFinnicum, JHenley, RTowery

**New Business**

1. Canvas – MJBradley updated chairs on the current status and dispelled “rumors” related to contracts with Canvas and/or Blackboard. It is her understanding that a “task force” will be forthcoming to examine the two options, financial implications, etc. More to come.
2. Previews - LGBryant shared with chairs the upcoming preview related events.
  - Saturday, October 6 – Pack Preview Day – schedule of events that day was communicated, the need for additional faculty representation due to one-time event and requested that chairs begin to think about our college’s plan for when students “visit” our college. LGBryant proposed having a “social” atmosphere on the outside patio and/or inside breakroom.
  - Thursday, October 18 – Academic Open House in the afternoon - requested that chairs begin to think about our college’s plan for when students “visit” our college
  - Red Wolves Rising events planned for MO, TN, central AR - TBA
3. Appeals Process/Title IX – MJBradley discussed the increase in Title IX reports. Faculty handbook was shared with chairs and discussions were had regarding the process.
4. College Committees – LGBryant shared committee rosters with chairs and reminded all that minutes from 2018-2019 academic year will be posted on COEBS website.
5. Homecoming Celebration – (F), November 2, 2018; 4:00-5:30 p.m.; Spring River Room – MJBradley announced date and time and requested that chairs begin determining who their respective award recipients will be.
  - Outstanding Alumni
6. BioSig – MJBradley discussed with chairs the importance of BioSig in online courses, a link with FAQs was provided.
7. Update—ADC w/Provost Meeting – MJBradley shared with chairs information from the Provost’s meeting on Monday, August 27, 2018. Chairs were encouraged to review library holdings from departments and have further discussions with Jeff Bailey. Dean search committees’ chairs were announced. Concerns and information regarding Spring schedules were discussed. Importance of reducing online seats in traditional face-to-face programs. Graduate recruitment funding was discussed.

**Announcements**

1. Last Day WN - 11<sup>th</sup> Day
2. Syllabi submitted to the repository in mycampus by 11<sup>th</sup> day