

# Susan Barnes McHaffey

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Blytheville, AR 72315  
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**Career Objective:** Seeking an internship in the field of Human Resources Management

## Education:

2010 - Present: Pursuing a degree in Human Resource Management at Arkansas State University, Jonesboro, Arkansas. GPA: 3.98

2010: Received an AA degree from Arkansas Northeastern College, Blytheville, Arkansas

## Experience:

2010 – Present: Crewperson/Swing Manager, McDonald's on Caraway, Jonesboro, Arkansas

2008 - 2010: Installed sheetrock with XYZ Sheetrock, Blytheville, Arkansas

## Honors/Activities

President's List  
Dean's List  
Member of ASU's SHRM Chapter  
Habitat for Humanity  
Susan G. Komen Race for the Cure

## References:

Mr. Tom Smith, Manager  
Wal-Mart #235  
(former Manager of McDonald's on Caraway)  
Street address  
City, State, Zip  
Work phone  
Email address

Dr. <insert name here>, Professor  
Human Resources Management  
Arkansas State University  
P. O. Box xxx  
State University, AR 72467  
Work phone  
Email address

Dr. Sandra Bevill, Professor (IF I was your teacher!)  
Business Communication  
Arkansas State University  
P. O. Box 970  
State University, AR 72467  
870.972.3960  
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