

Administrative Council Meeting
Agenda
Wednesday, October 20, 2021
10:00 a.m., Dean's Conference Room 330

NOTES

Attendees: MJBradley, LGBryant, PFinnicum, KDavis, APimpleton-Gray, RTowery, ABowser, JANalley

New Business

1. Strategic Planning – MJBradley reported that we will be sending the college strategic plan out to the faculty for feedback in the coming days.
2. Program Viability – MJBradley requested that chairs and directors provide feedback regarding the process and how receptive the departments and faculty have been regarding.
3. Homecoming Celebration – November 5th, 2021 4:00 p.m. – 5:30 p.m. – MJBradley reminded chairs and directors about this upcoming event as well as the Homecoming game and suite on Saturday, November 6th. LGBryant reminded everyone of the Pack Preview Day.
4. Department Updates
 - a. HPESS – PFinnicum – No report
 - b. ELCSE – KDavis – No report
 - c. P&C – APimpleton-Gray – No report
 - d. TE – RTowery – working on online oriented syllabi. Continue to review centers and enrollment counts. No room renovation updates.
 - e. PEP – ABowser – Placements should go out this week. N=146. Have completed the round of internship meetings. 81 placements currently.
 - f. Childhood Services – JANalley – Thanked everyone for their support. In the process of filling out contracts. Received 25M from Department of Education. Has experienced difficulty with hiring and retaining teachers.
 - g. ERZ – JClogston – No report
5. Other
 - a. Graduation Verification Forms – MJBradley reminded chairs that she would send copies of signed forms back to them and requested that they review with faculty for accuracy.
 - b. Assessment Reports – October 15th – MJBradley requested that chairs ensure report submission by this date.

Deadlines:

October 11th – 29th

- Suggested dates for departments/colleges to receive student evaluations of faculty

October 21st

- Graduate Council Meeting

November 1st

- Suggested date for chairs to provide retention recommendations for 2nd-year faculty to the dean
- Colleges and Departments provide one electronic copy of their proposed promotion and tenure criteria for the upcoming academic year (2022-2023) to the Office of the Provost/Academic Affairs and research for review by the UPRTC

Announcements/Upcoming Dates:

- Priority Registration: **Monday, Oct. 25, 2021** / Graduates, Post degree, Seniors, Juniors: **Wednesday, Oct. 27, 2021** / Freshman and Sophomores: **Friday, Oct. 29, 2021**
- Homecoming Preview Day: **November 6 at 2:00pm**, Red Wolf Center, Target audience – HS Seniors
- You Made a Difference Virtual Advisor Award Ceremony **November 17th** at noon

Events:

November 6th

Homecoming Preview Day

Homecoming Outstanding Alumni

- When: November 5, 2021
- Where: FNB Arena, Hames Rooms
- Who: Outstanding Alumni – One from each department
 - Read info about
- How: Face to face

Homecoming Game

- When: November 6, 2021
- Where: Stadium / Suite for Alumni
- Who: Alumni
- How: Face to face