

Below are some examples of the special issues that can arise with CR/NC grades for some students taking undergraduate courses in the Neil Griffin College of Business (NGCOB).

Issue #1: Prerequisites. The NGCOB will check behind a CR grade for the letter grade when a “C” or better is required for a prerequisite course. If the student earned a “D” in the prerequisite but took a CR grade for the prerequisite, we will require that the student repeat the course to satisfy the prerequisite requirement (if a “C” or better or some other grade is required for the prerequisite).

*Example:* Many of our upper-level Accounting courses require as a prerequisite that the student make a “C” or better in the prerequisite courses. The university policy provides that students who change their grade to a CR/NC, in a prerequisite course may be required to repeat the course. Therefore, the NGCOB will require (even in the case of a student taking a CR in a prerequisite course) that the student earned a “C” or better in the prerequisite (or whatever the required letter grade might be for the prerequisite per the Bulletin) if a student requests a prerequisite override for our NGCOB courses.

Issue #2: GPA Requirements. The Bulletin provides that in addition to meeting the University Requirements for all Baccalaureate Degrees as presented by the university, any candidate for a B.S. degree in the NGCOB must also meet the following specific requirements:

1. Maintain a minimum GPA of 2.25 or a grade of at least a “C” for each course in the Neil Griffin College of Business core courses, based on the last grade earned in each course.
2. Maintain a minimum GPA of 2.25 or a grade of at least a “C” for each required course in the major, based on last grade earned in each course.
3. Maintain an overall GPA of 2.25.

We plan to check behind a CR grade for the letter grade when a 2.25 (or a grade of at least a “C” for each course) is required (other than the 2.25 overall GPA requirement). Examples:

*Example 1:* A student appears to have a 2.25 in the Core (according to her transcript in Banner), but the student took a “Credit” grade in a core class. Upon investigation, we discover that the student made a “D” in that core class. When we take that “D” in the core class into account for core GPA calculation, the student no longer has a 2.25 or a grade of at least a “C” for each course in the core. This would mean the student will not graduate under those conditions, and the student needs to repeat that core class in which she took the “Credit” grade.

*Example 2:* A student appears to have a 2.25 in the major (according to his transcript in Banner), but the student took a “Credit” grade in one of his major classes. Upon investigation, we discover that the student made a “D” in that major class. When we take that “D” in the major class into account for major GPA calculation, the student no longer has a 2.25 or a grade of at least a “C” for each course in her major. This would mean the student will not graduate under those conditions, and the student must retake the “Credit” course in his major.

*Example 3:* A student appears to have a 2.25 overall (according to his transcript in Banner), but the student took a “Credit” grade in a class. Upon investigation, we discover that the student made a “D” in that “Credit” class. When we take that “D” in the “Credit” class into account for overall GPA calculation, the student no longer has an overall GPA of 2.25. This would mean the student will not graduate under those conditions, and the student must retake the “Credit” course to raise his GPA to 2.25 or better.

Issue #3: Computer Proficiency and Business Calculus. The current Bulletin requires that all candidates for a B.S. in our college earn a grade of “C” or better for either CS 1013 OR CIT 1503. We also require a “C” or better for MATH 2143 or its equivalent. If a student takes a CR grade in one of those courses (but actually earned a “D” in the course), we will require that the student retake it to earn a “C” or better in order to graduate.

Issue #4: English Comp I and II. The Bulletin requires that all Bachelor's degree students complete ENG 1003 with a grade of C or better before enrolling in ENG 1013 and that students complete ENG 1013 with a grade of C or better. This is a university requirement (not specific to the NGCOB). It is our understanding from the university that if a student received a CR grade for ENG 1003, that is sufficient for the student to satisfy the prerequisite requirement for ENG 1013. In addition, if a student earns a CR grade in either ENG 1003 or ENG 1013, but the underlying letter grade (before the student elected to take the CR) was a "D", the student will not be required to retake the class and earn a "C" or better in order to graduate. This requirement is not within the purview of the NGCOB, and therefore this understanding can be changed by the university and/or the Department of English and Philosophy. If you take a "Credit" grade in ENG 1001 or 1013, please confirm with that Department whether this understanding is correct and current and whether you must repeat the course.

For FAQs about the university policies concerning credit/no credit grading, see <https://www.astate.edu/safety/novel-coronavirus/credit-no-credit/> The university policy establishes CR/NC grading but doesn't override certain program requirements of each college. For this reason the NGCOB Executive Committee, with feedback from faculty, developed the above policies in connection with our college undergraduate programs.

We hope these examples are helpful. Please don't hesitate to reach out to the Business Advising Center ([cperry@astate.edu](mailto:cperry@astate.edu) or [probertson@astate.edu](mailto:probertson@astate.edu)) if any are unclear or you have feedback. We want you, our students, to have the best information so that you can persist and succeed.